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Find a job that suits you
Work and gain experience
Travel and learn

HELPING YOU MAKE THE TRANSITION
FROM SCHOOL TO WORK

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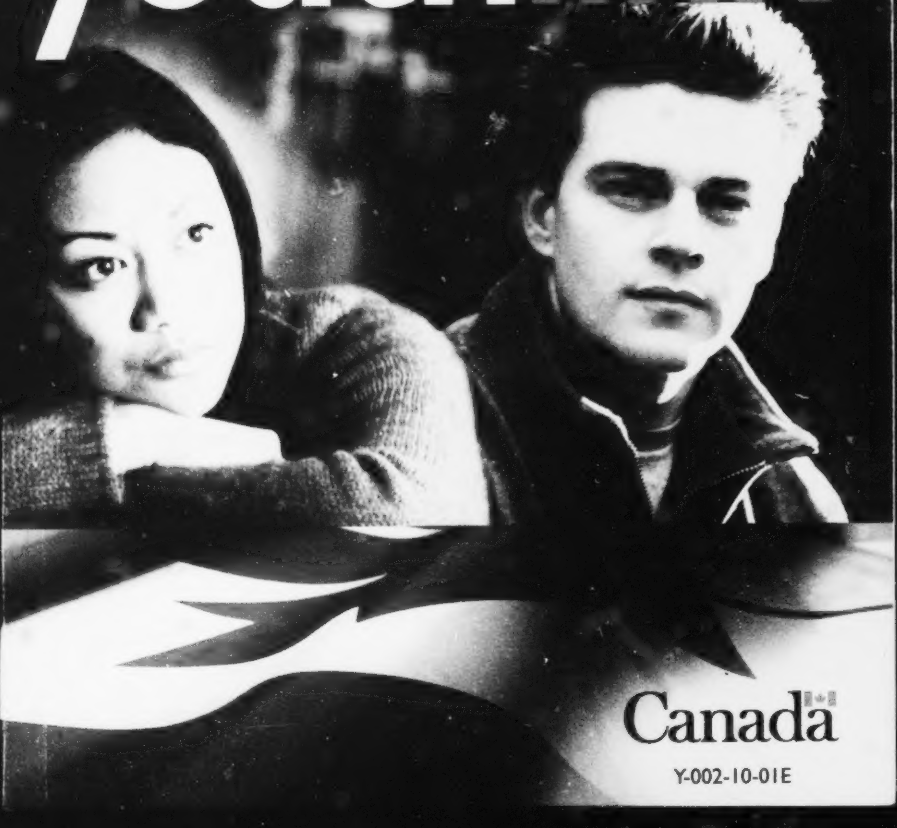

Canada

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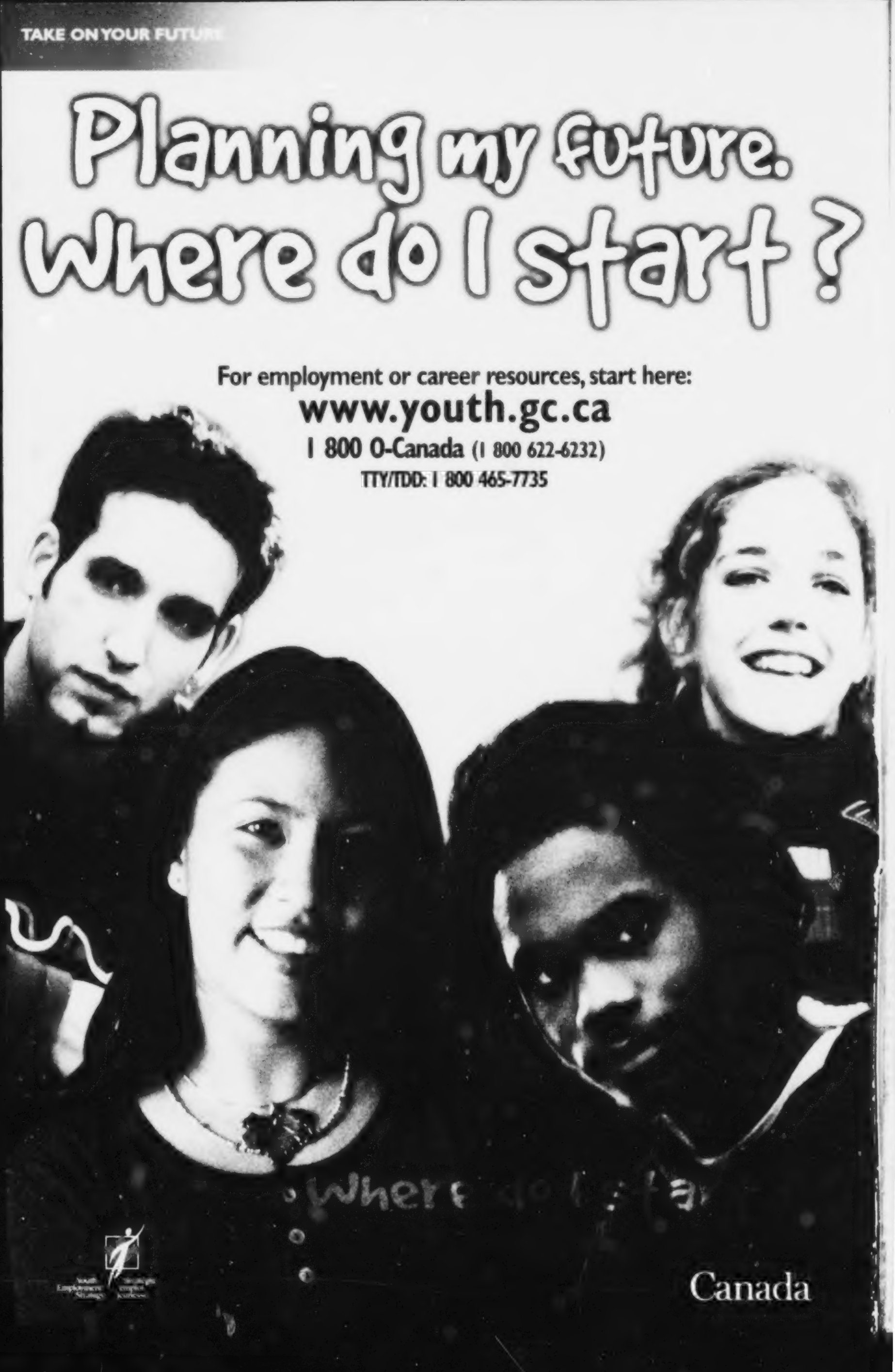

TAKE ON YOUR FUTURE

Planning my future. Where do I start?

For employment or career resources, start here:

www.youth.gc.ca

1 800 O-Canada (1 800 622-6232)

TTY/TDD: 1 800 465-7735

Youth Employment Strategy
Stratégie emploi jeunesse

Canada

Youth Link

Helping you make the transition from school to work

- Find a job that suits you
- Work and gain experience
- Travel and learn

Youth Employment Strategy
Stratégie emploi jeunesse

Canada

Youth Link is produced by the Communications Branch of Human Resources Development Canada as part of the Government of Canada's Youth Employment Strategy.

Available on the Internet at http://youth.hrdc-drhc.gc.ca/ythlink/ythlink.shtml

To obtain additional copies, contact:

Human Resources Development Canada
Public Enquiries Centre
Hull, Quebec K1A 0J9
Fax: (819) 953-7260

or call the Government of Canada's toll-free Youth Info Line at 1 800 935-5555

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Aussi disponible en français sous le titre ***Connexion jeunesse.***

Youth Link

As you prepare to enter the work force, you are faced with a dizzying array of career choices. Stay in school? Get some work experience? Travel overseas or across Canada on an exchange? Get a summer job? And how am I supposed to find a career that I'll like?

Youth Link can help you reach your goals. Whether you're looking for information on scholarships, work placements, summer jobs or if you just want some help finding yourself, Youth Link is what you need. Thousands of young people have used it to find a career path that is exciting, fulfilling and rewarding.

Youth Link includes more than 250 programs, services and resources for young people between 15 and 30. It is also a valuable resource for career counsellors, parents, educators, employers and community groups.

Developed through Canada's Youth Employment Strategy, Youth Link includes phone numbers, e-mail and snail-mail addresses, web site URLs and other information to help make your search easier. It's a gold mine of information to help make the transition from school to work and get your first job.

Many organizations are willing to help eager young people with the rising cost of post secondary education. Youth Link will help you find them. It also has information on Canada Student Loans.

With your help, we can make Youth Link even better. Send us a note on what you liked, what did or didn't work for you, or any other suggestions or comments. There's a feedback form at the back of the booklet, or you can complete it on-line at www.youth.gc.ca. Include your address, and we'll send you a cool little keepsake as our way of saying thanks.

Good luck!

Legend

Need Help Finding the Right Programs for You?

Each program has an icon indicating whether it applies to high school, college or university students or to everyone.

Ⓐ HS
Ⓒ Ⓤ

Ⓐ = All
HS = High school
Ⓒ = College
Ⓤ = University

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A Canadian Window on International Development

The International Development Research Centre (IDRC) offers this award in recognition of the challenges posed in defining "international development" in a world which continues to change dramatically. The award is for doctoral research that explores the relationship between Canadian aid, trade, immigration and diplomatic policy, and international development and the alleviation of global poverty.

Proposals must indicate comparative research in both Canada and a developing region of the world with a goal of better understanding the common, interrelated problem/issue identified for in-depth study. The award, to a maximum of $20,000 per year, covers justifiable field research expenses.

Applicants must:

- be Canadian citizens or permanent residents;
- be registered at a Canadian university; and
- be conducting the proposed research for a doctoral dissertation.

Applications are available at university graduate departments. You can also contact the IDRC for a brochure on the award, or contact:

International Development Research Centre
Centre Training and Awards Unit
PO Box 8500
Ottawa, ON K1G 3H9
Tel: (613) 236-6163 ext. 2098
Fax: (613) 563-0815
E-mail: cta@idrc.ca
Web site: www.idrc.ca/awards/windowe.html

Aboriginal Veterans Scholarship Trust

The Aboriginal Veterans Scholarship Trust is available to all Aboriginal post-secondary education students, including First Nations, Inuit and Métis. Preference may be given to descendants of Aboriginal veterans.

Scholarships are available to students enrolled full-time in post-secondary programs of two or more academic years. Students must be enrolled in recognized Canadian post-secondary educational institutions, including technical institutes, colleges, CEGEPs and universities. Study outside of Canada is eligible for consideration provided the student is studying at the master's level or beyond.

Eligible applicants must have been accepted in a program of study and must have maintained acceptable academic standards in accordance with the requirements of the post-secondary educational institution.

For more information, please contact:

National Aboriginal Achievement Foundation
70 Yorkville Avenue, Suite 33A
Toronto, ON M5R 1B9
Tel: (416) 926-0775
Fax: (416) 926-7554
E-mail: naaf@istar.ca
Web site: www.naaf.ca

AGROPOLIS Farming in the City

AGROPOLIS is a new awards program that supports innovative master's and doctoral research. It aims to add to the body of knowledge on urban and peri-urban agriculture, and thereby support interventions that address critical areas in the industry.

The program supports graduate-level field research that is designed and implemented in collaboration with non-academic partners. As the end-users of the research, these international, national or local partners will be actively engaged in sectors of development to which urban agriculture can make a contribution. These partners could include community-based organizations, city councils and departments, national governments and multilateral development agencies.

The award will cover justifiable field research expenses to a maximum of CAD$20,000 per year.

Award tenure corresponds to the period of field research, normally no less than 3 months and no more than 12 months.

Fully documented applications must be received before December 31 of the current year.

For more information, contact:

AGROPOLIS Farming in the City
International Development Research Centre
PO Box 8500
Ottawa, ON K1G 3H9
Tel: (613) 236-6163 ext. 2040
Fax: (613) 567-7749
E-mail: AGROPOLIS@idrc.ca
Web site: www.idrc.ca/awards/eagroinf.html

Bourses d'été pour Francophones hors Québec

This program is designed to allow Francophones living in provinces and territories other than Quebec to work on the proficiency of their French-language skills through an intensive five-week course.

To be eligible for the program, you must be a student having French as your first language and you must have been a full-time student for a minimum of one semester last year. You must have completed at least grade 11 or be at the post-secondary level by the time your course begins. You must also be at least 16 years old and live in a province or territory other than Quebec.

The deadline for applications is February 15.

For more information, contact the Canadian Heritage office nearest you, as listed in the Government of Canada pages of your telephone directory.

Burroughs Wellcome Fund Student Research Awards

A number of awards will be provided every year to each Canadian school of medicine, dentistry, pharmacy and optometry which enables undergraduates to gain exposure to research at any time throughout the year.

These awards are usually held for a total of three months within a fiscal year (April 1 to March 31). However, funds may also be used to support an undergraduate student who wishes to take a year of research training.

Students registered in an undergraduate program in medicine, dentistry, pharmacy or optometry are entitled to a maximum payment of $4,048 from the Canadian Institutes of Health Research (CIHR).

Interested in physics? A university degree in physics often leads to work as a civil or mechanical engineering technician or as a professional in the physical sciences field. Physicists also work in the broadcasting and telecommunications industry, at universities or for engineering firms.

Students registered in a program leading to both a professional degree and a graduate degree (e.g. MD/MSc or MD/PhD) are entitled to a maximum payment of $5,676 if the short-term work is directly related to the requirements for the graduate degree. These awards are taxed as income by the Canadian government.

Application for these awards must be made to the dean or program director of your institution, who selects the award recipients for the school. Candidates must have completed the first year of study in a professional school and rank in the top 20% of their class.

Information is available from the universities offering these programs and from the CIHR Web site.

Web site: www.cihr.ca
www.cihr.ca/funding_opportunities/guide_to_applicants/gag0001/gagmenu_e.shtml

Bursaries for Official Language Teachers

Bursaries are available to education students, teachers of a second official language or minority official language teachers. The bursaries enable participants to attend courses and workshops to improve the proficiency of their teaching and linguistic skills. Bursary levels and requirements vary from one province or territory to another.

The program is funded by the Department of Canadian Heritage and is administered by the provincial or territorial government departments responsible for higher levels of education.

For more information and an application form, contact the coordinator for official language bursaries at the relevant government department in your province or territory.

Cable Telecommunications Research Fellowship Program

This program encourages students at the master's and doctoral levels to pursue studies related to electrical engineering communications systems for video, voice and data signals, or computer applications to cable television requirements. Two fellowships of $5,000 are awarded each year. The fellowships are for one year and may be renewed on reapplication for one additional year.

Candidates must be Canadian citizens or permanent residents enrolled, or planning to enroll, in a graduate engineering degree program at a Canadian university. Candidates must use the fellowship to complete a graduate degree that includes a thesis on a topic in the engineering of broadband communication systems or computer science.

Applications must be submitted to the Association of Universities and Colleges of Canada (AUCC).

For further information, contact:

Association of Universities and Colleges of Canada
Canadian Awards Program
350 Albert Street, Suite 600
Ottawa, ON K1R 1B1
Tel: (613) 563-1236
Fax: (613) 563-9745
E-mail: awards@aucc.ca
Web site: www.aucc.ca

Canadian Forest Service Graduate Supplements

This science and technology initiative from the Canadian Forest Service (CFS) promotes graduate research in forestry and related fields in Canada. It also encourages and supports students to carry out all or part of their research at one of the five CFS centres and increases contacts between CFS research scientists and Canadian universities.

Applicants must apply to one of the graduate scholarship programs offered by the Natural Sciences and Engineering Research Council (NSERC) or by the Social Sciences and Humanities Research Council (SSHRC). Only successful applicants are eligible for the supplements.

In addition to the NSERC/SSHRC scholarship, recipients will be awarded a supplement of $5,000 per year by the CFS. The supplement is renewable for as long as recipients are holders of their NSERC/SSHRC postgraduate scholarship, usually for a period of two years.

For more information, contact:

Natural Resources Canada
Science Branch
Canadian Forest Service Graduate Supplements
580 Booth Street, 7th Floor
Ottawa, ON K1A 0E4
Tel: (613) 947-8997
Fax: (613) 947-9090
E-mail: jkarau@nrcan.gc.ca
Web site: http://nrcan.gc.ca/cfs

Canadian Institutes of Health Research (CIHR)

Science Writer Scholarships

Every year, the CIHR grants two Undergraduate Science Writer Scholarship and Internship awards. One award is for a student enrolled in an English-language program, and one is for a student enrolled in a French-language program. Each award consists of a $5,000 annual scholarship for a maximum of two years and up to $5,000 for a four-month internship at CIHR or in affiliation with CIHR.

Applicants must be Canadian citizens or have lived in Canada for at least two years as a permanent resident. They must be enrolled in a third- or fourth-year undergraduate program in the liberal arts (e.g. communications, journalism, history, literature, psychology, etc.) with a science minor. Students in a science program who have a demonstrated aptitude for writing are also eligible. Applicants must also have previous work experience, either paid or volunteer, where science writing was a major part of the assignment.

Work prospects are good for computer science grads from trade and vocational schools. After five years in the workforce, the top earners among 1990 graduates averaged about $52,000 per year.

For more information, visit the AUCC Web site, or contact:

Association of Universities and Colleges of Canada
350 Albert Street, Suite 600
Ottawa, ON K1R 1B1
Tel: (613) 563-1236
Fax: (613) 563-9745
Web site: www.aucc.ca
E-mail: awards@aucc.ca

Canadian Northern Studies Trust Awards Program

The trust awards allow students from all parts of Canada to gain experience and develop skills. These scholarships support students enrolled in graduate and undergraduate degree programs or other courses of study at a recognized Canadian university or college.

The Association of Canadian Universities for Northern Studies (ACUNS) administers the following scholarships of the Canadian Northern Studies Trust (CNST). The deadline for application for all awards is January 31.

Studentships in Northern Studies

Valued at $10,000, studentships cover a 12-month period of study. Applicants must be Canadian citizens or permanent residents of Canada who are enrolled in a doctoral program at a Canadian university. Proposals are especially invited from candidates who will (a) engage in research culminating in a thesis or other such document, (b) include direct northern experience as part of their studies, and (c) whose programs are relevant to northern themes, problems or issues. Research must be conducted in northern Canada. All subject areas, including interdisciplinary studies, will be considered. The selection committee will be guided by academic record, potential benefit of the research, originality, and the applicants' interest in, and commitment to, northern studies. An award may be used for expenses or as a stipend, or both.

Caribou Research Award

Valued at up to $2,000, this award can be held concurrently with the Canadian Northern Studies Trust Special Bursary for Northern Residents. The award is open to Canadian citizens or permanent residents of Canada who are full-time students enrolled in a recognized Canadian community college or university pursuing studies that will contribute to the understanding of Barren Ground Caribou (and their habitat) in Canada. Preference will be given to individuals who are normally resident in one of the caribou-using communities on the range of the Beverly and Qamanirjuaq Barren Ground Caribou, and then to students conducting research on the Beverly and Qamanirjuaq Barren Ground Caribou and their habitat.

Research Support Opportunity in Arctic Environmental Studies

This opportunity consists of logistical support for up to 365 days for research undertaken at Eureka on Ellesmere Island, a Canadian High Arctic Weather Station (HAWS). It is open to Canadian students or permanent residents in Canada engaged in graduate programs at Canadian universities in any appropriate "environmental" discipline in the physical and/or biological sciences. Preference will be given to master's students and doctoral students at an early stage in their programs, and to proposals for which a HAWS location is demonstrably advantageous. The recipient will receive board and lodging free at the Eureka station for up to 365 days within a predetermined three-year period.

Cooperative Award (Canadian Northern Studies Trust)

Valued at up to $2,000, and sponsored by Arctic Cooperatives and the NWT Cooperative Business Development Fund, this award can be held concurrently with a Canadian Northern Studies Trust Special Bursary for Northern Residents. The goal of this award is to allow individuals with broad northern experience to undertake studies that have relevance to cooperatives in the Northwest Territories. The course of study may be undertaken at a recognized Canadian community college or a Canadian university. The award is open to Canadian citizens or permanent residents of Canada. Preference will be given to northern residents. Applicants who are not northern residents must be full-time students at a recognized Canadian community college or a Canadian university.

The James W. Bourque Studentship in Northern Geography

Valued at $5,000, this studentship is awarded to a student enrolled in either a master's or doctoral program at a Canadian university conducting research leading to a thesis on a subject relating to northern geography. Applications are especially invited from candidates who will include direct northern experience as part of their studies and whose programs are relevant to northern themes, problems or issues. The research must be conducted in Canada, north of the southern boundary of the sporadic discontinuous permafrost zone.

Special Bursary for Northern Residents

Valued at up to $5,000, these bursaries allow persons who are northern residents and in need of financial assistance to pursue their education at a degree-granting institution (college or university) anywhere in Canada. These bursaries allow individuals with broad northern experience to undertake college or university studies that may or may not lead to the completion of a degree or diploma in a field of concern to themselves and other people in the North. It is expected that this educational experience will be flexible. Preference will be given to applicants who were born and raised in northern Canada. It is desirable that the recipients have a sponsor at the university or college of their choice who will take responsibility for developing and directing their study program. Successful applicants are encouraged to act as resource persons in the academic institution that they are visiting and to share their specific knowledge of northern issues and conditions with other students and staff.

For further information, contact:

Awards Program
Canadian Northern Studies Trust
Association of Canadian Universities for Northern Studies
17 York Street, Suite 405
Ottawa, ON K1N 9J6
Email: acuns@cyberus.ca
Web Site: www.uottawa.ca/associations/aucen-acuns

C.D. Howe Memorial Foundation Engineering Awards Program

Two scholarships, valued at $6,000 each, are granted each year to engineering students (one male, one female) who have completed the first full year at a Canadian faculty of engineering. The awards are renewable twice for a maximum tenure of three years.

Candidates must be Canadian citizens or permanent residents who intend to continue their studies in engineering. Candidates must also have obtained a first-class standing as defined by the nominating institution.

Candidates must be nominated by deans of engineering at universities that are members of, or affiliated with a member of, the Association of Universities and Colleges of Canada (AUCC). Each university may nominate two candidates (one male, one female) to the AUCC.

For more information, contact:

Association of Universities and Colleges of Canada
Canadian Awards Program
350 Albert Street, Suite 600
Ottawa, ON K1R 1B1
Tel: (613) 563-1236
Fax: (613) 563-9745
E-mail: awards@aucc.ca
Web site: www.aucc.ca

Cement Association of Canada Environmental Scholarships Program

Six scholarships, valued at $1,500 each, are available to students entering the third year of a full-time undergraduate program in environmental science or environmental engineering. Each scholarship is for two years or until the recipient obtains a first degree — whichever occurs first.

Applicants must be Canadian citizens or must have lived in Canada for at least two years as permanent residents. They must also:

- have completed the two years of coursework required to continue into a third year of the program; and
- have obtained a minimum academic standing of 75% (or equivalent) in both of their previous years.

Applications are by nomination only. The Canadian Cement Association of Canada has selected the 17 participating educational institutions. (The complete list is available on the Association of Universities and Colleges of Canada — AUCC Web site.) The deans of eligible faculties or department heads from these institutions may each nominate one candidate. A total of six winners will be selected, one from each of the following provinces: Alberta, British Columbia, Newfoundland, Nova Scotia, Ontario and Quebec. Nominations must be submitted to the AUCC.

For more information:

Association of Universities and Colleges of Canada
350 Albert Street, Suite 600
Ottawa, ON K1R 1B1
Tel: (613) 563-1236
Fax: (613) 563-9745
E-mail: awards@aucc.ca
Web site: www.aucc.ca

CIBC Youthvision Scholarship Program

To encourage high school and CEGEP students to pursue their post-secondary studies, CIBC offers 30 scholarships valued at up to $4,000 each or the actual tuition fees plus summer employment.

Candidates must be Canadian citizens or permanent residents and must be graduating, or have graduated, with a minimum average of 60%. They must also be enrolled in a Big Brothers and Sisters of Canada (BBSC) agency program.

For more information and application forms, please call the BBSC toll-free number below.

Big Brothers and Sisters of Canada
Toll-free: 1 800 263-9133

CIDA Awards Program for Canadians

This program offers awards of up to $10,000 to Canadian citizens and permanent residents who wish to participate in international development through a project of their own initiative. The international development project is to be carried out in collaboration with an organization in a country eligible under Canada's Official Development Assistance framework and must address a specific field of endeavour within the Aid Policy of the Canadian International Development Agency (CIDA).

Eligible projects include:

- field research components undertaken by students as part of their master's degree program;
- voluntary service or research projects designed by individuals with professional experience; and

- internships, or internships combined with study terms, initiated by students in master's of business administration programs.

The award can be for a working period of up to 12 months.

For more information, contact:

Canadian Bureau for International Education (CBIE)
Canadian Awards Division
220 Laurier Avenue West, Suite 1100
Ottawa, ON K1P 5Z9
Tel: (613) 237-4820 ext. 234
Fax: (613) 237-1073
Web site: www.cbie.ca

Civil Law/Common Law Exchange Scholarship Program

This student exchange program provides law students in common law programs with the opportunity to pursue studies in civil law programs — and vice versa — for a full university term.

The objective of this program is to promote a better understanding of the bi-juridical nature of the Canadian justice system as well as the differences between Quebec's civil law system and the common law system used in the other provinces and territories. Participating students must relocate for the duration of the exchange.

The program is administered by the Council of Canadian Law Deans and is valued at $2,500 — with an additional $500 for eligible travel expenses under specific guidelines. It is open to bilingual second- and third-year law students at Canadian universities. Students may opt for either the September or the January term. The deadline for application coincides with university registration deadlines.

For more information, ask the law faculty at your university, or contact:

Department of Justice Canada
Ottawa, ON K1A 0H8
Toll-free: 1 888 606-5111
Fax: (613) 941-2269
E-mail: mireille.provost@justice.gc.ca

CN Aboriginal Scholarships

Canadian National (CN) makes scholarships available to Inuit, status or non-status Indians, or Métis students entering or enrolled full-time in a post-secondary program in Canada that can lead to a career in the transportation industry. This includes such fields as engineering, business, computer science, communications and technical studies.

Eligible candidates may receive an award for up to four years, but they will have to reapply each year. Applications are due by June 1.

For further information and application forms, contact:

Aboriginal Scholarships
c/o National Aboriginal Achievement Foundation
70 Yorkville Avenue, Suite 33A
Toronto, ON M5R 1B9
Toll-free: 1 800 329-9780
Web site: www.cn.ca (Follow the links to "Scholarships".)

CN Scholarships for Women

CN encourages women to pursue non-traditional careers in areas such as trades, technology and operations. Up to 58 scholarships of $500 each are awarded to women enrolled in technical programs at community colleges for the fall semester.

Applications are due by October 15 and should be submitted to your educational institution.

For more information, contact:

Your educational institution.

Commonwealth Scholarship and Fellowship Plan

The Commonwealth Scholarship and Fellowship Plan helps finance master's or doctoral graduate studies or, in some countries, research toward a Canadian graduate degree. The program usually pays for tuition and airfare and provides a living allowance.

Countries offering awards for the 2002–2003 academic year include India, Fiji, Malaysia, New Zealand, Sri Lanka, Uganda and the United Kingdom.

For information about awards that will be available for the year 2003–2004, please contact the ICCS or consult its Web site at that time.

Applicants must have completed a university degree or expect to graduate before receiving the award, have at least an A- average and be Canadian citizens or permanent residents.

Application due dates vary by country. The awarding country makes the final selection of candidates.

Application forms and more information are available from:

International Council for Canadian Studies
75 Albert Street, Suite 908
Ottawa, ON K1P 5E7
Tel: (613) 789-7828
Fax: (613) 789-7830
E-mail: general@iccs-ciec.ca
Web site: www.scholarships-bourses-ca.org

Department of National Defence Security and Defence Forum Scholarship Program

Scholarships are awarded to qualifying master's and doctoral candidates pursuing studies related to current and future Canadian national security and defence issues, including their political, international, historical, social, military, industrial and economic dimensions. The Department also offers the R.B. Byers Postdoctoral Fellowship.

Eight master's scholarships valued at $8,000, four doctoral fellowships valued at $16,000 and three postdoctoral fellowships valued at $27,000 are granted. All applicants must be Canadian citizens or permanent residents. In addition, applicants must hold an honours bachelor's degree or master's degree, or the equivalent, before taking up the award. Upon reapplication, awards for those at the master's level are renewable for an additional year, and awards at the PhD level may be renewed twice; postdoctoral fellowships are non-renewable.

Applications must be submitted to the Association of Universities and Colleges of Canada (AUCC).

For further information, contact:

Association of Universities and Colleges of Canada
Canadian Awards Program
350 Albert Street, Suite 600
Ottawa, ON K1R 1B1
Tel: (613) 563-1236
Fax: (613) 563-9745
E-mail: awards@aucc.ca
Web site: www.aucc.ca

Doctoral Research Awards

Doctoral Research Awards provide special recognition and support to students who are pursuing a doctoral degree in the health sciences in Canada. Awardees will receive an annual stipend of $19,030 and a yearly research and travel allowance of $500. The maximum period of support is three years. The award is not renewable.

The program is open to Canadian citizens and permanent residents. Students must be engaged in full-time research training in a Canadian graduate school to be eligible. At the time of application, candidates must have completed at least 12 months of graduate study at the master's or PhD level and have been registered for no more than 26 months as a full-time student in a doctoral program.

The doctoral work for which support is sought should normally be under the supervision of a researcher who holds operating or salary funds obtained through a Canadian Institutes of Health Research (CIHR) peer review process. Awards must be held in Canada.

The application deadline is October 15. Program guidelines and application forms are available on CIHR's Web site.

For further information, please contact:

Canadian Institutes of Health Research Awards Unit
Tel: (613) 954-1960
Web site: www.cihr.ca

Graduates of community college programs in sports and recreation report 92% job satisfaction. Top jobs include travel agents/counsellors, ticket agents, fitness/recreation consultants, recreation and sports program supervisors, sports consultants or athletes, coaches and referees.

EDC International Studies Scholarships

Recognizing Canada's need to promote an export culture and a globally-minded workforce, the Export Development Corporation (EDC) offers scholarships for undergraduate business or economic students and to MBA students who have demonstrated an interest in international business, international relations or finance.

The scholarships are open to undergraduate students entering their last one or two years of study and to MBA students entering their final year of study. Applicants must be Canadian students and must be studying full-time at one of our 18 partner universities.

The scholarships are valued at CAD$3,000 for students at the undergraduate level and CAD$5,000 for students at the MBA level. An opportunity for a summer/co-op remunerated employment work term of four months at EDC is also included in the award. The work term may offer career experience in a wide variety of areas such as communications, finance, economics, government and international relations, information systems and marketing.

For more information:

Web site: www.edc-see.ca /youth

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Emergency Preparedness Canada Research Fellowship in Honour of Stuart Nesbitt White

The intent of this fellowship is to encourage disaster research and emergency planning in Canada by developing qualified professionals in this field. It is open to Canadian citizens or permanent residents.

Preference is given to applicants who hold a master's degree and who will be pursuing doctoral studies, especially in urban and regional planning, economics, earth sciences, civil engineering, risk analysis and management, systems science, social science, business administration or health administration. Multidisciplinary studies are encouraged. Candidates with a bachelor's degree are also considered.

One fellowship of $13,500 is awarded each year. The fellowship is for one year and may be renewed on reapplication for up to two additional years.

Applications must be submitted to the Association of Universities and Colleges of Canada (AUCC).

For more information and an application form, contact:

Association of Universities and Colleges of Canada
Canadian Awards Program
350 Albert Street, Suite 600
Ottawa, ON K1R 1B1
Tel: (613) 563-1236
Fax: (613) 563-9745
E-mail: awards@aucc.ca
Web site: www.aucc.ca

Fairfax Financial Holdings Limited Program

Up to 60 scholarships are offered each year to students in any discipline who are in need of financial assistance. Of these 60, 36 are valued at $5,000 and are available to students in an undergraduate university program, and 24 (valued at $3,500) are available to students enrolled in a college technical diploma program. Scholarships are for three years or until the recipient obtains his or her first degree/diploma — whichever occurs first.

Candidates must be Canadian citizens or permanent residents completing the first year of a university program or college technical diploma program. They must be enrolled on a full-time basis, as defined by their educational institution, and have achieved a high academic standing.

The scholarships are tenable at any Canadian educational institution that is a member, or is affiliated with a member, of the Association of Universities and Colleges of Canada (AUCC) and any colleges that are members of the Association of Canadian Community Colleges. Applications are by nomination only. Each eligible institution may nominate only one candidate. Applications should be submitted to the AUCC.

For more information or application forms, visit the AUCC Web site or contact:

Association of Universities and Colleges of Canada
Canadian Awards Program
350 Albert Street, Suite 600
Ottawa, ON K1R 1B1
Tel: (613) 563-1236
Fax: (613) 563-9745
E-mail: awards@aucc.ca
Web site: www.aucc.ca

FCC and 4-H Scholarship Awards Program

Farm Credit Canada (FCC) is committed to the future of farming. Today's classrooms contain tomorrow's leaders and innovators in agriculture. Recognizing this, FCC is proud to support future Canadian farmers and rural youth. Through the FCC and 4-H Scholarship Awards Program, we help prepare young people to meet agriculture's challenges in the 21st century.

Each year of the program, scholarships are available to 4-H members across Canada. In Quebec, members of the Association des jeunes ruraux du Québec (AJRQ) and Quebec Young Farmers (QYF) are eligible to apply.

For more information, please contact your provincial 4-H office, your nearest FCC office or:

Canadian 4-H Council
Central Experimental Farm
930 Carling Avenue, Building No. 26
Ottawa, ON K1A 0C6
Tel: (613) 234-4448
Fax: (613) 234-1112
Web site: www.fcc-sca.ca

Fessenden-Trott Awards

Undergraduate students in all disciplines who are completing their first year of a university program in the year they apply and have attained a high academic standing are eligible for one of four awards. Applicants must be Canadian citizens or permanent residents.

The awards are valued at $9,000 each and are granted and are tenable at any university that is a member of the Association of Universities and Colleges of Canada (AUCC) or is affiliated with a member institution. Each year, the awards are restricted to universities in a specific area of Canada: the Atlantic provinces in 2000, Ontario in 2001, the Western provinces in 2002 and Quebec in 2003.

Applications are by nomination only, and each university may nominate only one candidate. The application must be sent to the AUCC.

For more information, contact:

Association of Universities and Colleges of Canada
Canadian Awards Program
350 Albert Street, Suite 600
Ottawa, ON K1R 1B1
Tel: (613) 563-1236
Fax: (613) 563-9745
E-mail: awards@aucc.ca
Web site: www.aucc.ca

Foreign Government Awards Program

Graduate students, and those completing a first degree and intending to go on to graduate studies, who are Canadian citizens are eligible to apply for a scholarship to study or conduct research abroad in all disciplines. Depending on the host country, most awards include airfare, tuition and living expenses.

Scholarships for the year 2002–2003 are offered by several countries, including Chile, Colombia, Finland, France, Germany, Korea, Mexico, Russia and the Philippines.*

- * To be confirmed. Interested candidates should contact the International Council for Canadian Studies (ICCS) or visit its Web site.

For information about awards that will be available for the year 2003–2004, please contact the ICCS or consult its Web site at that time.

Note: The governments of Italy, Japan, The Netherlands and Spain also offer awards to Canadian graduate students. The embassies of these countries in Canada are responsible for the administration of their respective scholarships.

For more information and an application form, contact:

International Council for Canadian Studies
75 Albert Street, Suite 908
Ottawa, ON K1P 5E7
Tel: (613) 789-7828
Fax: (613) 789-7830
E-mail: general@iccs-ciec.ca
Web site: www.scholarships-bourses-ca.org

Frank Knox Memorial Fellowships, Harvard University

Up to three fellowships of USD$17,000 are awarded to Canadian citizens or permanent residents of Canada who have recently graduated, or are about to graduate, from an institution in Canada that is a member of the Association of Universities and Colleges of Canada (AUCC).

The award must be applied toward graduate studies in one of the faculties at Harvard University: arts and sciences (including engineering), business administration, design, divinity studies, education, law, public administration, medicine, dental medicine or public health.

Candidates are responsible for gaining admission to Harvard University by the faculty deadline. Applications for the fellowship must be submitted to the AUCC.

For more information, contact:

Association of Universities and Colleges of Canada
Canadian Awards Program
350 Albert Street, Suite 600
Ottawa, ON K1R 1B1
Tel: (613) 563-1236
Fax: (613) 563-9745
E-mail: awards@aucc.ca
Web site: www.aucc.ca

Frederick T. Metcalf Award Program, Canadian Cable Television Association

The Canadian Cable Television Association honours its founding chairman with a $5,000 scholarship awarded each year to a qualified full-time student. Candidates must be pursuing a master's degree in a program related to the development and delivery of cable communication services in Canada.

Candidates must be Canadian citizens or permanent residents. Selection is based on academic achievement, the suitability of the proposed thesis project and the interest expressed by the candidate in pursuing a career in the cable television industry.

For more information, contact:

Association of Universities and Colleges of Canada
Canadian Awards Program
350 Albert Street, Suite 600
Ottawa, ON K1R 1B1
Tel: (613) 563-1236
Fax: (613) 563-9745
E-mail: awards@aucc.ca
Web site: www.aucc.ca

George Tanaka Memorial Scholarship Program

This $2,000 scholarship is offered to eligible full-time students enrolled in an undergraduate architecture, landscape architecture, art or culture program.

Candidates must be Canadian citizens or must have held permanent resident status for at least one year prior to their nomination. They must also have completed at least the first year of their degree program at one of the following universities: University of British Columbia, University of Guelph, McGill University or University of Toronto.

Applications are by nomination only. The deans or department heads of eligible faculties from participating educational institutions may each nominate up to two candidates. One scholarship is available per year. The scholarship is for one year, although students may reapply in subsequent years.

Applications should be submitted to the Association of Universities and Colleges of Canada (AUCC).

For more information, contact:

Association of Universities and Colleges of Canada
Canadian Awards Program
350 Albert Street, Suite 600
Ottawa, ON K1R 1B1
Tel: (613) 563-1236
Fax: (613) 563-9745
E-mail: awards@aucc.ca
Web site: www.aucc.ca

Grants to Artists

The Canada Council for the Arts is a national arm's length agency that provides a wide range of grants and services to professional Canadian artists and arts organizations. These artists and organizations may specialize in dance, media arts (i.e. film, video, audio, new media), music, theatre, writing, publishing, the visual arts, interdisciplinary work and performance art.

To apply for grants, artists must be Canadian citizens or permanent residents of Canada and must be professionals. The Canada Council defines a professional artist as someone who:

- has specialized training in the field — not necessarily in academic institutions;
- is recognized as such by his or her peers — artists working in the same artistic tradition; and
- has a history of public presentation or publication.

Artists who are awarded a Canada Council grant will be required to devote a substantial portion of their time to their program of work during the tenure of the grant.

For more information, please contact:

The Canada Council for the Arts
350 Albert Street
PO Box 1047
Ottawa, ON K1P 5V8
Tel: (613) 566-4414 ext. 5060
Toll-free: 1 800 263-5588 ext. 5060
TTY (TDD): (613) 565-5194
E-mail: info@canadacouncil.ca
Web site: www.canadacouncil.ca

IDRC Doctoral Research Awards (IDRA)

Are you a doctoral student at a Canadian university interested in doing fieldwork in Latin America, Africa, Asia or the Middle East?

The International Development Research Centre (IDRC) provides research awards up to a maximum of $20,000 per year to cover fieldwork expenses (travel, accommodation and board, and research costs) at the doctoral level.

You must be a Canadian citizen or a permanent resident. The additional requirements are complex, and deadlines vary each year.

Applications are available at university graduate departments.

For more information, contact:

International Development Research Centre
Centre Training and Awards Unit
PO Box 8500
Ottawa, ON K1G 3H9
Tel: (613) 236-6163 ext. 2098
Fax: (613) 563-0815
E-mail: cta@idrc.ca
Web site: www.idrc.ca/awards/eycrinfo.html

Imperial Tobacco Canada Limited Scholarship Fund for Disabled Students

To encourage Canadian students with a disability to pursue university studies leading to a first degree, Imperial Tobacco Canada Limited offers a maximum of 10 scholarships annually, valued at $5,000 each.

Candidates must be Canadian citizens or permanent residents of Canada for at least two years. They must be entering or currently enrolled in a first undergraduate degree program at a Canadian post-secondary institution. Students must reapply for awards in subsequent years.

A disability is defined as a functional limitation resulting from a physical, sensory or mental impairment that, for an indefinite period, affects the ability of the student to perform the activities necessary to participate in post-secondary learning.

Applications must be sent to the Association of Universities and Colleges of Canada (AUCC), which administers the program for Imperial Tobacco Canada Limited.

For more information, contact:

Association of Universities and Colleges of Canada
Canadian Awards Program
350 Albert Street, Suite 600
Ottawa, ON K1R 1B1
Tel: (613) 563-1236
Fax: (613) 563-9745
E-mail: awards@aucc.ca
Web site: www.aucc.ca

International Space University Summer Session

Ten to 15 scholarships are available for studies in the field of aerospace during a summer session.

This program is sponsored by the Canadian Foundation for the International Space University.

For more information, contact:

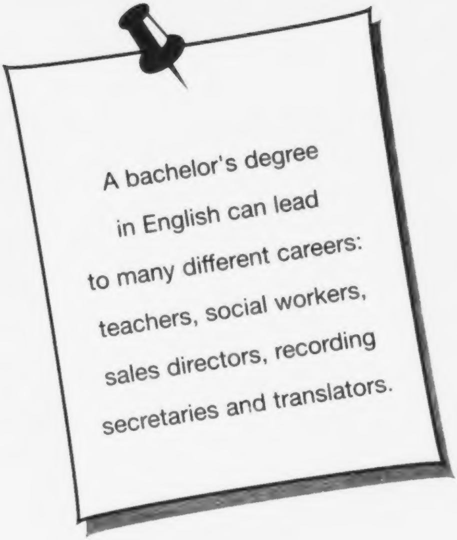
Association of Universities and Colleges of Canada
350 Albert Street, Suite 600
Ottawa, ON K1R 1B1
Tel: (613) 563-1236
Fax: (613) 563-9745
E-mail: jgallagh@aucc.ca
Web site: www.aucc.ca

J. Armand Bombardier Internationalist Fellowships

This program provides opportunities for Canadians to study abroad in order to build their international competence and to further Canada's participation in the world economy in the new millennium.

Outstanding university graduates of proven academic merit and demonstrated personal suitability may each be eligible for a fellowship of up to $10,000 for a study period of up to 12 months.

There are 25 fellowships awarded annually through a competitive process.



A bachelor's degree
in English can lead
to many different careers:
teachers, social workers,
sales directors, recording
secretaries and translators.

**For more information and
an application form, contact:**

Canadian Bureau for International Education
Scholarships and Awards Division
220 Laurier Avenue West, Suite 1100
Ottawa, ON K1P 5Z9
Tel: (613) 237-4820
Fax: (613) 237-1073
E-mail: smelanson@cbie.ca
Web site: www.cbie.ca

John G. Bene Fellowship Community Forestry: Trees and People

Canadian citizens and permanent residents enrolled at a Canadian university at the master's or doctoral level in the field of community forestry are eligible to apply for this award of $15,000 per year. The award is designed to encourage studies in the area of social forestry and is renewable upon reapplication.

For more information, please contact:

International Development Research Centre
Centre Training and Awards Unit
PO Box 8500
Ottawa, ON K1G 3H9
Tel: (613) 236-6163 ext. 2098
Fax: (613) 563-0815
E-mail: cta@idrc.ca
Web site: www.idrc.ca/awards/ebeneinf.html

Legal Studies for Aboriginal People Program

This program is designed to help Aboriginal people enter the legal profession. Métis and non-status Indians who wish to attend law school can apply for funding.

Through the Legal Studies for Aboriginal People Program (LSAP), the Department of Justice awards a limited number of bursaries each year. Once the student has qualified during the pre-selection process, the selection committee assesses the applications for bursaries according to the following set of criteria:

- financial need, as ascertained by the LSAP financial form;
- involvement with the Aboriginal community;

- proof of acceptance into law school or a pre-law program; and
- potential to succeed in law school, as demonstrated by academic background and/or work experience.

The number of bursaries awarded annually is based on the availability of funds within the given fiscal year. Bursaries must therefore be used within the fiscal year they are awarded.

For more information, contact:

Department of Justice Canada
Ottawa, ON K1A 0H8
Tel: (613) 941-0388
Toll-free: 1 888 606-5111
Fax: (613) 941-2269
E-mail: mireille.provost@justice.gc.ca or LSAP@justice.gc.ca
Web site: http://canada.justice.gc.ca/publications/aeda/index_en.html

Mattinson Endowment Fund Scholarship for Disabled Students

The scholarships encourage Canadian students with a disability to pursue university studies with the objective of obtaining a first university degree. Applicants must be Canadian citizens or have lived in Canada for at least two years as permanent residents. They must be entering or currently enrolled in a first undergraduate degree program. All disciplines are eligible.

A disability is defined as a functional limitation resulting from a physical, sensory or mental impairment that, for an indefinite period, affects the ability of the student to perform the activities necessary to participate fully in post-secondary learning.

Awards of $2,500 are available for one year. Recipients may reapply in subsequent years.

Applications must be sent to the Association of Universities and Colleges of Canada (AUCC), which administers this program.

For more information, contact:

Association of Universities and Colleges of Canada
Canadian Awards Program
350 Albert Street, Suite 600
Ottawa, ON K1R 1B1
Tel: (613) 563-1236
Fax: (613) 563-9745
E-mail: awards@aucc.ca
Web site: www.aucc.ca

NSERC Industrial Postgraduate Scholarships

These scholarships provide financial support for highly qualified science and engineering graduates that allows them to gain research experience in industry while undertaking advanced studies. NSERC will pay a stipend of $13,800 per year to the university. In addition, the sponsoring company is required to pay at least $5,500 a year to the university in scholarship funds.

Students who are enrolled as full-time candidates for a master's or doctoral degree at a Canadian university, and are Canadian citizens or permanent residents living in Canada at the time of nomination, are eligible.

There are no set deadlines for the program. University Scholarship Liaison Offices are responsible for nominating candidates and administering the scholarships. You can apply for a postdoctoral fellowship by completing Form 200.

More information is available from:

Scholarships and Fellowships Division
NSERC
350 Albert Street
Ottawa, ON K1A 1H5
Tel: (613) 995-5521
E-mail: schol@nserc.ca
Web site: www.nserc.ca

NSERC Postdoctoral Fellowships

These fellowships provide support to the most promising researchers at a pivotal time in their careers. Canadian citizens and permanent residents who hold a doctorate in the natural sciences or engineering are eligible. Support is $35,000 per year for a maximum of 24 months. Applications for the annual competition must be received by the Natural Sciences and Engineering Research Council of Canada (NSERC) by November 15.

You can apply for a postdoctoral fellowship by completing Form 200.

For further information, contact:

Scholarships and Fellowships Division
NSERC
350 Albert Street
Ottawa, ON K1A 1H5
Tel: (613) 995-5521
E-mail: schol@nserc.ca
Web site: www.nserc.ca

NSERC Postgraduate Scholarships

Postgraduate scholarships (PGSs) provide financial support to high-calibre scholars who are engaged in a master's or doctoral program in the natural sciences or engineering. The value of a PGS-A award, for students in their second or third year of graduate studies, is $17,300 per year. Scholarship support is for a maximum of 24 months.

A PGS-B award for doctoral students in their third or fourth year of graduate studies is $19,100 per year. Scholarship support is for a maximum of 24 months.

Students currently enrolled at a Canadian university must apply through their university Scholarships Liaison Office. The application deadlines will vary by university. Other potential applicants should consult their nearest Canadian university or visit the NSERC (Natural Sciences and Engineering Research Council of Canada) Web site for further information. All applications for the annual competition must be received at NSERC by November 15. Applicants must complete Form 200.

More information is available from:

Scholarships and Fellowships Division
NSERC
350 Albert Street
Ottawa, ON K1A 1H5
Tel: (613) 995-5521
E-mail: schol@nserc.ca
Web site: www.nserc.ca

Official Language Fellowships

These bursaries allow post-secondary students to study in their second official language and enable Francophone students from minority areas to continue post-secondary studies in their mother tongue. Bursaries are for one year or two semesters, and bursary levels vary based on the discretionary guidelines applied in individual provinces and territories. The bursary may also cover travel costs for students who are part of an official-language minority community.

The program is funded by the Department of Canadian Heritage and is administered by the provincial or territorial government departments responsible for higher levels of education. Deadlines vary from one province or territory to another.

For more information and an application form, contact the coordinator for official language fellowships at the relevant government department in your province or territory.

Organization of American States PRA Fellowship Program

Are you interested in advanced study or research involving a member country of the Organization of American States? Fellowships are available to encourage the economic, social, scientific and cultural development of the member states of the Organization of American States. The program's goal is to promote a stronger bond and better understanding among the peoples of the Americas.

Applicants must be Canadian citizens or permanent residents, and applications are due on a specified date in January each year.

For further information or for application forms, contact:

International Council for Canadian Studies
75 Albert Street, Suite 908
Ottawa, ON K1P 5E7
Tel: (613) 789-7828
Fax: (613) 789-7830
E-mail: general@iccs-ciec.ca
Web site: www.scholarships-bourses-ca.org

Petro-Canada Graduate Research Award Program

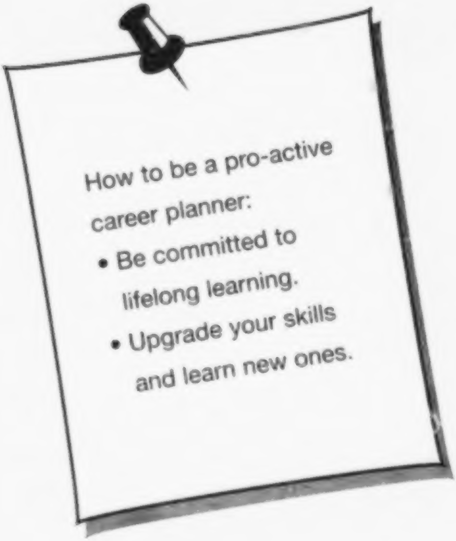
To recognize academic excellence and to support and encourage graduate research in specialized fields of study relating to the petroleum industry, Petro-Canada offers up to four $10,000 scholarships.

Candidates must be Canadian citizens or permanent residents and be working full-time toward a master's or doctoral degree in a subject related to the oil and gas industry. Fields of study may include the sciences, engineering, social sciences and business administration. Awards are granted on the basis of academic standing and demonstrated potential for advanced study and research.

Applications must be sent to the Association of Universities and Colleges of Canada (AUCC), which administers the program for Petro-Canada.

For more information, contact:

Association of Universities and Colleges of Canada
Canadian Awards Program
350 Albert Street, Suite 600
Ottawa, ON K1R 1B1
Tel: (613) 563-1236
Fax: (613) 563-9745
E-mail: awards@aucc.ca
Web site: www.aucc.ca



How to be a pro-active career planner:
- Be committed to lifelong learning.
- Upgrade your skills and learn new ones.

Queen Elizabeth Silver Jubilee Endowment Fund for Study in a Second Official Language Award Program

The program encourages young Canadians who wish to improve their proficiency in their second official language. Participants pursue full-time studies at another university that functions in the other official language and in a milieu in which that language predominates.

All disciplines except translation are eligible. Students must continue studies in the discipline in which they are enrolled at their home university.

Candidates must be Canadian citizens or permanent residents enrolled in the second or third year of their first undergraduate university program. Candidates attending a Quebec institution can be in their first year of a first undergraduate program.

The program provides non-renewable scholarships of $5,000 for one academic year, plus transportation expenses for one return trip between the place of residence and the university to be attended.

Each member institution of the Association of Universities and Colleges of Canada (AUCC) may nominate one candidate. Each university may set its own policies and procedures for the selection of its nominee. The university nominations must be sent to the Association of Universities and Colleges of Canada (AUCC), which administers the program on behalf of the Department of Canadian Heritage.

Candidates can obtain information and application forms from their university awards office or by contacting:

Association of Universities and Colleges of Canada
Canadian Awards Program
350 Albert Street, Suite 600
Ottawa, ON K1R 1B1
Tel: (613) 563-1236
Fax: (613) 563-9745
E-mail: awards@aucc.ca,
Web site: www.aucc.ca

Scholarships, Bursaries and Awards for Aboriginal Students

Scholarships, Bursaries and Awards for Aboriginal Students is a guide to the universities, colleges, professional associations and businesses that have scholarships, bursaries or honorariums available to students with Aboriginal ancestry studying in Canada.

Copies are available at the information kiosk at Indian and Northern Affairs Canada (INAC), or by contacting:

Tel: (819) 997-0380
E-mail: InfoPubs@inac.gc.ca
Web sites:
www.ainc-inac.gc.ca/ps/ys/index_e.html (INAC)
www.ayn.ca (Aboriginal Youth Network)

SSHRC Doctoral Fellowships Program

If you are a Canadian citizen or permanent resident of Canada registered in a doctoral program or you have completed or are about to complete a master's degree in the humanities or social sciences, you may be interested in applying for a Social Sciences and Humanities Research Council of Canada (SSHRC) Doctoral Fellowship.

The fellowship provides financial support of up to $17,700 per year to students pursuing a doctoral degree on a full-time basis. The fellowship may be renewed up to and including the fourth year of doctoral study.

Applications are due by November 15 for students not registered at a Canadian university. Students registered at a Canadian university must submit their applications directly to their department head by the deadline set by the university.

SSHRC also offers several fellowship supplements for research in forestry, tobacco control, adult literacy, federalism and geomatics (GEOIDE).

Application guides and forms are available on the SSHRC Web site. Information is also available from:

Social Sciences and Humanities Research Council
Fellowships
350 Albert Street
PO Box 1610
Ottawa, ON K1P 6G4
Tel: (613) 943-7777
Web site: www.sshrc.ca

Strategic and Standard Research Grant Programs

These programs encourage researchers to employ students to participate in projects funded by the Social Sciences and Humanities Research Council (SSHRC). By participating in research projects conducted by the best Canadian researchers in disciplinary as well as interdisciplinary collaborative research contexts, young students diversify and enrich their learning experience.

Contact your university department head to see what opportunities may exist to work on an SSHRC-funded research project.

For more information, please contact:

Social Sciences and Humanities Research Council
350 Albert Street
PO Box 1610
Ottawa, ON K1P 6G4
Tel: (613) 992-0691
Web site: www.sshrc.ca

Summer Language Bursary Program

The ability to speak both of Canada's official languages can be a tremendous asset when you start seeking employment. The Summer Language Bursary Program gives you the opportunity to learn either English or French as a second language.

The program grants bursaries to students across Canada, allowing them to participate in five-week immersion courses in English or French at accredited institutions. Canadian students who have completed at least grade 11 (or secondaire V in Quebec) and who have been enrolled as full-time students for at least one semester during the academic year are eligible.

The deadline for applications is February 15.

For information, contact the Department of Canadian Heritage office nearest you, as listed in the Government of Canada pages of your telephone directory.

TD Canada Trust Scholarship Program for Outstanding Community Leadership

To encourage high school students to pursue their post-secondary studies, TD Canada Trust offers 20 renewable scholarships valued at $3,500 a year toward living expenses plus tuition and summer employment as well as 60 one-time Certificate of Merit Awards valued at $500.

Candidates must be Canadian citizens or permanent residents. They must be graduating from their last year of high school (and/or CEGEP in Quebec) and have demonstrated involvement in community leadership. The deadline for applications is November 1.

For information, contact:

Toll-free:1 800 308-8306

The Paul Sargent Memorial Linguistic Scholarship Program

Two scholarships, valued at $12,000 each, are awarded annually and are renewable for one additional year. Candidates must be Canadian citizens at the time of application. Applicants must have at least an intermediate level of competence in an Oriental, Middle Eastern or Eastern European language (the minimum proficiency required would be a consistent A- in language courses) and must hold a bachelor's degree in a related field with a record of high academic achievement.

Applications must be submitted to the Association of Universities and Colleges of Canada (AUCC).

For more information, contact:

Association of Universities and Colleges of Canada
Canadian Awards Program
350 Albert Street, Suite 600
Ottawa, ON K1R 1B1
Tel: (613) 563-1236
Fax: (613) 563-9745
E-mail: awards@aucc.ca
Web site: www.aucc.ca

Undergraduate Student Research Awards in Industry

These awards are designed to stimulate interest in research in the natural sciences and engineering in an industrial setting. They encourage students to undertake graduate studies in these fields. These awards have a maximum value of $4,000, paid at a rate of $250 per week for a maximum of 16 weeks. Companies are required to supplement the award by at least 25% of its value.

To be eligible you must be registered full-time in a bachelor's degree program in the natural sciences or engineering, and be a Canadian citizen or permanent resident. You must have completed at least the first two years of your bachelor's degree with a minimum B average.

The employer determines the deadline for applications.

To apply for these awards, you must complete Form 202.

Application forms and lists of eligible companies are available from the NSERC Undergraduate Liaison Office at your university, or by contacting:

Scholarships and Fellowships Division
NSERC
350 Albert Street
Ottawa, ON K1A 1H5
Tel: (613) 996-2009
E-mail: schol@nserc.ca
Web site: www.nserc.ca

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Undergraduate Student Research Awards in Universities

These awards are designed to stimulate interest in research in the natural sciences and engineering. They also encourage the students to undertake graduate studies in these fields. NSERC provides undergraduate students with the opportunity to conduct research for short periods at a Canadian university. Students receive $1,000 per month for up to four months, which is supplemented by at least 25% by the university ($4,000 plus university contribution).

These awards are available to Canadian citizens and permanent residents who, at the time of application, are registered as full-time students in an eligible undergraduate program in the natural sciences or engineering at an eligible institution. Students must have obtained a cumulative minimum B average and have completed at least the first year of their bachelor's degree to be eligible.

The individual universities determine application deadlines. The university's internal procedures for selecting students must be followed. Applications must not be sent directly to NSERC by either the student or the head of the department. Contact the university at which you would like to work and complete NSERC Form 202.

More information and application forms are available from the NSERC Undergraduate Liaison Office at your university or by contacting:

Scholarships and Fellowships Division
NSERC
350 Albert Street
Ottawa, ON K1A 1H5
Tel: (613) 995-5521
E-mail: schol@nserc.ca
Web site: www.nserc.ca

Use of Fertility Enhancing Food, Forage and Cover Crops in Sustainably Managed Agroecosystems: The Bentley Fellowship

Canadians and permanent residents enrolled at a Canadian university at the master's or doctoral level are eligible to apply for funding for field research in a developing country. This fellowship supports applied research on how the increased use of forage crops in cropping systems can improve agricultural production by farmers in developing countries.

The value of the award is $20,000 per year, and the duration of tenure is one year. The award may be renewable upon application.

For more information, contact:

International Development Research Centre
Centre Training and Awards Unit
PO Box 8500
Ottawa, ON K1G 3H9
Tel: (613) 236-6163 ext. 2098
Fax: (613) 563-0815
E-mail: cta@idrc.ca
Web site: www.idrc.ca/awards/ebentinf.html

Visiting Fellowships in Canadian Government Laboratories

This program provides promising young scientists and engineers with the opportunity to work with research groups or leaders in Canadian government laboratories and research institutions.

The fellowship has an annual value of $36,785 plus a travel allowance for the fellow, spouse and children. There are no deadlines for application to this program. To apply for a visiting fellowship, you must complete Form 200.

For more information, contact:

Scholarships and Fellowships Division
NSERC
350 Albert Street
Ottawa, ON K1A 1H5
Tel: (613) 996-3762
E-mail: schol@nserc.ca
Web site: www.nserc.ca

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Your Guide to Using Career Directions 89
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Youth Awareness Initiatives 91
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A Career in Tourism: You Decide How Far to Go

The Canadian Tourism Human Resource Council (CTHRC) offers tourism career information resources that introduce the eight sectors of the tourism industry and provide information on the many career opportunities.

The *Student's Travel Map* profiles key positions in tourism's eight sectors. It also includes a section on educational programs offered in Canada and is available free on-line.

The *Career Planning Guide* offers specific information about potential career paths through a combination of information and exercises.

The CTHRC also offers an interactive CD-ROM introducing the eight sectors of tourism, a video and a Career Expo Manual for schools and businesses which are planning to host a career event.

For more information, contact:

Canadian Tourism Human Resource Council
170 Laurier Avenue West, Suite #1104
Ottawa, ON K1P 5V5
Tel: (613) 231-6949
Fax: (613) 231-6853
E-mail: cthrc@cthrc.ca
Web site: www.cthrc.ca

Biotech Career Kit

Designed to fit into the provincial science and career-planning curriculum, the Biotech Career Kit combines edutainment learning with serious science and is a comprehensive career resource.

This kit provides opportunities for users to:

- learn about career opportunities in biotechnology;
- understand what skills and thinking processes are involved in biotech careers;
- explore the interviewing process and human resources management principles; and
- engage in problem solving, critical thinking, evaluation and skill building.

For more information, contact:

Biotechnology Human Resource Council
401–116 Lisgar Street
Ottawa, ON K2P 0C2
Tel: (613) 235-1402
Fax: (613) 233-7541
E-mail: info@bhrc.ca
Web site: www.bhrc.ca

Building Your Future – Career Awareness Products Catalogue

This catalogue is a collection of the career awareness products produced by Human Resources Development Canada, its partners and sector councils. These products assist youth who are making key learning and career-related decisions, adults who are in mid-career transition and employers who are examining the skills they are looking for in employees. Teachers, career counsellors and others employed in the career development field can utilize a number of these products in their work with both students and clients.

(Cat. No. Y-201-01-01)

To order, visit the Web site or contact:

Human Resources Development Canada
Public Enquiries Centre
140 Promenade du Portage
Hull, QC K1A 0J9
Fax: (819) 953-7260
Web site: www.hrdc.gc.ca/career

Canada Career Week

This national week-long series of events is held each year in the first week of November to inform young people about their career and employment options. Canada Career Week (CCW) is a great time to explore career opportunities for yourself, your family and your friends.

Brochures and informational material designed to help schools and communities develop CCW activities are available from:

Canada Career Consortium
280 Albert Street, Suite 903
Ottawa, ON K1P 5G8
Fax: (613) 230-7681
Web site: www.careerccc.org

Canada Career Week: Getting Started

Getting Started is a useful resource published to support Canada Career Week. It provides organizers with ideas and suggestions that will help in the planning of Canada Career Week events. This resource guide includes articles on publicity, media relations, career fairs and co-operative education programs.

For more information, or to order a copy, contact:

Canada Career Consortium
280 Albert Street, Suite 903
Ottawa, ON K1P 5G8
Fax: (613) 230-7681
Web site: www.careerccc.org

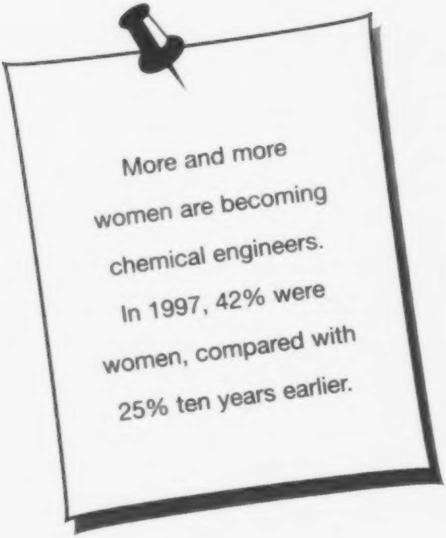
Canada Prospects

Produced in support of Canada Career Week, this newspaper-style publication features articles, quizzes, interviews and other tools designed to encourage informed career planning for career explorers of all ages.

Canada Prospects is published annually by the Canada Career Consortium (CCC).

For more information, or to order a copy, contact:

Canada Career Consortium
280 Albert Street, Suite 903
Ottawa, ON K1P 5G8
Fax: (613) 230-7681
Web site: www.careerccc.org



More and more women are becoming chemical engineers. In 1997, 42% were women, compared with 25% ten years earlier.

Canada Prospects – Facilitator's Guide

A great resource for teachers, counsellors and facilitators to use with their clients and students.

Practical, flexible and easy to use, the *Canada Prospects Facilitator's Guide* is the ideal vehicle to deliver the value of *Canada Prospects.*

For more information, or to order a copy, contact:

Canada Career Consortium
280 Albert Street, Suite 903
Ottawa, ON K1P 5G8
Fax: (613) 230-7681
Web site: www.careerccc.org

CanLearn Interactive

CanLearn Interactive is a comprehensive Internet resource that provides information, products and services designed to help Canadians make informed decisions in the selection and financing of learning opportunities. Developed by Human Resources Development Canada in partnership with provincial and territorial governments, national learning organizations and other stakeholders, CanLearn Interactive offers Canadians free interactive tools and single-window access to current, personalized and complete information.

CanLearn Interactive provides up-to-date information on Canadian universities, colleges and private-sector institutions, career options, and financial planning and assistance. A variety of interactive tools help you create learning and financial plans best suited to your needs. The site also houses a variety of databases where you can search for a wide range of on-line information.

CanLearn Interactive is Canada's only one-stop Web site for information and interactive tools designed to help you decide what and where to study and how to cover the costs.

For more information, contact:

CanLearn Interactive
Canada Student Loans Program
15 Eddy Street, 10th Floor
Hull, QC K1A 0M5
Fax: (819) 997-4660
E-mail: info@canlearn.ca
Web site: www.canlearn.ca

Career Directions

Career Directions provides detailed information on 185 occupations that do not require a university degree. It includes a description of each occupation and the related educational requirements such as community college, CEGEP, trades/ technical training, apprenticeship, on-the-job training and other specialized training.

For more information, or to order a copy, contact:

Canada Career Consortium
280 Albert Street, Suite 903
Ottawa, ON K1P 5G8
Fax: (613) 230-7681
Web site: www.careerccc.org

Careers in a Package

This interdisciplinary teaching kit provides young people from grades 5 to 11 with a basic understanding of the packaging industry, its impact on the environment and its potential as a career choice.

To order, or for more information, contact:

The Packaging Career Council of Canada
Fax: (416) 490-7844
E-mail: info@packagingcareers.org
Web site: www.packagingcareers.org

Careers in Culture

Careers in Culture is an innovative and valuable set of booklets and an interactive CD-ROM designed to help youth, guidance or career counsellors, teachers and parents better understand career opportunities in the cultural sector. Checklists, word match-ups and other fun activities keep it interesting and informative.

For more information, contact:

Cultural Human Resources Council
#201–17 York Street
Ottawa, ON K1N 9J6
Tel: (613) 562-1535
Fax: (613) 562-2982
E-mail: info@culturalhrc.ca
Web site: www.culturalhrc.ca

Careers in Transportation

A video and a guide introducing high school students to careers in the transportation industry are available from the organizers of National Transportation Week.

For more information, please contact:

National Transportation Week
329 March Road, Suite 232, Box 11
Kanata, ON K2K 2E1
Tel: (613) 599-8119
Fax: (613) 599-7027
E-mail: rcross@cit.ca

DiscoverIT Web Site

The DiscoveryIT Web site provides Canadian high school students with the necessary tools to make informed career choices in the dynamic field of software. DiscoverIT.org includes information for students, educators and parents on:

- career-planning tools;
- labour market trends, including salary ranges;
- comprehensive job profiles based on the Occupational Skills Profile Model — a new industry standard;
- centralized information on post-secondary educational institutions and financing options;
- classroom and self-directed learning activities to help educators and students expand their educational horizons;
- educator resources, including a venue for sharing excellence; and
- links to key sites and partners.

For information, contact:

Software Human Resource Council
30 Metcalfe Street, Suite 400
Ottawa, ON K1P 5L4
Tel: (613) 237-8551
Fax: (613) 230-3490
E-mail: info@shrc.ca
Web site: www.discoverIT.org

Ellis Chart

The Ellis Chart is a comparative chart of apprentice training programs available across Canada. Information on over 200 trades with apprenticeship programs is found in the Ellis Chart. (Cat. No. LM-435-12-99E)

For copies, contact:

Human Resources Development Canada
Public Enquiries Centre
140 Promenade du Portage
Hull, QC K1A 0J9
Fax: (819) 953-7260
Web site: www.hrdc.gc.ca/career

Employability Skills Toolkit

This five-step guide helps you manage your own skills development. It draws on the Conference Board of Canada's Employability Skills and Human Resources Development Canada's Essential Skills Research Project.

The Toolkit helps you to:

- recognize your employability skills, attitudes and behaviour;
- assess your skills;
- plan and design your skills development activities;
- get feedback to support your skills development; and
- market yourself.

For more information, visit:

Web site: www.conferenceboard.ca/nbec.

EnviroCareers Resource Package

This innovative suite of products, targeted at 14- to 24-year-olds, includes an introductory video, guidebook, interactive CD-ROM/ Web site, and eye-catching tabloid and newsletter. The package is designed to help youth understand the many options and opportunities environmental employment has to offer. A facilitator's guide is also included to help educators integrate the information across the curriculum.

Additional resources available on the Canadian Council for Human Resources in the Environment Industry (CCHREI) Web site include the EnviroJob Board, the Canadian Environment Education Compendium, Environmental Labour Market Reports, links to other useful sites and much more.

Visit CCHREI's Web site or call to get additional information.

Canadian Council for Human Resources in the Environment Industry
Suite 1450, 700–4th Avenue SW
Calgary, AB T2P 3J4
Tel: (403) 233-0748
Fax: (403) 269-9544
E-Mail: info@cchrei.ca
Web site: www.cchrei.ca

Essential Skills and HRDC InterOPTIONS CD-ROMs

This interest inventory matches your interest profile with occupations from the National Occupational Classification (NOC) to help you select suitable careers.

Essential Skills are enabling skills that:

- help you perform the tasks required by your occupation;
- provide you with a foundation to learn other skills and other activities of daily life; and
- enhance your ability to adapt to workplace change.

You complete an inventory of 50 statements about types of work which interest you, and the InterOPTIONS program scores your responses and presents a list of suggested occupations.

For copies, contact:

Human Resources Development Canada
Public Enquiries Centre
140 Promenade du Portage
Hull, QC K1A 0J9
Fax: (819) 953-7260
Web site: www.hrdc.gc.ca/career

Here's a recipe for job satisfaction: 94% of cooks and chefs who studied in trade or vocational schools report that they are satisfied with their work.

Essential Skills Web site

This site provides information about how people use Essential Skills in certain occupations.

Essential Skills are enabling skills that:

- help you perform the tasks required by your occupation;
- provide you with a foundation to learn other skills and other activities of daily life; and
- enhance your ability to adapt to workplace change.

Web site: www.hrdc.gc.ca/essentialskills

Great Jobs/Solid Futures

This multimedia package contains all the information you need about careers in Canada's heavy equipment industry: video, CD-ROM, brochure, fact sheets and a user guide. Open the package up . . . and get started on your tour of Great Jobs and Solid Futures!

For more information, contact:

Canadian Association of Equipment Distributors
4531 Southclark Place
Ottawa, ON K1T 3V2
Tel: (613) 882-8861
Fax: (613) 822-8862
E-mail: info@caed.org
Web site: www.solidfutures.org

HRDC Career Awareness Web Site

The Human Resources Development Canada (HRDC) Career Awareness Web site provides Canadians, particularly youth, with information on a broad range of learning and career-related programs, products and services. These resources enable Canadians to make informed decisions as they develop their career and learning strategies. Teachers, career counsellors and others employed in the career development field will find these resources beneficial in dealing with both students and clients.

Visit the HRDC Career Awareness Web site at:

www.hrdc.gc.ca/career

Job Futures

Job Futures can help Canadians with their career, education and training decisions, and provides up-to-date information about current and future career opportunities, work prospects, employment trends, earnings potential and the work experience of recent graduates from different fields of study.

This guide to tomorrow's jobs will be useful if you are:

- a student seeking information on the world of work and its relationship to education;
- a job seeker exploring work prospects and training opportunities;
- a worker thinking about upgrading your skills or making a career change; or
- a teacher, career guidance counsellor or parent providing advice on career choices and/or education options.

Job Futures is produced by Human Resources Development Canada (HRDC). It is available on the Internet, and print versions are available in public libraries and at HRDC offices. (See the Government of Canada pages of your telephone directory for the office nearest you.)

For a copy of the Job Futures suite of products, or for more information, contact:

Job Futures
Applied Research Branch
Human Resources Development Canada
165 Hôtel de Ville, 6th Floor
Hull, QC K1A 0J2
Toll-free: 1 800 935-5555
Fax: (819) 953-8584
Web site: www.jobfutures.ca

Jobs, Workers, Training and Careers Cluster

The Jobs, Workers, Training and Careers Cluster supports Canadians in their work search and career development by providing one-stop access to information related to jobs, occupations, learning, education, training, careers, labour market information and workplace issues.

You can access the Cluster through the Canada Site under the Canadians Gateway at:

Web site: www.canadians-canadiens.gc.ca.

Labour Market Information Service

Labour Market Information (LMI) is your one-stop Web site for information and analysis by a network of experts from across Canada. The LMI site can help you:

- search for work through lists of potential employers and information about new employers and emerging industries;
- make informed career decisions by providing employment trends plus comparative wage and working conditions;
- access up-to-date news on events in regional and local labour markets by industry sector; and
- find information on what wages to expect and what services are available in different communities.

If you do not have the Internet at home, you can access the LMI site by visiting your nearest Human Resources Centre of Canada, Employment Resource Centre, school or library.

To receive a hard copy of LMI, contact your local Human Resources Centre of Canada. Check the Government of Canada section of your telephone directory for the office nearest you.

Web site: www.labourmarketinformation.ca

A HS C U

Look Ahead, Get Ahead: Growing Career Opportunities for Technicians and Technologists

Technicians and technologists work at the frontiers of Canadian industry, where exploration and discovery are altering the way in which we live and work. Colleges across Canada equip technicians and technologists with the practical training and skills that prepare them for the demanding and interesting challenges of technology careers.

Published by the Canadian Technology Human Resources Board, *Look Ahead, Get Ahead* contains up-to-date information on:

- industry trends
- employment statistics
- educational requirements
- educational resources
- reference lists
- career-planning information.

Profiles of 60 technicians and technologists highlight the many opportunities available in technology fields and how they are shaping the future. Students, teachers, career counsellors and parents will find all the information needed to make informed career decisions.

Practical and comprehensive, *Look Ahead, Get Ahead* is the ideal start to a career as a technician or technologist in Canada.

For more information, contact:

Canadian Technology Human Resources Board
251 Bank Street, Suite 201
Ottawa, ON K2P 1X3
Tel: (613) 233-1955
Toll-free: 1 800 216-9462
Fax: (613) 233-3812
E-mail: info@cthrb.ca
Web site: www.cthrb.ca

Looking for Work in International Development

Are you interested in working in the challenging area of world development? There are many possible routes to pursue, including the Canadian International Development Agency (CIDA), private companies, voluntary agencies and international organizations such as the United Nations.

CIDA has published a booklet entitled *Opportunities in International Development for Canadians and Permanent Residents.* This booklet describes the various types of work that exist in international development and suggests some early steps to take to pursue these jobs.

This booklet is available on CIDA's Web site.

For more information, or to obtain a copy, contact:

Canadian International Development Agency
Public Inquiries, Communications Branch
200 Promenade du Portage
Hull, QC K1A 0G4
Tel: (819) 997-5006
Fax: (819) 953-6088
Toll-free: 1 800 230-6349
TDD/TTY: (819) 953-5023 or
TDD/TTY toll-free: 1 800 331-5018
E-mail: info@acdi-cida.gc.ca
Web site: www.acdi-cida.gc.ca

Make the Skills Connection

This pamphlet shows the connection between Human Resources Development Canada's work on the Essential Skills Research Project and the Conference Board of Canada's Employability Skills. Educators, trainers, career counsellors and anyone interested in skills assessment and development will find the pamphlet useful as an introduction to:

- seeing what employers are looking for;
- linking to resources on how people use skills in different occupations; and
- describing and assessing skills.

(Cat. No. Y-257-04-01E)

To order, visit the Web site or contact:

Human Resources Development Canada
Public Enquiries Centre
140 Promenade du Portage
Hull, QC K1A 0J9
Fax: (819) 953-7260
Web site: www.hrdc.gc.ca/career

Mazemaster

This unique career and job exploration tool helps youth ages 14–29 make more effective transitions from school to work or from unemployment to employment.

Mazemaster is a one-stop shop where youth can find relevant employment and training information on the Internet.

Mazemaster consists of seven modules:

- Self-Assessment. This module includes three interactive exercises to identify your values, skills and interests, and helps you develop an action plan.
- Labour Market Information. This module connects you to the marketplace in Toronto by offering current information on occupational trends and employer/company profiles.
- Training and Education. This module provides information on opportunities in Toronto by linking you to various educational institutions, programs, community agencies and information on apprenticeships.
- Self-Employment. This module provides direction and links to resources available for starting a business, including an on-line quiz, business plan and cash flow forecast. This module also includes interviews with youth entrepreneurs.
- Job Search Techniques. This module has interactive exercises that enable you to complete a résumé and cover letter on-line. Tips are also given on how to contact prospective employers, tap into the hidden job market and prepare for job interviews.
- Job Postings. This module provides on-line links to newspapers, recruiters and employment agencies. It also allows employers to post jobs for youth free of charge.
- Career Lounge. This module has a section called "Ask the Expert" where featured counsellors will answer employment-related questions, and the answers will be posted on the Web site. Users can also win prizes by participating on the youth barometer.

Teachers, career counsellors and other professionals in the industry can use the Network Discussion Board and the Bulletin Board to communicate with other career professionals and promote events that are taking place in the community.

Mazemaster is sponsored by the Toronto Catholic District School Board (TCDSB). Funding is provided by Human Resources Development Canada (HRDC).

For more information, please contact:

Mazemaster Project Staff
c/o The Toronto District Catholic School Board
80 Sheppard Avenue East
Toronto, ON M2N 6E8
Tel: (416) 222-8282 ext. 2396, 2542, 5339
Fax: (416) 512-3428
E-mail: maze1@mazemaster.on.ca
Web site: www.mazemaster.on.ca

Meet the Sector Councils

Sector Councils are associations that represent different parts of the economy. Key players — such as employers, unions, professional associations and educators — work together to address the human resource issues faced by the sector.

The councils are currently developing career awareness materials about their sectors.

If you would like copies, call, fax or visit their Web sites.

Aboriginal Human Resources Development Council of Canada
Tel: (306) 956-5360
Fax: (306) 956-5361
Web site: www.ahrdcc.com

Apparel Human Resource Council
Tel: (514) 388-7779
Fax: (514) 388-6926
Web site: www.apparel-hrc.org

Biotechnology Human Resource Council
Tel: (613) 235-1402
Fax: (613) 233-7541
Web site: www.bhrc.ca

Canadian Aquaculture Industry Alliance Sector Council
Tel: (613) 239-0612
Fax: (613) 239-0619
Web site: www.aquaculture.ca

Canadian Association of Equipment Distributors
Tel: (613) 822-8661
Fax: (613) 722-0099
Web site: www.caed.org

Canadian Automotive Repair and Service Council
Tel: (905) 709-1010
Fax: (905) 709-1013
Web site:
www.cars-council.ca

Canadian Aviation Maintenance Council
Tel: (613) 727-8272
Fax: (613) 727-7018
Web site: www.camc.ca

Canadian Council for Human Resources in the Environment Industry
Tel: (403) 233-0748
Fax: (403) 269-9544
Web site: www.cchrei.ca

Canadian Council of Professional Engineers
Tel: (613) 232-2474
Fax: (613) 230-5759
Web site: www.ccpe.ca

Canadian Council of Professional Fish Harvesters
Tel: (613) 235-3474
Fax: (613) 231-4313
Web site:
www.ccpfh-ccpp.org

Canadian Council of Technicians and Technologists
Tel: (613) 238-8123
Fax: (613) 238-8822
Web site: www.cctt.ca

Canadian Equipment Industry Training Committee
Tel: (613) 822-8861
Fax: (613) 822-8862
Web site: www.caed.org/ceitc/

Canadian Grocery Producers Council
Tel: (905) 670-3844
Fax: (905) 670-3855
Web site: www.cgpc.org

Canadian Plastics Sector Council
Tel: (613) 850-6743
Fax: (613) 731-9184
Web site: www.cpsc-ccsp.ca

Canadian Professional Logistics Institute
Tel: (416) 363-3005
Fax: (416) 363-5598
Web site: www.loginstitute.ca

Canadian Steel Trade and Employment Congress
Tel: (416) 480-1797
Fax: (416) 480-2986
Web site: www.cstec.ca

Canadian Technology Human Resources Board
Tel: (613) 233-1955
Toll-free: 1 800 216-9462
Fax: (613) 233-3812
Web site: www.cthrb.ca

Canadian Tourism Human Resource Council
Tel: (613) 231-6949
Fax: (613) 231-6853
Web site: www.cthrc.ca

Canadian Trucking Human Resources Council
Tel: (613) 244-4800
Fax: (613) 244-4535
Web site: www.cthrc.com

Cultural Human Resources Council
Tel: (613) 562-1535
Fax: (613) 562-2982
Web site: www.culturalhrc.ca

Forum for International Trade Training
Tel: (613) 230-3553
Fax: (613) 230-6808
Web site: www.fitt.ca

Horticultural Human Resource Council
Tel: (506) 363-3310
Fax: (506) 363-8991

Mining Industry Training and Adjustment Council
Tel: (613) 230-1413
Fax: (613) 230-0603
Web site: www.mitac.ca

Motor Carrier Passenger Council of Canada
Tel: (905) 762-0414
Fax: (905) 762-2386

National Seafood Sector Council
Tel: (613) 782-2391
Fax: (613) 782-2386
Web site: www.nssc.ca

Repair and Installation Service Sector for Consumer Products
Tel: (416) 241-3550
Toll-free: 1 800 405-1586
Fax: (416) 241-1137
Web site: www.easi.ca/easi

Retail Council of Canada
Toll-free: 1 888 373-8245 Fax: (416) 922-8011
Web site: www.retailcouncil.org

Sector Skills Council of the Canadian Electrical/Electronic Industry
Tel: (613) 567-3036
Fax: (613) 567-3195

Software Human Resource Council
Tel: (613) 237-8551
Fax: (613) 230-3490
Web site: www.shrc.ca

Textiles Human Resources Council
Tel: (613) 230-7217
Fax: (613) 230-1270
Web site: www.thrc-crhit.org

The Packaging Careers Council of Canada
Fax: (416) 490-7844
Web site:
www.packagingcareers.org

WITT (Women in Trades and Technology) National Network
Tel: (416) 588-4368
Toll-free: 1 877 306-9637
Fax: (416) 588-3063
Web site: www.wittnn.com

The Alliance of Sector Councils
Tel: (613) 565-3637
Fax: (613) 234-2482
Web site: www.councils.org

Community college grads in architectural and construction technologies earn an average of 13% more than all community college graduates after two years in the labour force.

In addition to career information, many of the Sector Councils are developing job-search tools and sponsoring youth internships. Check out the Job-Search Tools and Work Experience Opportunities sections of this publication or check the Index by Organization and Program Listing to see whether the Sector Council you're interested in is listed elsewhere in this publication.

Minding Your Own Business

Is entrepreneurship or starting a small business a realistic career option for you? This booklet will help you determine whether you have the right qualities and skills to succeed in a small business. Information and advice about starting a small business are also provided, including information on the different approaches to a business start-up. (Cat. No. LM-356-02-98)

For copies, contact:

Human Resources Development Canada
Public Enquiries Centre
140 Promenade du Portage
Hull, QC K1A 0J9
Fax: (819) 953-7260
Web site: www.hrdc.gc.ca/career

New Steel: Doorway to the Future

This Career Awareness Information Kit focuses on the future of the steel industry, the types of occupations found in this sector, education and skill requirements. It also includes a directory of regional opportunities available across Canada.

For more information, contact:

Canadian Steel Trade and Employment Congress
234 Eglinton Avenue East, Suite 501
Toronto, ON M4P 1K7
Tel: (416) 480-1797
Fax: (416) 480-2986
E-mail: general@cstec.ca
Web site: www.cstec.ca

REALM: Creating Work You Want

REALM is the first national career and entrepreneurship magazine and webzine targeting Canadians 18 to 29 years of age. Created by, for and about youth, *REALM* (and its French counterpart *SPHÈRE: Le monde du travail recréé*) is also the first national magazine to address the concerns of young people making their way through today's revolutionized economy.

A cost is associated.

For more information, or to order, contact:

Yes Canada-BC Publishing
5172 Kingsway, Suite 310
Burnaby, BC V5H 2E8
Tel: (604) 412-4141
Toll-free: 1 877 REALM-99
Fax: (604) 412-4144
E-mail: info@realm.net
Web site: http://realm.net

Smart Options

This brand-new product, *Smart Options*, provides the basic information students need to understand the theory of multiple intelligences and how its ideas can be applied to personal career exploration.

Smart Options ideas are strongly intuitive so that the material, though new to most students, is grasped quickly and easily. The "Smarts" are: body, image, logic, music, nature, people, self and word. These strengths are related to occupational choices.

For more information, or to order, contact:

National Life/Work Centre
488 Centrale Street
Memramcook, NB E4K 3S6
Toll-free: 1 888 533-5683
E-mail: lifework@nbnet.nb.ca

The Directory of Canadian Universities

The Directory of Canadian Universities is the only official guide to Canadian universities. Ideal for guidance counsellors, librarians, high school students, career counsellors and teachers, this directory provides current information on Canadian universities in a reliable, easy-to-use, one-volume format. Compiled, updated and verified annually, it is the most authoritative directory of its kind and includes detailed information on programs, fees, housing, facilities and student support services.

A key feature is the National Program Index, a definitive listing of more than 10,000 undergraduate and graduate programs. It is available for CAD$39.95 plus applicable taxes, shipping and handling.

The directory can be ordered on-line or by contacting:

Association of Universities and Colleges of Canada
350 Albert Street
Ottawa, ON K1R 1B1
Tel: (613) 563-1236
Fax: (613) 563-9745
E-mail: publications@aucc.ca
Web site: www.aucc.ca/en/publicindex.html

The Edge

The Edge is a unique resource that encourages teens to think about their future and the importance of getting an education. It contains articles on career development as well as self-directed exercises designed to help teens develop a better understanding of themselves and the world of work.

For copies, visit the Web site or contact:

The EDGE/CONTACT AVENIR
National Life/Work Centre
488 Centrale Street
Memramcook NB E4K 3S6
Toll-free: 1 888 533-5683
Fax (toll-free): 1 877 929-3343
E-mail: edgemag@nb.aibn.com
Web site: www.theedgemag.org

The Facilitator's Edge

A workshop series based on the life/work messages of *The Edge* magazine. The Facilitator's Edge consists of five group sessions designed to help introduce *The Edge* into a workshop and/or a classroom setting.

Its intent is to help educators, youth workers and career practitioners facilitate conscious career building with their clients and students.

For more information, or to order, contact:

The EDGE/CONTACT AVENIR
National Life/Work Centre
488 Centrale Street
Memramcook, NB E4K 3S6
Toll-free: 1 888 533-5683
Fax (toll-free): 1 877 929-3343
E-mail: edgemag@nb.aibn.com
Web site: www.theedgemag.org

A HS C U

The Healing Choice: You and a Career in Health

The health package for Aboriginal youth includes, an educational video, teacher's guide and Web site that is designed to encourage young Aboriginal students to explore careers in health. The video highlights Aboriginal role models in the health- field. The user guide will help the facilitator of the group career-planning session by providing more detailed information on health careers and discussion activities for small groups.

For more information, contact:

Canadian Public Health Association
Suite 400, 1565 Carling Avenue
Ottawa, ON K1Z 8R1
Tel: (613) 725-3769
Fax: (613) 725-9826
E-mail: info@cpha.ca
Web site: www.choosehealth.org

Did you know that after two years in the labour force, welders earned on average 24% more than all graduates at the trade/vocational level?

A HS C U

The Missing Link

The Missing Link is a multimedia kit suitable for use in career preparation classes and math and science classes. It includes lesson plans, research activities, role playing activities and group and individual activities. The kit provides information about career opportunities in the software sector through a mystery-solving interactive game. The game encourages problem solving, critical thinking and team building.

For more information, contact:

Software Human Resource Council
30 Metcalfe Street, Suite 400
Ottawa, ON K1P 5L4
Tel: (613) 237-8551
Fax: (613) 230-3490
Web site: www.shrc.ca

The Real Game Series

The Real Game Series is a unique, interactive career education program that enables students to experience the realities of the adult world in a fun and stimulating way. It helps them understand how the choices and decisions they make now may affect the quality of their lives as adults. The individual games in the series include:

- The Play Real Game — kindergarten to grade 4
- The Make It Real Game — grades 5 to 6
- The Real Game — grades 7 and 8
- The Be Real Game — grades 9 and 10
- The Get Real Game — grades 11 and 12
- The Real Times/Real Life Game — adult

Each product is developed to operate effectively in the absence of any other program in the series. Although they have strong common elements, each program is unique. Every game provides a personal career-building context that participants and facilitators at all levels find enjoyable and stimulating.

A cost is associated.

For more information, or to order, contact:

National Life/Work Centre
Memramcook Institute
488 Centrale Street
Memramcook, NB E4K 3S6
Toll-free: 1 888 533-5683
Fax (toll-free): 1 877 929-3343
E-Mail: lifework@nbnet.nb.ca
Web site: www.realgame.com

The Work Handbook

This handbook will be useful if you are thinking about or actually facing career changes that will affect you and your family. It contains general information about resources — people, organizations, skills and the Internet — that can give you a head start on managing career change.

For more information, or to order a copy, contact:

Canada Career Consortium
280 Albert Street, Suite 903
Ottawa, ON K1P 5G8
Fax: (613) 230-7681
Web site: www.careerccc.org

Volunteering Works!

Volunteering is a great way to learn new skills and give back to your community. Volunteering Works! is a suite of career awareness products that helps demonstrate the link between volunteering activities and paid work experience and the overall importance of volunteerism in the community.

There are five products in this suite:

- Volunteering Works! Be part of shaping your future — Designed for youth aged 15 to 30, this fun booklet is packed with information and activities. It answers some important questions about volunteering, offers advice on getting started and opens doors to the world of paid work.
- Volunteering Works! Facilitator's Guide — This goes hand-in-hand with the youth booklet and is designed for use by teachers, counsellors and managers of volunteer programs. Detailed activity and resource sections assist facilitators in helping youth get started in a volunteer program or activity.

- Volunteering Works! Parents Guide — This booklet introduces parents to the world of youth volunteering. Concise and easy to read, it addresses some important issues facing the voluntary sector today and offers advice on being an active part of your child's volunteer experience.
- Volunteering Works! promotional posters — These attractive posters help raise awareness in school halls, drop-in centres and throughout your community about the importance of the volunteer experience as a way to develop valuable workplace skills and gain experience.
- Volunteering Works! Web site — This fun and interactive Web site has something for everyone. Youth can explore skills development opportunities made possible through volunteering. Parents can link to career information and volunteering sites. Teachers and facilitators can download exercises and lesson plans.

For more information about Volunteering Works!, please contact:

Volunteer Canada
430 Gilmour Street
Ottawa, ON K2P 0R8
Toll-free: 1 800 670-0401
Fax: (613) 231-6725
E-mail: volunteer.canada@sympatico.ca
Web site: www.volunteer.ca

What's Your Favourite Subject?

Targeting high school students, these five pamphlets highlight the link between school subjects, skills learned and occupational opportunities. They also examine the educational levels required for entry into various occupations as well as recommended high school courses as preparation. (Cat. No. Y-111-02-00-E)

For more information, contact:

Human Resources Development Canada
Public Enquiries Centre
140 Promenade du Portage
Hull, QC K1A 0J9
Fax: (819) 953-7260
Web site: www.hrdc.gc.ca/career

Women in Information Technology

WITT National Network, with funding from Human Resources Development Canada, has launched the Women in Information Technology (Win IT) project to support girls and women who want to explore careers in information technology (IT).

For more information, contact:

Women in Trades and Technology National Network
PO Box 98100
970 Queen Street East
Toronto, ON M4M 1J0
Tel: (416) 588-4368
Toll-free: 1 877 306-9637
Fax: (416) 588-3063
E-mail: jadams@wittnn.com
Web site: www.wittnn.com

Your Guide to Using Career Directions

This guide has been designed to suit your needs as a teacher, counsellor or facilitator by making it easy to use, adaptable to your environment and full of ideas. There are activities, worksheets, overheads and a comprehensive parent's brochure. This guide will save you time and help your students or clients effectively explore the abundance of available opportunities.

For more information, or to order a copy, contact:

Canada Career Consortium
280 Albert Street, Suite 903
Ottawa, ON K1P 5G8
Fax: (613) 230-7681
Web site: www.careerccc.org

Youth Awareness and Education Program

A HS C U

The science and technology sector is one of Canada's major areas of growth at the dawn of the new millennium. The Canadian Space Agency's (CSA) Youth Awareness and Education Program uses the unique appeal of space to turn Canada's youth on to the exciting challenges and rewards of scientific studies and encourages them to choose a career in science and technology.

Learning Resources

The Youth Awareness and Education Program produces information and learning-based materials. It also provides educators with space projects and turn-key teaching packages that focus on the science and mathematics of spacewalking, microgravity, robotics, solar energy, astronomy, Earth observation, climate change and space exploration. The CSA develops content guided by the Pan-Canadian Protocols for Science and Technology developed by the Canadian Council of Ministers of Education. More than 90% of the materials are found on KidSpace, the CSA's youth Web site. Educators can subscribe to a database that notifies them by e-mail whenever new material or programs and events are available to support their science programming.

In collaboration with Canada's SchoolNet, the CSA also offers virtual learning presentations by astronauts, scientists and engineers. The presentations are developed to support the Program's print and Web materials and provide answers to the many questions received from youth and educators across Canada. All presentations are available on the CSA/SchoolNet Space site.

The CSA also works with Canadian science centres to bring excellent extra-curricular space content and hands-on experiments to Canadians of all ages who are interested in learning more about space.

Grants and Contributions Program

The Youth Awareness Grants and Contributions Program supports not-for-profit organizations that develop space-focused science and technology programs and projects. Funding is available for initiatives that target youth and increase interest in scientific and technological issues related to Canada's involvement in space. Competitions are held twice each year with deadlines for submissions on **April 15 and September 15** of each year. More information and application forms are available on KidSpace.

For more information, contact:

Canadian Space Agency
Tel: (450) 926-4349
Fax: (450) 926-4352
Website: www.space.gc.ca/kidspace

Youth Awareness Initiatives

Youth Awareness Initiatives provide financial support for labour market information and awareness projects sponsored by employers, employer associations, communities and organizations. This support helps them respond to labour market requirements and adjustments while better preparing youth to make a transition into the labour force.

Activities could include the provision of information on issues such as future job prospects, current and future skills and competencies, and ways and means to overcome barriers to employment facing youth.

The goal of this initiative is for employers and communities to develop a heightened awareness of youth as the workforce of the future and be mobilized to respond to their labour market adjustments and requirements while better preparing youth to meet the future labour market demands.

For more information, please contact the Youth Info Line or the Youth Employment Information Web Site at:

Toll-free: 1 800 935-5555
Web site: www.youth.gc.ca

Youth Info Fairs

Youth Info Fairs target youth aged 15 to 30 and are held in towns and cities across the country as part of Canada's Youth Employment Strategy. Young Canadians who visit one of these fairs can get easily accessible information on the programs and services offered by the Government of Canada.

Staff at the booths can identify a wide variety of useful resources and provide plenty of brochures and helpful hints. Some Youth Info Fairs also provide workshops on job-search techniques and career planning.

To find out if a Youth Info Fair is coming to your area, contact:

Toll-free: 1 800 935-5555
Web site: www.youth.gc.ca

Youth Outlooks

Geared towards helping Canadian youth with their career and education decisions, *Youth Outlooks: Your Window on the World of Work* provides important national labour market information about current and future trends in Canada's workplace. It also offers valuable information to help young Canadians make the educational and career decisions that are right for them.

Printed copies of *Youth Outlooks* are available for consultation at all Canadian high schools, colleges, universities, Human Resource Centres of Canada and Student Human Resource Centres of Canada.

For a copy of the *Youth Outlooks* booklets, please call the toll-free Youth Info Line.

For more information, contact:

Youth Outlooks
Applied Research Branch
Human Resources Development Canada
165 Hôtel de Ville, 6th Floor
Hull, QC K1A 0J2
Toll-free: 1 800 935-5555
Fax: (819) 953-8584
Web site: www.jobfutures.ca

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Canada's Northern Scientific Training Program 98
Community Volunteer Income Tax Program 100
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Post-Secondary Student Support Program 101
Student Need Assessment Software 102
Students and Income Tax 102

Canada Education Savings Grant

The Canada Education Savings Grant provides 20% on any amount up to $2,000 contributed to a Registered Education Savings Plan (RESP) – to a maximum of $400 a year per child – to encourage families (and even friends) to save for their children's post-secondary education. This will help offset the need for student loans and reduce or eliminate student debt after graduation.

The investment income earned on the savings, the Government of Canada grant payments to the RESP and the gains on these payments are sheltered from taxes until the beneficiary uses the money to finance his or her post-secondary education.

Among the various plans that exist, the family plan is the most flexible because the RESP can have more than one beneficiary related by blood or adoption to the subscriber. The contributions, the grant and their gains can therefore be moved between siblings.

The grant portion of the plans are repaid only when there is no beneficiary pursuing post-secondary education within a reasonable period of time after high school.

For more information, please contact:

Toll-free: 1 888 276-3624
Web site: www.hrdc-drhc.gc.ca/cesg

Canada Pension Plan

The Canada Pension Plan (CPP) provides basic benefits when a person who has made sufficient CPP contributions becomes disabled, retires or dies. The CPP also provides benefits to the children of disabled or deceased contributors.

To be eligible for one or both of the following benefits, your parent or parents must have made sufficient contributions to the CPP, and they must be receiving a CPP disability benefit or be deceased. Also, if you are between the ages of 18 and 25, you must be attending school full-time at a recognized institution.

The Disabled Contributor's Child's Benefit is a monthly benefit paid to a natural or adopted child, or to a child who is in the care and control of a CPP disability pensioner.

The Surviving Child's Benefit is paid to a natural or adopted child, or to a child who was in the care and control of a deceased CPP contributor at the time of death.

For further information, contact a Human Resources Development Canada office or visit our Web site.

Toll-free: 1 800 277-9914
Toll-free TTY: 1 800 255-4786
Web site: www.hrdc-drhc.gc.ca/isp/

Canada Student Loans Program

The Canada Student Loans Program is the largest financial assistance program for students in Canada, providing over $16 billion in loans to over 3.8 million students since its inception in 1964. Every year the Canada Student Loans Program assists over 350,000 students through subsidized loans.

Both full-time and part-time students may qualify for the program. Full-time students may be eligible to borrow up to $165 per week in Canada Student Loans depending on their need. Part-time students may be eligible to borrow up to $4,000.

The Government of Canada pays the interest on Canada Student Loans for as long as a student is enrolled in school full-time. During this time, students are not required to make payments on their Canada

Student Loans. Although part-time students are required to make interest payments on their Canada Student Loans while they are enrolled in school, Interest Relief programs are available for those students whose income falls below a certain level.

Since March 1, 2001, financial institutions (banks, credit unions and caisses populaires) are no longer issuing Canada Student Loans. Instead, the Government of Canada is issuing Canada Student Loans directly through the National Student Loans Service Centre (NSLSC), which now manages all Canada Student Loans issued on or after August 1, 2000.

Application forms for Canada Student Loans are available from financial aid offices at colleges and universities, and from student aid offices in the provincial and territorial ministries of education.

For more information on the Canada Student Loans Program or the National Student Loans Service Centre, contact:

Tel: (819) 994-1844
Web site: www.canlearn.ca

Canada's Northern Scientific Training Program

Funds to help support students specializing in northern scientific studies are available to Canadian universities with an officially recognized institute or committee for northern studies.

Priority is given to graduate students. However, senior undergraduate students entering their final year and intending to undertake an honour's thesis based on northern fieldwork or research that will be continued in subsequent graduate studies are also eligible. Postdoctoral students are not supported.

The program helps students pay for transportation and living costs while obtaining practical fieldwork experience in Canada's North, developing interest and expertise in northern issues, and improving research skills.

Over 70% of the new jobs created by 2004 are expected to require at least some post-secondary training. Fewer and fewer jobs are requiring less than high school completion.

You are eligible if you are a Canadian citizen or permanent resident enrolled in a Canadian university and are interested in northern studies with field experience in Canada's North.

For more information, please contact:

Indian and Northern Affairs Canada
Northern Scientific Training Program
10 Wellington Street
Hull, QC K1A 0H4
Tel: (819) 997-9667
Fax: (819) 994-6419
Web site: www.ainc-inac.gc.ca/nstp/nstpb_e.html

Community Volunteer Income Tax Program

This community-based outreach program helps people with straightforward tax situations to complete their income tax returns free of charge. It is designed to help the people who need it most: newcomers to Canada, low-income wage earners, students and seniors.

To serve your community by volunteering to help people with their tax returns, or to get help yourself, call the toll-free number for the Canada Customs and Revenue Agency (CCRA) and ask for the Community Volunteer Income Tax Coordinator.

For more information, contact:

Community Volunteer Income Tax Coordinator
Canada Customs and Revenue Agency
Toll-free: 1 800 959-8281
Web site: www.ccra-adrc.gc.ca/tax/individuals/volunteer/menu-e.html

Employment Insurance

If you have worked at least 420 to 700 hours in the last 52 weeks at a job where Employment Insurance contributions were taken off your pay cheque and you are now unemployed, you may be eligible for Employment Insurance benefits.

While you look for work, Employment Insurance benefits pay 55% of your average insurable earnings, which are calculated from the last 26 weeks prior to your last day of work. If you are in a low-income family (an income of less than $25,921) with children and you receive the Canada Child Tax Benefit, you can receive up to 80% of your average insurable earnings.

The program also pays maternity, parental and sickness benefits. As of December 31, 2000 maternity/parental benefits were extended to one year. Adjustment benefits such as training, work sharing and job creation are also part of the Employment Insurance program.

If you have quit work without just cause or are fired from your job for misconduct, you are not eligible for Employment Insurance. You must re-qualify through new employment.

For more information, contact your Human Resources Development Canada office listed under the Government of Canada pages of your telephone directory or visit the Employment Insurance Web site.

Web site: www.hrdc-drhc.gc.ca/ei

Post-Secondary Student Support Program

The Post-Secondary Student Support Program provides assistance to First Nations and Inuit students obtaining a post-secondary education.

Assistance is available to status and treaty First Nations and Inuit youth who have been accepted by an accredited post-secondary educational institution and who have been residents of Canada for 12 consecutive months. The program, however, is not available to persons who are eligible for support under special arrangements for post-secondary support — such as the James Bay and Northern Quebec Agreement or the Northwest Territories Student Financing Assistance Program.

Application deadlines and eligibility criteria are determined by First Nations or their education authorities.

For more information or to apply, please contact your band council or regional Indian and Northern Affairs Canada (INAC) office.

Student Need Assessment Software

This Windows-compatible software gives you an idea of the potential amount available to you as a Canada Student Loan. To calculate this amount, input your expenses (e.g. books, tuition, living expenses) and sources of income (e.g. parental contributions, savings, earnings from summer or part-time jobs).

The program will take you about 15 to 20 minutes to complete and it refers to potential funding from the Canada Student Loans Program only. For information on estimating provincial student loan funding, contact your provincial or territorial student assistance office.

To access the need assessment software on the Internet, visit:

www.canlearn.ca/english/csi/hrdcsnas/snasen.shtml

Students and Income Tax

Information on entitlements and other items of interest to working students is available in the Canada Customs and Revenue Agency's (CCRA) income tax guides and in a pamphlet entitled *Students and Income Tax*.

You can find out about:

- claiming and transferring education amounts and tuition fees;
- claiming the goods and services/harmonized sales tax (GST/HST) credit;
- claiming interest paid on student loans; and
- claiming moving expenses.

The guides and pamphlet are available from any tax services office. (The addresses and telephone numbers of the offices are listed in the Government of Canada section of your telephone directory.) These publications are also available on CCRA's Web site.

Canada Customs and Revenue Agency
Web site: www.ccra-adrc.gc.ca/tax/individuals/topics/students/menu-e.html

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Aboriginal Business Canada

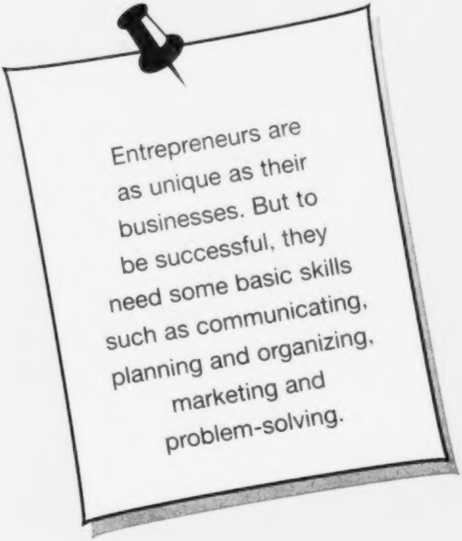
Aboriginal Business Canada works with Aboriginal entrepreneurs to promote the development, competitiveness and success of Aboriginal business in Canadian and world markets.

One of the program's strategic priorities is youth entrepreneurship. Aboriginal Business Canada provides services and financial support to Canadian status and non-status Indians, Inuit and Métis between the ages of 18 and 29. Assistance to youth-owned businesses includes business advisory services as well as support related to developing business plans, marketing and financing the start-up operation, and acquiring, expanding or modernizing a commercially viable business.

A separate initiative, the Aboriginal Youth Business Initiative, provides lending services and business support to young Aboriginal entrepreneurs. These funds are administered by Aboriginal financial organizations. This initiative also supports a wide variety of entrepreneurship promotion activities, including mentoring programs and workshops on entrepreneurship.

For more information, contact the Aboriginal Business Canada office nearest you or visit the Web site at http://abc.gc.ca

Edmonton:	(780) 495-2954
Halifax:	(902) 426-2018
Montreal:	(514) 283-1828
Ottawa:	(613) 954-4064
Saskatoon:	(306) 975-4321
Toronto:	(416) 973-8800
Vancouver:	(604) 666-3871
Winnipeg:	(204) 983-7316



Entrepreneurs are as unique as their businesses. But to be successful, they need some basic skills such as communicating, planning and organizing, marketing and problem-solving.

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ACOA Seed Capital and Counselling Program

This program offers loans of up to $15,000 for business start-up or expansion and covers up to $2,000 for business counselling and training costs. Applicants must be between 18 and 29 years of age and living in Atlantic Canada.

For more information, call the Atlantic Canada Opportunities Agency (ACOA).

Toll-free: 1 800 668-1010

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Business Development Bank of Canada

The Business Development Bank of Canada (BDC) offers financial and consulting services to help small Canadian businesses grow.

BDC's vast range of consulting services is designed to meet the needs of entrepreneurs at every stage of business development. The Bank also has programs specially designed to meet the needs of high-technology or knowledge-based businesses, exporters, Aboriginal enterprises and emerging markets.

For more information, call the BDC branch nearest you or contact:

Toll-free: 1 888 INFO-BDC (1 888 463-6232)
Web site: www.bdc.ca

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Canadian Foundation for Economic Education

The Foundation has several print, video and CD-ROM resources available to support economics and entrepreneurship education.

Entrepreneurship for Canadians: The Spirit of Adventure

Designed for students at the high school, community college and university levels, this series focuses on the formative stages of entrepreneurship education. Six half-hour programs are presented on two VHS video cassettes. An orientation video and user's guide are also included.

Planning for Success

This interactive CD-ROM, produced for the Canadian Bankers Association, is designed to support students of entrepreneurship as well as beginning and experienced entrepreneurs.

The Spirit Lives: Aboriginal Entrepreneurs in Canada

These six half-hour video programs and the accompanying user's guide are designed to assist Aboriginal teachers, trainers and economic development officers in the delivery of entrepreneurship instruction. This series features Aboriginal entrepreneurs from across Canada.

Mentors, Ventures and Plans

This Web site (http://mvp.cfee.org) has been developed for young entrepreneurs.

For more information on these and other resources, contact:

Canadian Foundation for Economic Education
110 Eglinton Avenue West, Suite 201
Toronto, ON M4R 1A3
Tel: (416) 968-2236
Fax: (416) 968-0488
E-mail: mail@cfee.org
Web site: www.cfee.org

CED/CFDC Youth Strategy

To reduce the number of youth who leave rural Quebec in favour of large urban centres, Canada Economic Development for Quebec Regions has set up an initiative to assist young local entrepreneurs. To be eligible, you must be between the ages of 18 and 35, and reside within the territory of one of the 56 Community Futures Development Corporations (FDC) throughout Quebec.

Loans from $5,000 to $15,000 may be used to purchase, start up, modernize or expand a business.

The young entrepreneurs receive customized support and are closely monitored for the duration of the loan. Financial support can be offered to two young entrepreneurs working on the same project.

For more information, please contact:

Canada Economic Development for Quebec Regions
Tour de la Bourse
800 Victoria Square, Suite 3800
PO Box 247
Montreal, QC H4K 1E8
Tel: (514) 496-4636
Toll-free: 1 800 322-4636
Web site: www.dec-ced.gc.ca

Community Futures Development Corporations
979 de Bourgogne Street, Suite 530
Sainte-Foy, QC G1W 2L4
Tel. (418) 658-1530
Web site: www.reseau-sadc.qc.ca

Contact! The Canadian Management Network

Contact! The Canadian Management Network provides several unique resources for youth business:

- the most complete directory of over 2,800 Canadian small-business support organizations, accredited professionals and business consultants;
- a comprehensive education directory: listing of Canadian universities, colleges and training firms;
- a resource centre: links to various sites with information on business news and resources;
- profiles of multicultural advisors who provide advice on foreign business cultures and practices;
- a list and description of Canada's major business awards with nomination requirements;
- *Your Guide to Government of Canada Services and Support for Small Business.*

For more information, please contact:

Industry Canada
Small Business Policy Branch
235 Queen Street
Ottawa, ON K1A 0H5
Web site: http://strategis.ic.gc.ca/contact

Export Assistance

Canada Economic Development for Quebec Regions is a federal agency that helps young Quebec entrepreneurs link up with the network known as Team Canada. This network contains most export assistance agencies in the federal government and it benefits from the expertise of 600 trade commissioners and representatives from around the world. The network provides information, advisory services and access to other key players in the export sector.

Through its IDEA-SME Program, the Agency offers small- and medium-sized businesses financial support in the form of repayable contributions of up to 50% of eligible costs.

Areas eligible for financial assistance include:

- marketing strategies;
- projects providing support to new exporters; and
- activities complementing foreign market development programs (e.g. production of promotional material aimed at international markets).

For more information, please contact:

Canada Economic Development for Quebec Regions
Tour de la Bourse
800 Victoria Square, Suite 3800
PO Box 247
Montreal, QC H4K 1E8
Tel: (514) 496-4636
Toll-free: 1 800 322-4636
Web site: www.dec-ced.gc.ca

Export Development Corporation

No company is too small to export, and no exporter is too small for the Export Development Corporation (EDC). That's why we have specialized services for smaller exporters. From the application process to credit approvals on foreign buyers to filing claims — our services are fast and efficient.

Through a toll-free hotline, our Emerging Exporters Team delivers accounts receivable insurance to firms which have annual export sales of up to $1 million.

Here's what to expect when you call the hotline:

- answers to questions about how EDC can help small business succeed internationally;
- a specialist who will take your insurance or loan application over the phone;
- more information about EDC's smaller exporter financial solutions; and
- referral to other sources of export assistance.

The hotline is available Monday to Friday, 9 a.m. to 5 p.m., across Canada.

For more information, contact:

Export Development Corporation
151 O'Connor Street
Ottawa, ON K1A 1K3
Toll-free hotline: 1 800 850-9626
Fax: (613) 598-6871
Web site: www.edc.ca

First Jobs in Science and Technology

The First Jobs in Science and Technology program provides small businesses with funding to hire recent science and technology graduates. The program enables small businesses to gain valuable technological expertise while offering youth in Western Canada their first jobs in areas related to their field of training and their chosen careers.

The First Jobs program will provide up to $37,500 in salary support over a three-year period.

For more information, please contact:

Western Economic Diversification Canada
Toll-free: 1 888 338-WEST (9378)
Web site: www.wd.gc.ca

First Nations and Inuit Youth Business Program

The First Nations and Inuit Youth Business Program, managed by the National Aboriginal Capital Corporations Association (NACCA), promotes youth access to seed capital and mentoring.

The First Nations and Inuit Youth Business Program will enable Aboriginal lending institutions to offer First Nations and Inuit youth in recognized communities proactive business opportunity advice and counselling, mentoring and seed capital to explore or develop a business opportunity.

First Nations and Inuit youth between the ages of 15 and 30 who are out-of-school or unemployed are eligible. Youth who are underemployed, part-time students or at risk of dropping out of school are also considered for this program.

Successful entrepreneurs believe that they control their own destiny and refuse to be at the mercy of others or of events. They take the initiative in starting projects and getting ideas off the ground.

For information on partnering possibilities, please contact the nearest First Nation, hamlet or Indian and Northern Affairs Canada (INAC) office or visit the INAC Web site: www.inac.gc.ca/jeunesse-youth/.

FITTskills

Set your sights on the world of international trade and global business and we will give you the skills, knowledge and confidence to succeed.

The Forum for International Trade Training (FITT) is a Sector Council established by Human Resources Development Canada (HRDC) which works in partnership with HRDC, the Department of Foreign Affairs and International Trade, Industry Canada, and Agriculture and Agri-Food Canada. We are Canada's centre for international trade training.

and our FITTskills program provides a hands-on, comprehensive training package which focuses on the practical aspects of international business.

FITTskills consists of eight modules:

- Global Entrepreneurship
- International Marketing
- International Trade Finance
- International Trade Logistics
- International Market Entry and Distribution
- International Trade Research
- Legal Aspects of International Trade
- International Trade Management.

Completion of the FITTskills program leads to a diploma in international trade and fulfills the educational requirement for the professional designation of Certified International Trade Professional (CITP).

FITTskills is available via the Internet and through community colleges, universities and private organizations across Canada.

For more information, contact:

FITT
30 Metcalfe Street, 4th Floor
Ottawa, ON K1P 5L4
Tel: (613) 230-3553
Toll-free: 1 800 561-3488
Fax: (613) 230-6808
E-mail: corp@fitt.ca
Web site: www.fitt.ca

IDEA-SME

Offered through Canada Economic Development for Quebec Regions, IDEA-SME provides a range of information and consulting services to small- and medium-sized enterprises (SMEs) in Quebec.

It also provides services and funds for activities in such areas as:

- innovation, research and development, and design;
- development of markets;
- export; and
- assistance to entrepreneurship and development of the business climate.

Eligible projects include:

- consultant studies;
- implementation of a marketing plan;
- organization of fairs, conferences and seminars; and
- entrepreneurship competitions and scholarships for excellence.

For more information, please contact:

Canada Economic Development for Quebec Regions
Tour de la Bourse
800 Victoria Square, Suite 3800
PO Box 247
Montreal, QC H4K 1E8
Tel: (514) 496-4636
Toll-free: 1 800 322-4636
Web site: www.dec-ced.gc.ca

Selling to the Government

If you are interested in providing goods and/or services to the Government of Canada, call the Contracts Canada Information Centre or the nearest Public Works and Government Services Canada (PWGSC) regional office.

Contracts Canada Information Centre (Headquarters)
Tel: (819) 956-3440
Toll-free: 1 800 811-1148
Website: http://contractscanada.gc.ca

PWGSC Regional Offices

Atlantic Region

Halifax:	(902) 496-5433	Helen Anderson
St. John:	(506) 636-4400	
Moncton:	(506) 851-2307	Beth Kirkpatrick
St. John's:	(709) 772-2618	Pamela Ricketts

Quebec Region

Quebec City:	(418) 649-2871	Danielle Gagnon
Montreal:	(514) 496-3390	Danielle Senneville

Ontario Region

Mississauga:	(905) 795-5222 or 1-800-668-5378 (in Ontario)	Cecilia Ligon
Borden:	(705) 424-1200 ext. 3027	
Kingston:	(613) 545-8674	
London:	(519) 645-5332	
North Bay:	(705) 474-6100	
Petawawa:	(613) 687-0789	
Willowdale:	(416) 512-5852 or 1-800-267-6651	

Western Region

Calgary:	(403) 292-5702	
Edmonton:	(780) 497-3509	David Wasiuta
Regina:	(306) 780-5591	Dick Lamb
Winnipeg:	(204) 983-8226	Donna Smith

Pacific Region

Vancouver:	(604) 666-1098 or 1902	Goretti Mak
Victoria:	(250) 363-3264	Gayle McDonald
Whitehorse:	(867) 667-3945	

Services for Young Entrepreneurs

Canada Futures Development Corporations help young people recognize their entrepreneurial goals and start a small business. Services include mentoring and counselling as well as guidance in:

- business planning;
- development and operations; and
- access to small-business loans.

Information can be obtained from any of the 100 offices of the Community Futures Development Corporations located throughout Western Canada. The Canada Futures Development Corporations are partners of Western Economic Diversification Canada.

For more information, please contact:

Western Economic Diversification Canada
Toll-free: 1 888 338-WEST (9378)
Web site: www.wd.gc.ca

Student Business Loans

Young people with business ideas and entrepreneurial drive can develop their own summer jobs with the help of Student Business Loans. Students who live in Newfoundland, Quebec, Manitoba, Saskatchewan, Alberta, British Columbia, the Yukon, the Northwest Territories or Nunavut and intend to return to school full-time in the fall are eligible to apply for loans to help them start up and run a small businesses during the summer months. This program is part of the Student Summer Job Action component of Canada's Youth Employment Strategy. Students living in other provinces can contact their provincial government for information on summer programs in their area.

For more information about the program, contact your local Human Resources Development Canada (HRDC) office or HRDC Office for Students, listed in the Government of Canada pages of your telephone directory.

Toll-free: 1 800 935-5555
Web site: www.youth.gc.ca

Young Entrepreneur Awards

Every year, the Business Development Bank of Canada (BDC) presents awards to outstanding young Canadian entrepreneurs between the ages of 19 and 30 representing each province and territory. A total of 13 Young Entrepreneur Awards are awarded. The winners are chosen by a panel of judges made up of local business people, members of chambers of commerce, business professionals and representatives from BDC.

Winners are matched with a business leader in a one-year mentorship program. Mentors act as guides to help young entrepreneurs broaden the scope of their business acumen and network of contacts.

Judges look for innovative entrepreneurs who have been successfully operating a business for a minimum of three years. Emphasis is put on business-exporting entrepreneurs or those with a potential to export and those involved with the new economy. Young entrepreneurs can nominate themselves or be nominated by others.

Application forms can be obtained at any BDC branch, by calling BDC's toll-free number or by visiting BDC's Web site.

Toll-free: 1 888 INFO-BDC (1 888 463-6232)
Web site: www.bdc.ca

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Young Entrepreneur Financing Program

The Young Entrepreneur Financing Program gives start-up entrepreneurs between the ages of 18 and 34 a solid foundation for building a new business. The Business Development Bank of Canada (BDC) offers term financing of up to $25,000 as well as 50 hours of tailor-made business management support. This helps ensure that entrepreneurs with commercially viable business proposals and excellent potential get their businesses off the ground.

For more information, contact the BDC branch nearest you, or contact:

Toll-free: 1 888 INFO-BDC (1 888 463-6232)
Web site: www.bdc.ca

Your Guide to Government of Canada Services and Support for Small Business

Industry Canada's *Your Guide to Government of Canada Services and Support for Small Business* provides basic information with contact points for obtaining more details on everything from starting a business to accessing new markets.

The guide is available through Canada Business Service Centres and selected branches of the Business Development Bank of Canada as well as on Industry Canada's Strategis Web site.

Web site: http://strategis.ic.gc.ca

Youth Ventures Program – Newfoundland

This program develops entrepreneurial skills in youth by supporting summer enterprises initiated by students. The Youth Ventures Program is funded by the Atlantic Canada Opportunities Agency and the Government of Newfoundland and Labrador.

Students returning to high school or post-secondary institutions are eligible.

For more information, please contact:

Atlantic Canada Opportunities Agency
The John Cabot Building
10 Barter's Hill, 11th Floor
PO Box 1060, Station C
St. John's, NF A1C 5M5
Tel: (709) 772-0212
Fax: (709) 772-2712

Youth Ventures Program
175 Airport Boulevard
Gander, NF A1V 1W5
Tel: (709) 651-4738
Fax: (709) 651-3295

Job-Search Tools

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Youth Employment Information Web Site 135

Apply to Teach Network: Career Opportunities in the Education Sector

The Apply to Teach Network (ATTN) is Canada's largest on-line teacher recruitment database. It connects teachers directly to hiring school boards and private employers. A partnership among Industry Canada's SkillNet.ca, Innovations Media, and the Centre for Education and Training, ATTN serves the needs of teachers and the academic recruiting community.

For more information, contact:

Centre for Education and Training
Tel: (905) 949-9900 ext. 2391
Fax: (905) 949-6004
E-mail: jharrigan@tcet.com
Web site: www.attn.org or www.skillnet.ca

Applying for Your Social Insurance Number (SIN)

You will need an SIN if you are applying for a job or a Canada Student Loan. The Social Insurance Number is a personal file identifier for some federal programs, such as Income Tax and Employment Insurance.

To apply for an SIN you must complete an application form and provide the original or a certified copy of a primary document in order to prove your identity and status in Canada. Application forms and a list of primary documents are available at your local Human Resources Development Canada (HRDC) office or the SIN Web site. The location of your nearest office is listed in the Government of Canada section of your local telephone directory.

There are two ways of applying for an SIN. The quickest and most convenient way is to apply in-person at an HRDC office. This process does not require you to part with your valuable identity documents or pay for photocopies of certified documents. You can also apply by mail. Once your SIN application is processed, your identity documents will be returned to you with your SIN card.

There is no fee for an initial SIN card application.

To obtain further information about the SIN card and the required documents, please contact your local HRDC office or:

Social Insurance Registration
PO Box 7000
Bathurst, NB E2A 4T1
Web site: www.hrdc-drhc.gc.ca/sin-nas.

Campus WorkLink

Campus WorkLink is a comprehensive career database and employment resource specially designed for university and college students, recent graduates and the employers seeking to hire them. Job seekers can access a variety of resources to help them find the careers they want. Employers can advertise available opportunities and find the skilled workers they need.

Campus WorkLink, a member of Industry Canada's SkillNet.ca, is a partnership between Industry Canada and The Canadian Association of Career Educators and Employers, which represents the several hundred career/placement services on campuses across Canada.

For more information, visit the Web site or contact:

Campus WorkLink
Toll-free: 1 800 930-9643
Fax (toll-free): 1 800 290-0427
Web site: www.campusworklink.com or www.skillnet.ca

Canada WorkinfoNET

Canada's WorkinfoNET is an Internet directory of resources to help Canadians find information about job opportunities, career planning and occupations, planning and financing post-secondary education, entrepreneurship, and continuous learning and skills development.

For more information, visit the Web site or contact:

Canada WorkinfoNET
110–240 Catherine Street
Ottawa, ON K2P 2G8
Fax: (613) 234-7479
E-mail: feedback@workinfonet.ca
Web site: www.workinfonet.ca

Career Mall

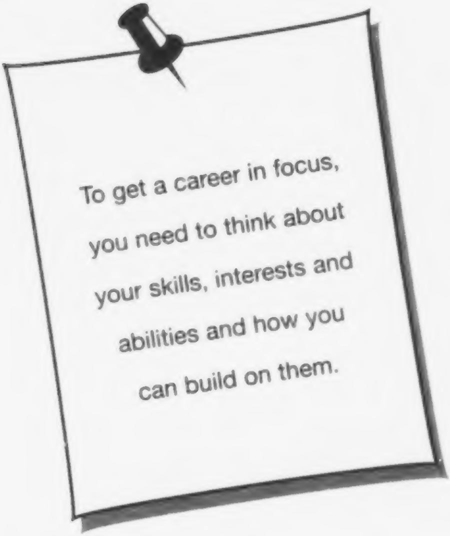
Career Mall is an on-line job placement and résumé service for the 33,000 members of the Canadian Professional Sales Association, now in conjunction with Workopolis.com, the largest provider of e-cruiting and job search solutions in Canada.

Web site: http://cpsa.workopolis.com/

Electronic Labour Exchange

The Electronic Labour Exchange (ELE) is an on-line service where job seekers and employers can find each other. The system uses electronic checklists to match work to people and people to work.

ELE can help you find the right job. Simply complete a quick and easy on-line checklist to advertise your skills profile to thousands of ELE



To get a career in focus, you need to think about your skills, interests and abilities and how you can build on them.

registered employers across Canada. You won't have to struggle to get noticed. Employers will match their job requirements to people with the skills, education and experience they're looking for, making it easier to find the right match for you.

If you do not have the Internet at home, you can access the ELE site by visiting your nearest Human Resource Centre of Canada, Employment Resource Centre, school or library.

Web site: www.electroniclabourexchange.ca

Human Resources Development Canada Offices

If you're looking for a job or information on employment initiatives, these offices may be able to help you. The offices list job opportunities, and provide employment counselling and labour market information. A computerized career and education information system is available to help you with your career-related decisions.

For more information, contact your local Human Resources Development Canada office. Offices are open year-round. Check the Government of Canada pages of your local telephone directory for the nearest location, or contact:

Toll-free: 1 800 935-5555

Human Resources Development Canada Offices for Students

Most Human Resources Development Canada (HRDC) Offices for Students are open during the summer months to assist students with their job searches and help employers find workers. Students can visit the centre to check out job opportunities or consult with the Summer Employment Officers, who are students themselves. Centres also provide information on various federally and provincially sponsored programs, wage levels, and labour and workplace health and safety legislation.

Through the offices' group information sessions, students learn how to look for a job, write a résumé and prepare for an interview. These offices are part of the Student Summer Job Action component of Canada's Youth Employment Strategy.

Visit a Human Resources Development Canada (HRDC) Office for Students near you. In Alberta, contact the Hire a Student Centres; in Manitoba, contact the Student/Youth Employment Resource Centres; and in New Brunswick, contact HRDC Student Centres. Some offices are open on a year-round basis.

Check the Government of Canada section of your telephone directory for the nearest office, or contact:

Toll-free: 1 800 935-5555
Web site: www.youth.gc.ca

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Job Bank

Looking for work? Job Bank is a large, Web-based network of reliable and up-to-date job postings from across Canada. Job Bank gives you access to over 46,000 jobs, with up to 2,000 new jobs posted daily. Our Job Search function lets you search by occupation and geographic area, or specify your search to locate student jobs and jobs posted within the last 48 hours.

Job Bank is accessible through the Internet, Government of Canada kiosks at convenient locations within your community, and at your local Human Resource Centre of Canada or Employment Resource Centre.

Web site: www.jobbank.gc.ca

A HS C U

Looking for a Job? A Guide for Youth

This booklet can help you improve your job-search skills and develop a step-by-step plan for landing a job. It shows you where to start, how to market yourself and what's out there in the world of work. It gives helpful hints on preparing for interviews, making the right impression during interviews and following up afterwards. (Cat. No. Y-140-01-00E)

For more information, or to order a copy, contact:

Youth Communications
Human Resources Development Canada
140 Promenade du Portage, 4th Floor
Hull, QC K1A 0J9
Fax: (819) 953-5186
Web site: http://youth.hrdc-drhc.gc.ca/ publication/looking/home.html

Looking for Work in the Aviation Sector?

The Canadian Aviation Maintenance Council (CAMC) Job Mart is a new on-line recruitment service developed to meet the demands of the rapidly growing aviation maintenance industry.

A member of Industry Canada's SkillNet.ca network of job and career information Web sites, the CAMC Job Mart shares labour market information with employers and job seekers. Of interest to those just entering the aviation maintenance field, it also benefits experienced professionals, offering a Web-based tool that helps job seekers find work in their field, either across the city or across the country.

For more information, contact:

Canadian Aviation Maintenance Council
Tel: (613) 727-8272
Fax: (613) 727-7018
E-mail: secretariat@camc.ca
Web site: http://jobmart.camc.ca or www.skillnet.ca

Nurses@work: Career Opportunities for Nurses

Finding the right job in a health care facility can be a challenge.

In partnership with Industry Canada's SkillNet.ca, the Canadian Nurses Association has introduced Nurses@work, the first central on-line recruiting registry for nurses.

Nurses@work is an effective way to search the job market. This site makes it easier for nurses to find work, whether they are searching across town or across Canada.

For more information, visit the Web site or contact:

Canadian Nurses Association
Tel: (613) 237-2159 ext. 296
Fax: (613) 237-3520
E-mail: nursesatwork@cna-nurses.ca
Web site: www.nursesatwork.com or www.skillnet.ca

Skill Building

This brochure helps high school students discover their work-related and personal skills and communicate them in business language when preparing for a job interview, speaking to an employer or writing a résumé. (Cat. No. Y-112-04-00)

For copies, contact:

Human Resources Development Canada
Public Enquiries Centre
140 Promenade du Portage
Hull, QC K1A 0J9
Fax: (819) 953-7260
Web site: www.hrdc.gc.ca/career

SkillNet

SkillNet.ca is Canada's fastest-growing network of niche market job and career information Web sites. A one-stop shopping site for jobs and career-related information, SkillNet.ca is a growing partnership of integrated recruitment services. These include colleges and universities, health, arts and culture, education, aviation maintenance, tourism, the Aboriginal community and volunteer sector.

Today, more than 250,000 job seekers use SkillNet.ca's resources to browse over 2,500 advertised employment opportunities each month. Additional on-line services for job seekers include information on training and educational opportunities, tips on how to write winning résumés, and information on and access to over 40 national youth employment programs. In one year alone, employers requested more than 163,000 résumés through the SkillNet.ca family of recruitment sites. Each month, the network receives over 2.8 million page hits.

More than 50,000 registered employers use SkillNet.ca as a quick and effective way to advertise full-time, part-time, summer and internship opportunities.

For more information, contact:

Janet Caroleo, Manager
Operations and Communications
Web site: www.SkillNet.ca
Tel: (613) 998-1301
Fax: (613) 941-4940
E-mail: caroleo.janet@ic.gc.ca

Youth Employment Information offers over 3,000 on-line connections to information on education, job-readiness and work opportunities. Check it out at www.youth.gc.ca

Talent Gallery

Looking for work in the cultural sector? An innovative on-line recruitment network is available to help artists, creators, producers, technicians and administrators — all members of Canada's cultural labour force — find jobs and recruit employees.

Developed through a partnership between the Cultural Human Resources Council and Industry Canada's SkillNet.ca, this Web-based resource is revolutionizing the way cultural workers and their employers are brought together.

For more information, visit the Web site or contact:

Cultural Human Resources Council
17 York Street, Suite 201
Ottawa, ON K1N 9J6
Tel: (613) 562-1535 ext.24
Fax: (613) 562-2982
E-mail: kmackey@culturalhrc.ca
Web site: www.culturalhrc.ca

The Volunteer Opportunities Exchange (VOE)

Volunteering is a great way to develop your skills. The Volunteer Opportunities Exchange (VOE) is a powerful, cost-free Internet tool that helps connect voluntary organizations with people seeking volunteer opportunities. By answering some basic questions on how you would like to volunteer, you create your own VOE account, gain access to thousands of volunteer opportunities and start an on-line profile of your volunteer interests and skills. With the VOE, you can find available volunteer positions while also letting organizations find you.

For more information on the VOE, please contact:

Volunteer Canada
Toll-free: 1 800 670-0401
Fax: 613-231-6725
E-mail: volunteer.canada@sympatico.ca
Web site: www.voe-reb.org

WorkSearch

If you're looking for work, WorkSearch is an easy-to-use Internet site designed to guide you through the process.

WorkSearch offers a variety of tools and useful information including self-assessment quizzes that help identify career interests, strengths and skills, and tips on how to write your résumé or prepare for a job interview. You can also find links to job posting sites and information on occupations, labour market trends, training and self-employment.

If you do not have the Internet at home, you can access the WorkSearch site by visiting your nearest Human Resource Centre of Canada, Employment Resource Centre, school or library.

Web site: www.worksearch.gc.ca

Youth Employment Information Web Site

This one-stop resource provides information regarding skills development, work experience and career planning. You can reach over 3,500 sites at a single Internet address and get information on:

- job preparation techniques (e.g. preparing a résumé and/or a cover letter);
- job opportunities (full-time, summer, internship and international);
- financial assistance available for students;
- Youth Info Fairs and other events; and
- programs and services (governmental, non-governmental and international exchanges).

For more information, contact:

Toll-free: 1 800 935-5555
Web site: www.youth.gc.ca

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Aboriginal Education Opportunities Manual

Used by students, libraries, corporations and government departments, this manual lists over 500 post-secondary institutions across Canada providing information on scholarships and training opportunities with an Aboriginal focus.

Over 200 pages long, the publication lists educational institutions by province, provides a brief description of each course and directs readers to valuable contacts for more information.

To order a copy, contact:

CANDO
10404 66th Avenue, Suite 200
Edmonton, AB T6H 5R6
Toll-free: 1 800 463-9300
Fax: (780) 429-7487
E-mail: cando@edo.ca
Web site: www.edo.ca

Aboriginal Friendship Centre Program

The Aboriginal Friendship Centre Program is designed to improve the quality of life for Aboriginal peoples residing in or travelling through urban communities. It provides operational support to the National Association of Friendship Centres and the 99 Friendship Centres located in Canada's urban centres.

Friendship Centres provide community-based, culturally sensitive programs and services in many areas, including human resource development, health/healing, employment, justice and recreation. The program is administered by the National Association of Friendship Centres.

The Association of
Universities and Colleges
of Canada administers
more than 150 scholarship
programs on behalf
of government and
organizations. Many involve
opportunities in other parts
of Canada or other
countries. Check them
out at www.aucc.ca

For more information, contact:

National Association of Friendship Centres
275 MacLaren Street
Ottawa, ON K0A 0L9
Tel: (613) 563-4844
Fax: (613) 594-3428
E-mail: nafcgen@nafc-aboriginal.com
Web site: www.nafc-aboriginal.com

Bring on the Adventure

Looking for an outdoor adventure? Want to spend time with your friends and meet new ones? Want to gain valuable leadership skills? Take a look at Scouts Canada.

Venturers (ages 14–17) and Rovers (ages 18–26) are fun, co-ed programs that will provide you with the outdoor adventures you're looking for.

Our programs include mountain biking, rock climbing, canoeing, kayaking, extended hikes and lots of camping. You'll enjoy your outdoor adventures as part of a team, working together with other young people to overcome thrilling challenges. Through your outdoor adventures, you'll also learn to appreciate and protect the environment.

Scouting gives every member a chance to be a leader. It might be running an activity, organizing a camp, or participating in a youth forum with other young people from around your province or across Canada.

Maybe you'd like to be a police officer, firefighter or paramedic. Venturers includes an opportunity to learn about many exciting career options to see what's right for you.

Scouting is an exciting way to meet new people, take part in adventures and develop new skills that can help you in your chosen career.

To get more information how you can enjoy a Scouts Canada adventure, visit your local Scout office, or visit our Web site:

Web site: www.scouts.ca

Cadet Instructors Cadre

If you are between 19 and 65 years old and interested in working with enthusiastic young people ages 12 to 18, then the Cadet Instructors Cadre (CIC) might be for you. The CIC has 4,500 part-time officers across Canada who are responsible for leading 55,000 cadets in exciting and challenging activities. Instructors receive a stipend of 21 days' pay during the regular school year. They are also eligible for full-time salaried positions during the summer.

Officers in the Cadet Instructors Cadre are commissioned members of the Canadian Forces and wear either a naval, army or air force uniform. Cadet instructors serve on a part-time basis and specialize in working with youth. They come from varied backgrounds and include parents, retired people, university students, doctors, teachers and artisans. Many cadet instructors are former cadets themselves.

Cadet instructors are responsible for the safety, supervision, training and administration of Canada's sea, army and air cadets. There are many different positions available for cadet instructors, who can earn scholarships, lead interprovincial or international exchanges and expeditions. They also meet new and interesting people from a variety of different cultures.

There are no special requirements to become a cadet instructor other than having an interest in helping youth achieve their goals through the training program. Applicants must undergo a background check, be in good health and be willing to offer a minimum of one evening a week and one weekend a month to work with cadets in the local community.

Training today's youth to become the leaders of tomorrow is a rewarding and satisfying experience. A full-time or part-time career in the CIC might be for you!

For more information about joining the Cadet Instructors Cadre, contact:

Toll-free: 1 800 856-8488
Web site: www.vcds.dnd.ca/cic

Cadets Canada

If you are between the ages of 12 and 18 and are interested in learning a variety of skills and participating in a challenging experience, then the sea, army or air cadet program is for you. By joining, you become one of the 54,000 cadets across Canada who enjoy exciting and diverse training during the school year. There are also opportunities to participate in national and international training during the summer months for which you will receive an allowance. The cadet program is offered free of charge to Canadian residents.

Depending on which element you choose to join, you might be involved with sailing and seamanship activities for sea cadets, hiking expeditions and rock climbing activities for army cadets, and flying or gliding exercises for air cadets. All cadets also have the opportunity to participate in ceremonial parades, music, public speaking and sports that help build leadership skills and confidence. Citizenship, environmental stewardship, community service and physical fitness are also part of the cadet program.

Successful cadets are eligible for financial scholarships, provincial and international exchanges and expeditions, and other advanced leadership courses. Employment opportunities are also available during the summer months for cadets 16 years and above.

Although you wear a military-style uniform, you are not a member of the Canadian Forces, and there is no obligation to join the armed forces. Instead, cadets benefit from the background and expertise of the 4,500 officers of the Cadet Instructors Cadre — specially trained youth leaders who assist cadets in learning valuable life skills and participating in challenging experiences and activities.

For more information about joining sea, army or air cadets:

Navy League of Canada:
1 800 375-NAVY (375-6289)

Army Cadet League of Canada:
1 877 ARMYCAD (276-9223)

Air Cadet League of Canada:
1 877 I CAN FLY (422-6359)

Visit the national Cadets Canada Web site: www.cadets.ca

Canada's SchoolNet

Canada's SchoolNet is a collaborative initiative between federal, provincial and territorial governments, education associations and the private sector. It is an integral part of Connecting Canadians, the Government of Canada's strategy to keep Canada among the leaders in connecting its citizens to the Internet.

SchoolNet is about developing skills for the new economy, preparing young Canadians for the global knowledge society and ensuring that Canadians take full advantage of all the learning opportunities the Information Highway offers.

The SchoolNet Web site is a continually expanding on-line resource for educational content, offering access to more than 5,000 learning services, resources and opportunities. Visitors can explore specially designed learning projects, partake in Web discussions with Canadian astronauts, view digitized Canadian historical information, conduct research and participate in on-line forums. Developed by teachers across the country, this is truly quality content that teachers, students and parents can use!

For more information, please contact:

Canada's SchoolNet
Industry Canada
155 Queen Street, 4th Floor
Ottawa, ON K1A 0H5
Toll-free: 1 800 575-9200
E-mail: schoolnet@ic.gc.ca
Web site: www.schoolnet.ca

Canadian 4-H Council Programs

Council programs support the 4-H movement in Canada in the promotion of responsible citizenship, leadership, careers in agriculture, technology transfer and other pressing issues facing today's rural communities. The Council organizes and coordinates national and international conferences, exchanges and scholarships for the benefit of 4-H members, who are between 8 and 21 years of age (varies depending on the province).

For more information, contact:

Canadian 4-H Council
Central Experimental Farm
930 Carling Avenue
Building #26
Ottawa, ON K1A 0C6
Tel: (613) 234-4448
Fax: (613) 234-1112
E-mail: afriend@4-h-canada.ca
Web site: www.4-h-canada.ca

Certified Aboriginal Economic Developer Program

The Certified Aboriginal Economic Developer Program is for people who work, or would like to work, in the Aboriginal economic development field. Occupations in this field include:

- Economic Development Officer;
- Community Development Officer; and
- Loans Officer with an Aboriginal capital corporation, Aboriginal bank or trust company, or Aboriginal Community Futures Organization.

The Certification Program sets a national standard and provides recognition of the skills and abilities of those who complete the Program and earn the designation.

For more information and an application form for the Certified Aboriginal Economic Developer Program, contact:

CANDO
10404 66th Avenue, Suite 200
Edmonton, AB T6H 5R6
Toll-free: 1 800 463-9300
Fax: (780) 429-7487
E-mail: cando@edo.ca
Web site: www.edo.ca

Database on Education and Training Programs

Are you interested in educational programs and learning opportunities that prepare you for a career in the dynamic, fast-paced apparel manufacturing industry?

While most people are fashion conscious, few stop to reflect on the employment opportunities in the industry that makes the garments they like to wear. Yet, like any other product manufacturer, companies in apparel manufacturing offer careers in a full range of functions, from design and product development to production and its supervision, as well as sales, marketing, finance/accounting, administration and management.

The Apparel Human Resources Council Web site provides up-to-date information about the programs available across Canada.

For more information, contact:

Apparel Human Resources Council
9310 St-Laurent Blvd, Suite 1114
Montreal, Quebec H2N 1N4
Tel: (514) 388-7779
Fax: (514) 388-6926
E-mail: info@apparel-hrc.org
Web site: www.apparel-hrc.org

Encounters with Canada

Each year Encounters with Canada gives 3,000 young Canadians aged 15 to 17 the opportunity to gain a better understanding of Canada. The program consists of a series of week-long workshops offered over a 24-week period. Encounters with Canada is a program of the Council for Canadian Unity funded in part by the Government of Canada.

The objective of the program is to give youth from different backgrounds and regions the opportunity to meet, get to know one another, discover their country and gain a better understanding of Canada's major institutions.

The Program, held at the Terry Fox Centre in Ottawa, is divided into two parts. The first part is focused on Canadian institutions and includes a visit to Parliament Hill and the Senate, as well as a guided tour of the National Capital Region.

The second part is organized around one of nine sub-themes and provides students with "hands-on" experiences through participation in group discussions and simulations, audio-visual presentations and theme-related visits and tours. The sub-themes include:

Science and Technology
Law
History and Remembrance
Journalism and Communications
Business and Entrepreneurship
Arts and Culture
Sports and Fitness
Canada and the World
Royal Canadian Mounted Police Forum.

Interested students should contact their school principal to apply.

For further information, contact:

Encounters with Canada
1805 Gaspé Avenue
Ottawa, ON K1K 0A4
Toll-free: 1 800 361-0419
E-mail: info@encounters-rencontres.ca
Web site: www.encounters-rencontres.ca

First Nations and Inuit Science and Technology Camp Program

The First Nations and Inuit Science and Technology Camp Program promotes science and technology as career choices to First Nations and Inuit youth.

This program supports science camps that provide First Nations and Inuit youth, living on-reserve and in recognized Inuit communities, with first-hand experience in various science and technology disciplines. Youth in grades 6 to 13 (elementary or secondary) are eligible to participate.

The program also provides funds to First Nations and Inuit organizations to either run a science camp or sponsor First Nations and Inuit students so that they can attend existing camps which focus on science and technology.

For more information on this program please contact the nearest First Nation, hamlet or Indian and Northern Affairs Canada (INAC) office or visit the INAC Web site: www.inac.gc.ca/ jeunesse-youth/

First Nations SchoolNet

First Nations SchoolNet gives First Nations schools the opportunity to use exciting new technologies by providing them with an affordable high-speed connection to the Internet via DirecPC™ satellite terminals.

The installation and use of the equipment provided by the First Nations SchoolNet program is also supported by a network of help desks located in First Nations organizations and Aboriginal businesses across the country.

All First Nations schools under federal jurisdiction are eligible for the program. Schools interested in participating must contact SchoolNet to make arrangements. Equipment is then sent to the schools and contact is made with the closest help desk to support the installations. Funding mechanisms are also put in place to provide support for Internet access and long-distance expenses (where applicable).

First Nations SchoolNet also supports the development of the First Peoples' Web pages on SchoolNet, showcasing unique Aboriginal learning resources in English, Cree and Syllabics as well as cultural collections, profiles of Aboriginal organizations and communities, and much more.

For more information, please contact:

First Nations SchoolNet
Industry Canada
155 Queen Street, 4th Floor
Ottawa, ON K1A 0H5
Toll-free: 1 800 575-9200
E-mail: fns-pnr@ic.gc.ca
Web site: www.schoolnet.ca/aboriginal

Forum for Young Canadians

Are you between the ages of 15 and 19 with an interest in how a parliamentary system of government functions? The Forum for Young Canadians gives young people from all parts of Canada the opportunity to come to Ottawa to learn about the role of Parliament and the dynamics of the decision-making process.

As a participant, you will increase your understanding of other regions of the country. There are four one-week sessions given in Ottawa each year.

Forum participants can earn degree credits at the University of Ottawa.

Applications must be received at the Forum for Young Canadians office by November 15. The application form is available at secondary schools and CEGEPs across Canada, and on the Web site.

For more information, contact:

Forum for Young Canadians
124 O'Connor Street, Suite 400
Ottawa, ON K1P 5M9
Tel: (613) 233-4086
Fax: (613) 233-2351
E-mail: forum@forum.ca
Web site: www.forum.ca

Information on the Government of Canada

This service connects Canadians to government. When you need information about programs and services, new initiatives or official publications, call us toll-free or visit our Web site. It's easy. Your primary access point to the Government of Canada is only a toll-free phone call or mouse click away.

Information on the Government of Canada
Toll-free: 1 8OO O-Canada (1 800 622-6232)
TTY/TDD (toll-free): 1 800 465-7735
Web site: www.canada.gc.ca

Government of Canada Publications
Toll-free: 1 800 635-7943
Web site: www.publications.pwgsc.gc.ca

Thinking about becoming a dentist? It's high paying and has a 100% job satisfaction rate.

Information Technology Professional Program

Developed in partnership with Human Resources Development Canada, industry, colleges and universities, the Information Technology Professional (ITP) Program is designed to address the chronic shortage of trained information technology professionals.

The program is an integration of real-life business simulation, lectures, project-based assignments and hands-on sessions.

ITP students are university or college graduates who are interested in pursuing rewarding careers within the rapidly expanding information technology sector. ITP graduates are well-educated, motivated professionals with diverse skill sets in business and organizational effectiveness, technical applications and interpersonal communications.

Interested organizations can contribute to this program by becoming advisory committee members, offering three-month work-term opportunities, providing job opportunities or establishing a scholarship or bursary for students.

For more information, contact:

Information Technology Professional Program
National Office
Software Human Resource Council
30 Metcalfe Street, Suite 400
Ottawa, ON K1P 5L4
Tel: (613) 237-8551 ext. 145
Fax: (613) 230-3490
E-mail: itp@shrc.ca
Web site: www.itp.ca

Journal of Aboriginal Economic Development

This journal, the only one of its kind in Canada, features the latest information on Aboriginal economic development. Published by Captus Press and the Council for the Advancement of Native Development Officers, the journal includes examples of Aboriginal economic development provided by practitioners, book reviews and special features. Always insightful, the journal keeps economic developers informed about their field.

To subscribe, contact:

Captus Press
York University Campus
4700 Keele Street
North York, ON M3J 1P3
Tel: (416) 736-5537
Fax: (416) 736-5793
Web site: www.captus.com

Junior Canadian Rangers

If you are between the ages of 12 and 18, live in a remote and isolated community and are interested in a challenging experience while learning about your traditional culture, the Junior Canadian Rangers (JCR) Program is the place for you.

By joining the JCR Program, you will enjoy a variety of activities, including hunting, fishing, living off the land, and learning about native spirituality, local dialects and traditional arts. You will also learn Ranger skills such as first aid and navigation in the North. In addition, you may take part in citizenship activities, learn about healthy living and acquire other useful life skills. These activities will help you gain a better understanding of your culture while developing self-confidence and leadership skills.

Although you will wear a Ranger-style uniform, you are not a Canadian Ranger or a member of the Canadian Forces. Junior Canadian Rangers benefit, however, from the background and experience of the Canadian Rangers, the elders and the members of the local communities who will provide you with challenging experiences and activities. Community support is the cornerstone of the JCR Program. The JCR Program is free of charge.

For more information on the JCR Program, please contact:

Junior Canadian Rangers
Directorate General Reserves and Cadets
National Defence Headquarters
101 Colonel By Drive
Ottawa, ON K1A 0K2
Tel: (613) 995-9524
Fax: (613) 992-8956

Katimavik

Funded by the Department of Canadian Heritage, Katimavik is a national youth volunteer service for young Canadians aged 17 to 21. Over the course of seven months, Katimavik participants live in three different regions of Canada (two English-speaking and one French-speaking) as part of a group of 11 people comprising an equal number of young men and women from every region of Canada.

Participants work as volunteers on community projects, while immersing themselves in the social and cultural activities of their three host communities. At the same time, participants are involved in activities that help them develop second language and leadership skills, while learning about the environment, culture and healthy lifestyles.

For further information, contact:

Katimavik
Toll-free: 1 888 525-1503
E-mail: info@katimavik.org
Web site: www.katimavik.org

Office of Learning Technologies

The Office of Learning Technologies (OLT) is a learning organization within HRDC that acts as a catalyst for innovative learning and skills development through technology. The OLT's main objectives are to promote the effective use of learning technologies; support assessment, research and testing of these technologies and increase the availability and sharing of knowledge; and provide quality information about learning technologies.

Since its inception, the OLT has collaborated with a variety of partners in community-based organizations, educational institutions and industry associations through the following four initiatives:

Community Learning Networks (CLN) — partners with community-based organizations which currently offer multi-point Internet access to a variety of learning resources. The cost-shared projects are intended to expand the use of learning technology applications by broadening existing human and electronic networks, increasing learning opportunities that will improve skill levels, enhancing employability, and enabling Canadians to access and create information and services on-line.

New Practices in Learning Technologies (NPLT) — funds projects on a cost-shared basis that contribute to the understanding, development and awareness of new and effective practices in the use of learning technologies. This initiative targets adult learners within Canada's education sector, including adults who face learning barriers due to socio-economic, demographic or cultural factors.

Learning Technologies in the Workplace (LTW) — develops partnerships with non-profit organizations, industry associations and educational institutions, providing funds on a cost-shared basis for projects that demonstrate the application of learning technologies in the workplace. In response to the "digital divide," the target population of this initiative is aimed at small- and medium-sized enterprises (SMEs) and disadvantaged workers.

Research in Learning Technologies (RLT) — consolidates research from past learning investments and helps forecast future trends and emerging needs related to learner-centered models, learning technologies as an investment and the "digital divide."

For more information, contact:

Office of Learning Technologies
Human Resources Development Canada
15 Eddy Street, Ground Floor
Hull, QC K1A 0M5
Tel: (819) 953-0300
Fax: (819) 997-6777
E-mail: olt-bta@hrdc-drhc.gc.ca
Web site: http://olt-bta.hrdc-drhc.gc.ca

Peer Helper Programs for Out-of-the-Mainstream Youth

This information sheet will be useful to anyone working with at-risk youth and wanting to create, improve or maintain peer helper programs. It provides a summary of the factors to consider when implementing a peer helper program. It also describes three basic kinds of programs, lists factors that help make any program effective and gives a number of references.

For more information, contact:

Health Canada
Division of Childhood and Adolescence
Population and Public Health Branch
Address Locator: 1909C2
Ottawa, ON K1A 1B4
Tel: (613) 957-3436
Fax: (613) 954-5568
E-mail: familychild@www.hc-sc.gc.ca
Web site: www.hc-sc.gc.ca/childhood-youth

Royal Military College

The Royal Military College (RMC) is Canada's only military and federally funded university. It is a bilingual institution and, with approximately 1,000 undergraduate students, offers a relatively low student-teacher ratio. Student Officer Cadets earn a salary while studying and begin a challenging career as an officer in the Canadian Forces upon graduation.

Baccalaureate degree programs are available in:

Arts – Humanities (English, History and French), Social Science (Politics and Economics), Military and Strategic Studies, and Business Administration;

Science – Honours Science (Chemistry, Mathematics, Information Science and Physics), Space Science and General Science;

Engineering – Chemical and Materials, Civil, Computer, Electrical and Mechanical Engineering.

All members of the Canadian Forces, both Regular and Reserve, and their spouses have the opportunity to study at RMC if they are academically qualified. In addition to the baccalaureate degree program, there are also opportunities for members of the Canadian Forces to complete graduate work.

For more information, please contact:

Royal Military College of Canada
PO Box 17000 Stn Forces
Kingston, ON K7K 7B4
Tel: (613) 541-6000
Web site: www.rmc.ca

SchoolNet GrassRoots Program

The GrassRoots Program supports the development of innovative on-line learning projects. This enables Canadian teachers and students to build the knowledge tools they need, contribute to their communities, raise awareness of global issues and establish partnerships and communication links around the world. Participants can also take charge of their future while taking advantage of the vast potential of the Information Highway.

GrassRoots offers funding to schools to create and implement innovative and interactive learning projects on the Internet that:

- foster the acquisition of academic, employability and computer skills in Canadian youth;
- build unique and relevant Canadian content on the Internet;
- integrate information and communication technologies into learning; and
- facilitate increased connectivity, usage and training opportunities.

Teacher-designed and tailored to the learning needs of students in today's classrooms, GrassRoots projects are a unique and valuable resource. Through its Web site, the GrassRoots Program provides a vehicle to showcase the best practices of Canadian teachers and students integrating information and communication technologies at the classroom level.

For more information, please contact:

SchoolNet GrassRoots Program
Industry Canada
155 Queen Street, 4th Floor
Ottawa, ON K1A 0H5
Toll-free: 1 800 575-9200
E-mail: schoolnet@ic.gc.ca
Web site: www.schoolnet.ca/grassroots

SchoolNet News Network

SchoolNet News Network (SNN) is a national on-line journalism program for all students from kindergarten to grade 12 in Canada. SNN teaches students how the media works, gets them writing in a journalistic style and gives them an opportunity to publish their work on the Web.

SNN's Web site has a Newsroom where student reporters receive story ideas and assignments, gain practical advice on writing and journalism issues and work with a professional journalist through the Media Mentorship program. The Newsroom is also where student reporters can submit their articles for publication in the SNN monthly magazine. Students can also receive cash prizes through the SNN Journalism Award.

For more information, please contact:

SchoolNet News Network
Industry Canada
155 Queen Street, 4th Floor
Ottawa, ON K1A 0H5
Toll-free: 1 800 575-9200
E-mail: schoolnet@ic.gc.ca
Web site: www.schoolnet.ca/snn

The Canadian Young Farmers Forum (CYFF)

The CYFF, established in 1997, enables the exchange of information between young farmers between the ages of 18 and 40 from across Canada. It provides a vehicle for involvement in agricultural issues and policy making, and an excellent hands-on training ground for future agricultural organizations.

For more information, contact:

Tel: (613) 759-7222

Urban Multipurpose Aboriginal Youth Centres

This initiative provides urban Aboriginal youth with accessible, Aboriginal community-based, culturally relevant and supportive projects, programs, services and professional and peer counselling. The goal is to enhance the economic, social and personal prospects of Aboriginal youth. This initiative serves the needs of Aboriginal youth between 15 and 24 years of age who live off-reserve in urban or northern communities with a population of 1,000 or over.

For more information, contact:

National Association of Friendship Centres
275 MacLaren Street
Ottawa, ON K2P 0L9
Tel: (613) 563-4844
Fax: (613) 594-3428

Métis National Council
350 Sparks Street, Suite 201
Delta Hotel Office Tower
Ottawa, ON K1R 7S8
Tel: (613) 232-3216
Fax: (613) 232-4262

Inuit Tapirisat of Canada
170 Laurier Avenue, Suite 510
Ottawa, ON K1P 5V5
Tel: (613) 238-8181
Fax: (613) 994-5252

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Agence Québec/Wallonie-Bruxelles pour la jeunesse

If you are between the ages of 18 and 30, a Canadian citizen or permanent resident and have lived in Quebec for at least the past year, you may be eligible to attend a training program in Belgium.

An agency for international co-operation between Belgium and Quebec, Agence Québec/Wallonie-Bruxelles pour la jeunesse (AQWBJ) offers you the opportunity to develop knowledge and apply it in an international setting. Training is available in economic and cultural development, environment, communications, and science and technology. Agency specialists will help you choose the right kind of course and prepare the proposal. AQWBJ will provide supervision throughout your training, regardless of your field of study or activity.

Training areas include information, exploration and/or research, co-operation, on-the-job training, professional and social immersion, and invitations to special events, conferences, conventions and festivals. Most of the courses last two weeks.

The program requires an expenditure of between $250 and $425 by the trainee. In turn, the agency provides Montreal-Brussels return airfare, medical hospital insurance and a per diem allowance of $40 for up to 14 days. This represents three quarters of the cost of the trip.

For more information, contact:

Agence Québec/Wallonie-Bruxelles pour la jeunesse
1441 René-Lévesque Blvd. West, Room 301
Montreal, QC H3G 1T7
Tel: (514) 873-4355
Fax: (514) 873-1538

Canada-Austria Intra- and Partner-Company Training Program

This program seeks to support Canadian and Austrian firms in developing business links between the two countries by facilitating intra- and partner-company training. Canadian workers can travel to Austria to receive or provide training, which could include skills upgrading, familiarization with current business practices and, in some cases, formal classroom training.

The Embassy of Austria or an Austrian consulate in Canada can issue a residence permit. This may be a transfer licence that is valid for four months or a clearance certificate that is valid for up to 36 weeks.

To participate in this program, you must possess a Canadian passport that is valid for a period of three months beyond the termination of activities under the program. You must also be 18 to 30 years old at the time of application — except in those cases where the authorities of both countries decide to raise the maximum age to 35 years or higher. You are also required to have a round-trip airplane ticket and enough funds to meet your needs during your stay in Austria.

If accepted, you must be prepared to undergo a medical examination before starting your training, if required by law for the activity in question, and to pay a visa or program participation fee.

For more information, contact:

Embassy of the Republic of Austria
445 Wilbrod Street
Ottawa, ON K1N 6M7
Tel: (613) 789-1444
Fax: (613) 789-3431

Canada-Netherlands Student Working Holiday Program

Experience life in the Netherlands while engaging in temporary (four months), career-related employment. Areas of interest vary and include industry, commerce, science and technology, tourism, agriculture and horticulture.

The Working Holiday Program is open to Canadian citizens or permanent residents 18 to 30 years of age. To participate, you must be registered at a post-secondary institution and have either a written job offer from an employer in the Netherlands or friends/relatives who can help you find a job or provide accommodation. As well, you must prove that you have sufficient funds for the trip.

Applications should be made at least a few months before the desired departure date and are accepted throughout the year.

To obtain an information brochure and more information, contact:

Stichting Uitwisseling
Attention: Rosemieke van de Meerendonk
24 Goulding Crescent
Kanata, ON K2K 2N9
Tel: (613) 599-6316
Fax: (613) 599-9397
Web site: www.uitwisseling.nl

Ten Canadian universities work together to help students live and study in places across the country. The Group of Ten Student Exchange Program (GOTSEP) includes universities in Quebec, Ontario, British Columbia and Alberta. Check it out at http://admin1.intlcent.ualberta.ca/gotsepinfo/gotsep.description.html

Canada Sports Friendship Exchange Programs

The aim of the Youth Exchanges Canada Sports and Group Program is to foster friendship and better understanding between Canada's Francophone and Anglophone youth and their families from many cultures. This is accomplished through reciprocal cultural exchanges and the sharing of common interests in sports and other group activities.

The program is available to Canadian youth between the ages of 11 and 18 and operates from October to April and from July to September. The Government of Canada provides funding for this program through Exchanges Canada, part of the Department of Canadian Heritage.

For further information, contact:

Canada Sports Friendship Exchange Program
Tel: (514) 482-7108
Fax : (514) 482-1605
E-mail : info@csfep.com
Web site: www.exchanges.gc.ca (Click on "Partners")

Canadian Association of University Teachers of German Workstudent Program (Germany)

If you are 18 to 30 years old, able to work in German and are enrolled in a Canadian university or college that is a member of the Canadian Association of University Teachers of German (CAUTG), you may be eligible for the Workstudent Program.

The program provides two months of work experience, June 1 to July 31, primarily in the hotel/restaurant industry and the opportunity to improve German-language skills and experience German culture. About four weeks are left for independent travel. A travel subsidy may be available.

Applications are due by November 30 of each year. Apply through the German department of a Canadian university or college. Manpower Germany will make the final decision. Information sheets and posters are available through German studies programs at CAUTG-member universities and colleges.

For more information, contact:

Canadian Association of
University Teachers of German
Department of Germanic and Slavic Studies
Brock University
St. Catharines, ON L2S 3A1
Tel: (905) 688-5550 ext. 3312

Exchanges Canada

Exchanges Canada, a Government of Canada initiative, creates opportunities for young Canadians to participate in exchange programs with youth from across Canada.

Exchanges Canada also offers a single window for information on hundreds of exchange initiatives and related activities throughout Canada and abroad.

Exchanges Canada programs help young Canadians gain knowledge and understanding of Canada, connect with Canadians from other regions and gain an increased appreciation of Canada's diversity. The Government of Canada provides funding to organizations that administer exchanges in collaboration with ***Exchanges Canada***. In most cases, the Government of Canada pays travel costs for all eligible participants.

Special consideration is given to encourage participation from groups traditionally under-represented in exchange programs, such as Aboriginal youth, youth with disabilities, youth from low-income families and youth from rural or isolated regions. These exchanges fall under two streams of program funding:

1. Youth Exchanges Canada

Youth Exchanges Canada offers exchanges to groups of 10–30 young Canadians between the ages of 11 and 18. Groups are twinned with a group of youth approximately the same age from another part of the country. Participants take turns visiting each community. They play an active role in organizing the exchange, learning about their own and their twinned communities, and organizing fund-raising activities.

2. Youth Forums Canada

Youth Forums Canada supports projects that give youth an opportunity to connect with one another through a variety of means. These include youth forums, reciprocal travel exchanges, face-to-face one-way experiences, conferences, workshops, virtual exchanges and various other activities.

For More information:

Exchanges Canada
12 York Street
Ottawa, ON K1N 5S6
Toll-free: 1 800 O-Canada (1 800 622-6232)
TTY/TDD (toll-free): 1 800 465-7735
Fax (toll-free): 1 877 297-5014
Web site: www.exchanges.gc.ca

Folklore Canada International

Youth Exchanges Canada in Heritage Expression encourages cultural community groups to travel to another part of Canada to participate in cultural celebrations other than their own and, in turn, host their twinned groups.

Exchanges take place throughout the year during festivals or celebrations which represent the host group's culture. The program is available to Canadian youth between the ages of 11 and 18.

The Government of Canada provides funding for this program through Exchanges Canada, part of the Department of Canadian Heritage.

For further information, contact:

Folklore Canada International
Tel: (514) 524-8552
E-mail: fcicioff@videotron.ca
Web site: www.exchanges.gc.ca (Click on "Partners")

4-H Connections Canada Summer Exchange Program

This program is a series of group exchanges among 4-H members between the ages of 14 and 20. Participants have the opportunity to discover and understand other parts of Canada while learning about the history, geography, culture and economy of the regions involved. The program operates across Canada between June and September.

The Government of Canada provides funding for this program through Exchanges Canada, part of the Department of Canadian Heritage.

For more information, contact:

Canadian 4-H Council
Central Experimental Farm
930 Carling Avenue
Building #26
Ottawa, ON K1A 0C6
Tel: (613) 234-4448
Fax: (613) 234-1112
Web site: www.4-h-canada.ca

4-H International Trade Awareness Program

Are you a 4-H member? Do you want to expand your agricultural knowledge to an international level? How about attending a world-class food fair?

Sponsored by Agriculture and Agri-Food Canada, the International 4-H Trade Awareness Program is designed to enhance the awareness of agri-food trade issues among 4-H youth interested in the agriculture sector and to encourage an interest in working in this area in the future. Ten provincial winners are chosen every year and one grand prizewinner is sent to one of the biggest and most popular international food fairs held each fall.

For more information, contact your local 4-H office or:

Canadian 4-H Council
Central Experimental Farm
930 Carling Avenue
Building #26
Ottawa, ON K1A 0C6
Tel: (613) 234-4448
Fax: (613) 234-1112
Web site: www.4-h-canada.ca

Obtaining a Passport

Application forms may be obtained from any passport office, post office or from our Web site.

Full details on the requirements are provided with each application form. To obtain a passport, you must complete both sides of the application form, provide two current photos and have the application form and one photo signed by an eligible guarantor. You must also provide original evidence of Canadian citizenship, any previous Canadian passport, certificate of identity or refugee travel document issued to you in the last five years, and the fee of $60. You may pay the fee in cash (do not mail cash), by money order (postal or bank), by certified cheque, by credit card (VISA, MasterCard, American Express) or by debit card (Interac). The fee is payable to the Receiver General for Canada.

Important: Please indicate the date of your travel (if known) in the "Date of Travel" field provided at the top of the application form. This will help the issuing office ensure that you receive your passport well in advance of your departure date.

If you reside in an area with a passport office, you are encouraged to submit your application in person. (Applications submitted in person usually take five working days to process. Applications submitted by mail usually take 10 working days.) Check the Government of Canada

The Department of Foreign Affairs and International Trade can help young Canadians get new skills and training to compete in the global economy and learn about foreign cultures at the same time. Check out Youth International Programs at http://www.dfait-maeci.gc.ca/123go/about-e.asp

pages of your telephone directory for the address of your nearest passport office. If there is no passport office in your area, mail your application in a standard business envelope to:

The Passport Office
Department of Foreign Affairs and International Trade
Ottawa, ON K1A 0G3

Should you require any assistance in completing your form, you may contact the Passport Office at the numbers below:

Ottawa-Hull and area: (819) 994-3500
Montreal and area: (514) 283-2152
Toronto and area: (416) 973-3251
Vancouver and area: (604) 586-2500
Toll-free: 1 800 567-6868
TTY (toll-free): 1 866 255-7655
Web site: www.ppt.gc.ca

Protecting Your Passport

Before you leave . . . BE PREPARED.

- Make sure that you are carrying a valid passport: check that the expiry date of your passport is well beyond your return date.
- Sign your passport on page 3 and fill in your current address and the name of a person to contact in case of emergency on page 4. You should provide the name of someone who would not normally accompany you on a trip. If your address changes, make sure that you change the information on page 4.
- Make two photocopies of the identification page of your passport. Leave one copy with a friend or relative at home and bring the second copy with you on your trip.
- Carry this photocopy separately from your passport when you travel. This can help with the replacement process if your passport is lost or stolen.
- Read the last page of your passport.

On your trip . . . TAKE CHARGE.

- Protect your passport at all times. Do not leave it unattended in your baggage, automobile, hotel room or elsewhere.
- Carry your passport on you in a money belt, inside pocket or your purse, or lock it in your hotel safe.
- In some countries, you may have to surrender your passport to a foreign government official or a hotel employee. If you don't get it back in a reasonable amount of time, inform the nearest Canadian diplomatic or consular mission.
- If your passport is lost or stolen, immediately report the loss or theft to the local police and passport office or to the nearest Canadian mission.
- After you have met the requirements, which include the submission of a completed application form, photographs, fee, documentary proof of Canadian citizenship and a declaration regarding the loss or theft, a replacement passport may be authorized. The replacement passport may be valid for only a limited period.

Society for Educational Visits and Exchanges in Canada (SEVEC) – The Exchange Network

SEVEC Youth Exchanges Canada enables groups of young Canadians from any province or territory to participate in exchanges with youth elsewhere in Canada. Exchanges can be centred on shared interests such as history, geography, the arts, environmental studies or second language learning. The program is available to Canadian youth between the ages of 11 and 18, and operates throughout the year. The Government of Canada provides funding for this program through Exchanges Canada, part of the Department of Canadian Heritage.

For further information, contact:

SEVEC
Toll-free: 1 800 387-3832 ext. 203
Web site: www.sevec.ca

Working Holiday Program (Australia)

Travel in Australia with short-term work to support your stay. The Working Holiday Program is designed for Canadians between the ages of 18 and 30 with a valid passport, a return travel ticket and sufficient funds to travel in Australia on their own. It allows Canadians to spend a maximum of 12 months working, on an incidental basis, to support their stay in Australia. Work can generally be found in the service industry and in farming. Employment with one employer for more than three months is not permitted.

Apply at least eight weeks before the proposed departure date. Application for the visa must be made to a diplomatic or consular mission of the Government of Australia in Canada.

For more information, contact:

Australian High Commission
50 O'Connor Street, Suite 710
Ottawa, ON K1P 6L2
Tel: (613) 236-0841
Fax: (613) 236-4376
Web site: www.immi.gov.au/allforms/temp-whm.htm

Working Holiday Program (Canada-Japan)

Are you interested in travelling and working in Japan? If you are a Canadian citizen currently residing in Canada and are between the ages of 18 and 30, you may be eligible for the Working Holiday Program in Japan.

This program promotes cultural understanding and co-operation, and gives young Canadians the opportunity to visit Japan for an extended holiday and to supplement their travel expenses through occasional employment. Many find employment teaching English, either at language schools or by tutoring employees in a company. There is also a demand for French-language tutoring.

You must have a return travel ticket — or sufficient funds to purchase a return ticket — and reasonable funds, including the cost of possible medical expenses, to cover your initial stay in Japan.

Apply at least eight weeks before the proposed departure date. Visa applications must be made to a diplomatic or consular mission of the Government of Japan in Canada.

For more information, contact:

Embassy of Japan
255 Sussex Drive
Ottawa, ON K1N 9E6
Tel: (613) 241-8541
Fax: (613) 241-7415
Web site: www.embassyjapancanada.org

Working Holiday Program (Germany)

This program provides university and college students with the opportunity to expand and enhance their overseas travel experience by working in Germany. Work does not have to be study-related.

Participants enjoy the same treatment as German nationals in all matters concerning the application of laws, regulations and practices regarding health and working conditions. The normal working holiday exchange lasts up to three months.

To be eligible, you must be 18 to 30 years of age, a Canadian citizen and registered at a post-secondary institution, and demonstrate a working knowledge of German. You must have a written offer of employment from an employer in Germany before leaving Canada. The offer must state the name and location of the company, type and duration of occupation, wages, hours of work, benefits and other terms of employment. The German Embassy and consulates in Canada can help you with your search.

Students must pay their own travel and accommodation costs. In some cases, the employer provides board and lodging. Visa applications must be made to a diplomatic or consular mission of the Government of the Federal Republic of Germany in Canada. Candidates can also apply through the Student Work Abroad Program (SWAP).

For more information, contact any of the following:

Embassy of the Federal Republic of Germany
1 Waverley Street
Ottawa, ON K2P 0T8
Tel: (613) 232-1101
Fax: (613) 594-9330
Web site: www.germanembassyottawa.org

Consulate General of the Federal Republic of Germany
77 Admiral Road
Toronto, ON M5R 2L4
Tel: (416) 925-2813/2814/2815
Fax: (416) 925-2818

Consulate General of the Federal Republic of Germany
1250 René-Lévesque Blvd. West
41st Floor, Marathon Building
Montreal, QC H3B 4W8
Tel: (514) 931-2277
Fax: (514) 931-7239

Consulate General of the Federal Republic of Germany
World Trade Centre
999 Canada Place, Suite 704
Vancouver, BC V6C 3E1
Tel: (604) 684-8377
Fax: (604) 684-8334

Working Holiday Program (Korea)

This program gives young Canadians an opportunity to visit Korea for an extended holiday and to meet their travel expenses through occasional employment.

To be eligible, you must be 18 to 25 years of age and a Canadian citizen currently residing in Canada. You must also possess a valid passport and a return travel ticket — or sufficient funds to purchase a return ticket — as well as sufficient funds to cover your expenses (including medical expenses) during your stay in Korea.

The initial working visa is for six months. It may be extended for a second consecutive six-month period.

For more information, please contact:

Embassy of the Republic of Korea
150 Boteler Street
Ottawa, ON K1N 5A6
Tel: (613) 244-5010
Fax: (613) 244-5034

General Consulate of the Republic of Korea
1000 Sherbrooke Street West
Suite 1710
Montreal, QC H3A 3G4
Tel: (514) 845-3243
Fax: (514) 845-1119

Consulate General of the Republic of Korea
555 Avenue Road
Toronto, ON M4V 2J7
Tel: (416) 920-3809
Fax: (416) 924-7305

Consulate General of the Republic of Korea
1066 Hastings Street West, Suite 830
Vancouver, BC V6E 3X1
Tel: (604) 681-9581
Fax: (604) 681-4864

Working Holiday Program (New Zealand)

Holiday in New Zealand with temporary employment as an incidental aspect of the holiday.

Canadian citizens between the ages of 18 and 30 are eligible for the program if they are able to satisfy the visa officer that the primary intention is to holiday in New Zealand — with employment being an incidental rather than a primary reason for the visit.

Participants must also possess a return travel ticket and sufficient funds for the first six months of their visit to New Zealand.

The goal is to increase the movement of young people between Canada and New Zealand and to strengthen the links between the two countries.

For more information, contact:

New Zealand High Commission
Metropolitan House
99 Bank Street, Suite 727
Ottawa, ON K1P 6G3
Tel: (613) 238-5991
Fax: (613) 238-5707
Web site: www.nzhcottawa.org/

New Zealand Consular Office
888 Dunsmuir Street, Suite 1200
Vancouver, BC V6C 3K4
Tel: (604) 684-7388
Fax: (604) 684-7333

Working Holiday Program (Sweden)

This program gives students and non-students the opportunity to expand and enhance their overseas travel experience by living and working in Sweden. The program allows you to work in Sweden for up to 12 months.

To be eligible, candidates must be 18 to 30 years of age and possess a valid Canadian passport. Employment is not limited to only one employer, place or particular field.

Applications must be submitted in person at least six to eight weeks before the intended date of arrival in Sweden. Trainees are responsible for making their own travel arrangements and for ensuring appropriate insurance coverage.

For more information, contact any of the following:

Embassy of Sweden
Mercury Court
377 Dalhousie Street
Ottawa, ON K1N 9N8
Tel: (613) 241-8553
Fax: (613) 241-2277

Consulate General of Sweden
2 Bloor Street West, Suite 1504
Toronto, ON M4W 3E2
Tel: (416) 963-8768
Fax: (416) 923-8809

Consulate General of Sweden
1188 West Georgia Street, Suite 1100
Vancouver, BC V6E 4A2
Tel: (604) 683-5838
Fax: (604) 687-8237

Working Holiday Program (United Kingdom)

This program enables Canadian students and non-students to holiday in the United Kingdom for an extended period of time and to work occasionally to cover incidental expenses. No employer-specific work permit is issued to Canadians under this program. Canadian citizens can remain up to two years. Jobs are usually available in retail, offices and pubs and other hospitality/service establishments.

To be eligible, candidates must be Commonwealth citizens 17 to 27 years of age and must demonstrate a good working knowledge of English. They must also have a valid passport and sufficient funds to travel in the United Kingdom.

Candidates should apply at least eight weeks before their proposed departure date. Application for a visa must be made to a diplomatic or consular mission of the United Kingdom in Canada. Candidates can also apply through the Student Work Abroad Program (SWAP).

For more information, contact any of the following:

British High Commission
Immigration Section
80 Elgin Street
Ottawa, ON K1P 5K7
Tel: (613) 237-2008
Fax: (613) 232-2533

British Consulate General
1000 de la Gauchetière West, Suite 4200
Montreal, QC H3B 4W5
Tel: (514) 866-5863
Fax: (514) 866-0202

British Consulate General
777 Bay Street, Suite 1910
College Park
Toronto, ON M5G 2G2
Tel: (416) 593-1290
Fax: (416) 593-1229

British Consulate General
1111 Melville Street, Suite 800
Vancouver, BC V6E 3V6
Tel: (604) 683-4421
Fax: (604) 681-0693

YMCA Youth Exchanges Canada Program

The YMCA Youth Exchanges Canada Program provides Canadian youth with the opportunity to learn from each other, grow to respect different cultures, and develop communication and leadership skills. The program is available to Canadian youth between the ages of 12 and 19, and operates throughout the year. Priority will be given to groups that include youth who are Aboriginal, economically disadvantaged, live in a rural or isolated area or have disabilities. The Government of Canada provides funding for this program through Exchanges Canada, part of the Department of Canadian Heritage.

For further information, contact:

YMCA of Greater Toronto
Tel: (416) 928-3362
Web site: www.ymcatoronto.org
www.exchanges.gc.ca (Click on "Partners")

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A Legal Career at the Department of Justice Canada

Legal practice in the federal Department of Justice affects the lives of all Canadians. Whether you are interested in tax litigation, civil litigation, criminal proceedings, drafting legal opinions, policy development or legislative drafting, the Department of Justice is able to offer you one of the most stimulating and wide ranging jobs in the legal field in Canada.

The Department is looking for the best candidates wishing to make a positive contribution to the ongoing development of the law and the future of the Department.

We are proud to offer the Legal Excellence Program (LEP), a new professional development initiative designed to appeal to dynamic and talented articling students and to support them in their junior years of practice with guidance, training and career development assistance. The LEP is another reason why the Department of Justice is the employer of choice for Canadian law students.

For more information, contact:

Special Programs
Human Resources Directorate
Department of Justice Canada
360 Albert Street
Constitution Square
West Tower, 14th Floor,
Ottawa, ON K1A 0H8
Tel: (613) 954-6711
Fax: (613) 941-9955
Web site: http://canada.justice.gc.ca
(Click on "Department" and scroll down to "Recruitment and Interchanges")

Aboriginal Student Internship Program

The Aboriginal Student Internship Program (ASIP) offers jobs in the offices of Human Resources Development Canada. To be eligible, you must be a full-time student of North American Aboriginal ancestry returning to full-time studies in the following academic term.

Applicants must be registered in the Federal Student Work Experience Program (FSWEP) inventory. We encourage you to apply to FSWEP in the fall of each year — recruitment for ASIP summer positions may begin early in the year, and part-time opportunities may become available throughout the year.

You can apply on-line at the Public Service Commission of Canada Web site. See the FSWEP listing in this section.

Web site: http://jobs.gc.ca

Accelerated Economist Training Program

The Public Service Commission (PSC) of Canada recruits and develops high-calibre university students for the Accelerated Economist Training Program (AETP).

AETP participants undergo four six-month assignments in specific line departments and central agencies in the National Capital Region (Ottawa and Hull). After successfully completing these assignments, participants are eligible for intermediate-level positions in the Public Service of Canada.

You are eligible if you have completed, or are near completion of, a master's degree in economics, public administration or a related discipline. Some specific courses (e.g. public economics, Canadian economy/provincial economics) are mandatory.

For general information on AETP, visit the AETP Web site at: http://jobs.gc.ca/aetp-pfae/index_e.htm

Recruitment takes place through the PSC's fall Post-Secondary Recruitment Campaign. **For information** on applications, visit the campus career centre at your post-secondary institution or the nearest PSC office. A list of PSC regional offices appears later in this section under Post-Secondary Recruitment for the Federal Public Service.

Web site: http://www.jobs.gc.ca

Agri-Food Science Horizons Program

Are you a recent graduate in a science-related or veterinary program? Do you want to gain valuable research experience in the agri-food sector?

Science Horizons can help up to 200 young scientists and veterinarians gain appropriate technical expertise and practical experience and provides expert mentoring by leading agri-food sector researchers. The goal is meaningful employment in highly skilled areas of science and technology. Training a new generation of scientists with the necessary multidisciplinary and project management skills to replace retiring senior scientists addresses a growing concern over the aging of the research community.

The program operates in partnership with the private sector and is administered through Agriculture and Agri-Food Canada's 18 national research centres across Canada. Industry stakeholders are responsible for submitting research proposals for the program and providing their share of the cost of the project.

Science Horizons provides a maximum of $12,000 per participant per year — to be matched by an equal amount from the private sector. The program is part of the Government of Canada's Youth Employment Strategy.

For more information, contact:

Financial Advisor
Agriculture and Agri-Food Canada
Research Branch
Tel: (613) 759-7793
Fax: (613) 759-7766
E-mail: bigrasa@em.agr.ca
Web site: www.agr.ca

Canada's Digital Collections Program

Canada's Digital Collections Program is one of the largest sources of on-line resources showcasing a wealth of information celebrating Canada's history, geography, science, technology and culture.

More than 2,800 young Canadians have gained valuable information technology skills by developing more than 450 Web sites that comprise Canada's Digital Collections. The program is funded by the Government of Canada's Youth Employment Strategy.

For further information, please contact:

Canada's Digital Collections
Toll-free: 1 800 465-7766
E-mail: collections@ic.gc.ca
Web site: http://collections.ic.gc.ca

Canadian Forces Recruiting

The Canadian Forces (CF) expect to hire more than 10,000 Regular and Reserve Force employees annually over the next several years. Members of the Regular Force are full-time members of the Defence Team. Their way of life offers exciting challenges, teaches new skills and provides unlimited career possibilities. Reserve members are part-time military personnel who can get a taste of military life without making a long-term commitment. CF members can train for 107 different occupations, ranging from maritime engineer to firefighter, and infantry soldier to doctor.

Applicants must be 17 or over to join the Regular Forces and 16 or over to join the Reserves. Qualified applicants may be eligible for a subsidized university education which could lead to a salary of between $40,000 and $50,000 after just four years of service.

An on-line application is available so that you can start the application process even before you step inside a recruiting centre.

For more information, please contact:

Toll-free: 1 800 856-8488
Web site: www.recruiting.dnd.ca

Career Edge

Career Edge is designed to help Canadian youth make the transition from full-time education to full-time employment. Career Edge arranges 6-, 9- or 12-month internships for university, college or high school graduates wishing to gain experience with an established company.

A typical Career Edge intern is a graduate with strong academic credentials who lacks the relevant work experience to get a start in a chosen career. In some cases, host organizations use Career Edge as an opportunity to host interns from disciplines such as liberal or fine arts who might not have been considered in the regular recruitment process.

Career Edge is a private-sector, not-for-profit corporation established to increase the employability of Canadian youth.

For more information and an application form, visit the Career Edge Web site, or contact:

Career Edge
Toll-free: 1 888 507-3343
Email: info@careeredge.org
Web site: www.careeredge.org

Career Steps

Career Steps matches women who are post-secondary graduates in science or technology with potential employers. This Youth Internship Project is funded by Human Resources Development Canada through the WITT (Women in Trades and Technology) National Network, an education and advocacy organization for women in trades, technology, operations and blue-collar work.

For more information, contact:

WITT National Network
PO Box 98100
970 Queen Street East
Toronto, ON M4M 1J0
Tel: (416) 588-4368
Toll-free: 1 877 306-9637
Fax: (416) 588-3063
E-mail: jadams@wittnn.com
Web site: www.wittnn.com

Want to sharpen your skills and boost your chances of finding a job? Check out the Skills Development and Learning Opportunities section of this book.

Community Access Program Youth Initiative

Industry Canada's Community Access Program (CAP) aims to ensure that Canadians have affordable access to the Internet and related information technologies.

Through the CAP Youth Initiative, youth aged 15 to 30 are hired for three-month internships to help connect communities across Canada to the Information Highway and to promote its use for local economic and social purposes.

Working in Community Access Sites, particularly in rural and remote communities, CAP youth interns help small businesses, community organizations and people of all ages acquire the skills to effectively use the Internet and related information technologies. This work experience enables youth to gain practical knowledge and marketable skills in the rapid growth area of information technologies. Interns develop teaching, marketing and business skills and build their core employability skills.

The Community Access Program has provided over 5,600 jobs for young Canadians under the Government of Canada's Youth Employment Strategy.

For more information, please contact:

Community Access Program Youth Initiative
Industry Canada
155 Queen Street, 7th Floor
Ottawa, ON K1A 0H5
Toll-free: 1 800 268-6608
E-mail: comaccess@ic.gc.ca
Web site: http://cap.ic.gc.ca/

Computers for Schools

The Computers for Schools program collects, repairs and refurbishes surplus computer equipment donated by government and private-sector sources. The computers are then distributed free to schools and public libraries throughout Canada.

Since its inception in 1993, Computers for Schools has provided more than 250,000 computers to schools and libraries in all provinces and territories and continues to deliver in excess of 60,000 additional computers each year.

Interested applicants will repair and refurbish computer equipment at one of the program's 68 repair centres across the country. They may also provide on-site installation/network assistance to information technology staff of local school boards.

For more information, please contact:

Computers for Schools
Industry Canada
300 Slater Street, 18th Floor
Ottawa, ON K1A 0C8
Toll-free: 1 888 636-9899
Web site: www.schoolnet.ca/cfs-ope

Co-operative Education/Internships

This initiative provides students with an opportunity to gain valuable experience related to their current academic field of study and prepares them for a successful transition from school to the world of work. The Public Service of Canada works with post-secondary educational institutions to provide students with relevant and practical work experience as required by their co-op/internship program.

Post-secondary students enrolled in a Public Service Commission-approved co-operative education or internship program are eligible to apply.

For more information, students should consult their co-op coordinator on campus or visit the Web site.

Web site: http://jobs.gc.ca

Cultural Youth Internship Program

The Youth Internship Program (YIP) provides financial support to cultural organizations and businesses to help them hire young interns for 6 to 12 months. YIP is offered by the Cultural Human Resources Council, a national non-profit organization. This partnership program is funded by Human Resources Development Canada and the Department of Canadian Heritage under the Government of Canada's Youth Employment Strategy.

For more information, contact:

Cultural Human Resources Council
17 York Street, Suite 201
Ottawa, ON K1N 9J6
Tel: (613) 562-1535 ext. 27
Fax: (613) 562-2982
E-mail: mturcotte@culturalhrc.ca
Web site: www.culturalhrc.ca

Department of National Defence Security and Defence Forum Internship Program

The Internship Program helps recent master's graduates with a background in security and defence studies gain work experience through a one-year placement in a research or related position in a Canadian organization other than a university or government organization.

Internships are valued at up to $24,000 for 12 months (pro-rated for shorter periods). Participating organizations are encouraged to supplement this amount with additional funds. Approximately six non-renewable internships are awarded each year.

All applicants must hold a master's degree and be Canadian citizens or permanent residents at the time of application.

Applications must be submitted to the Association of Universities and Colleges of Canada (AUCC).

For more information and an application form, contact:

Association of Universities and Colleges of Canada
Canadian Awards Program
350 Albert Street, Suite 600
Ottawa, ON K1R 1B1
Tel: (613) 563-1236
Fax: (613) 563-9745
E-mail: awards@aucc.ca
Web site: www.aucc.ca

Earth Sciences Sector Volunteers Program

Natural Resources Canada
Participants gain hands-on experience through assignments with earth scientists, technologists and other professionals by assisting in the lab, the field or the library.

If you are at least 18 years of age and have an interest in science, contact the Earth Sciences Sector (ESS) of Natural Resources Canada.

For more information:

Natural Resources Canada
Earth Sciences Sector
ESS Volunteer Program Co-ordinator
601 Booth Street, Room 112
Ottawa, ON K1A 0E8
Tel: (613) 992-7362
Fax: (613) 947-0146
E-mail: jfranche@nrcan.gc.ca

Environment Canada's Science Horizons Youth Internship

Created under the Science and Technology stream of the Government of Canada's Youth Employment Strategy, this program is a collaborative effort with Canadian universities, provinces, industry and non-governmental organizations. It encourages promising young scientists and post-secondary graduates through mentoring and coaching by experienced scientists and program managers.

Participants must be under 30 years of age and legally entitled to work in Canada. Over 100 young Canadians participate each year.

Apply by contacting the Environment Canada regional office nearest you (see the Important Addresses, Telephone Numbers and Web Sites index for locations).

Federal Public Sector Youth Internship Program

You can gain experience and employability skills through a nine-month internship at a Government of Canada work site. Over 5,200 internships have been made available since the program began in 1997.

Fifty per cent of the internships are for those who do not have their high school diploma, 30% are for high school graduates and 20% are for college and university graduates.

Opportunities for university and college graduates are listed on the Program Web site. You may also call the Program phone number listed below for more information.

Youth without a high school diploma and high school graduates should contact the YMCA Employment Services toll-free number.

For more information, contact:

Tel: (613) 952 3277 (Program)
Toll-free: 1 800 495-8775 (YMCA Employment Services)
Web site: www.tbs-sct.gc.ca/yip-psj

A HS C U

Federal Student Work Experience Program

The Federal Student Work Experience Program (FSWEP) offers the opportunity to grow personally, develop new skills and learn more about how Canada's government works. Students can be employed full-time or part-time during a non-academic term or part-time during the academic term.

Students who are attending full-time at a university, college, CEGEP, technical institute or high school and are planning to continue full-time studies in the upcoming academic term are eligible to apply. Part-time students who are recognized by their academic institution as having a disability are eligible to apply.

Applications are accepted at any time; however, certain departments and agencies may have established application deadlines.

Application forms and student guides are available from campus career centres, Human Resources Development Canada and Public Service Commission of Canada offices across the country.

For additional information, or to apply contact:

Toll-free: 1 800 935-5555 (Youth Info Line)
Web site: http://jobs.gc.ca.

First Nations and Inuit Summer Student Career Placement Program

As a First Nations or Inuit youth, this program will help you prepare for your future. You can gain valuable training and career-related work experience during the summer months which will help you get ready to enter the workforce.

The First Nations and Inuit Summer Student Career Placement Program provides wage contributions to employers who create summer jobs for Inuit and on-reserve First Nations students who are between the ages of 15 and 30.

For more information on how to participate in this program, please contact your nearest First Nation, hamlet or Indian and Northern Affairs Canada (INAC) office or visit the INAC Web site: www.inac.gc.ca/jeunesse-youth/.

First Nations and Inuit Youth Work Experience Program

This program gives First Nations and Inuit youth who are out of school or unemployed and between the ages of 16 and 24 a chance to gain valuable work experience.

As a participating youth, you will work with a community-based project leader who will act as a mentor and help you to develop life and work skills. You will work with your project leader to develop an individual learning plan. This learning plan will incorporate your work experience program and help you set long-term goals for your education and/or employment.

To find out more information on how to participate in this program please contact your nearest First Nation, hamlet or Indian and Northern Affairs Canada (INAC) office or visit the INAC Web site: www.inac.gc.ca/jeunesse-youth/.

A HS C U

First Nations Schools Co-operative Education Program

The First Nations Schools Co-operative Education Program provides opportunities for students who are in grades 7 to 13 to combine their school-based learning with valuable workplace experience. Programs are designed locally to meet the needs of the communities.

First Nations education authorities can apply for funds to establish or expand co-operative education programs in band-operated schools, federal schools and schools administered under the James Bay and Northern Quebec Agreement.

If you would like more information on this program, please contact your nearest First Nation, hamlet or Indian and Northern Affairs Canada (INAC) office or visit the INAC Web site: www.inac.gc.ca/jeunesse-youth /.

A HS C U

Gain Experience at a National Museum

Canada's national museums provide opportunities for student animators, employees, interns and volunteers. In some cases, mentoring programs are in place.

The Canadian Museum of Civilization Corporation (CMCC) hires student animators and guides to work with the public and perform other duties. Student animators are hired by two of the CMCC's divisions, the

Canadian Postal Museum and the Canadian Children's Museum, to help deliver programs to the public and to work behind the scenes. Other internship programs, including the Aboriginal Mentoring Program, are available in various areas of museum operations.

The Canada Science and Technology Museum Corporation, the Canada Aviation Museum and the Canada Agriculture Museum employ students through the Summer Employment Program. Opportunities are available for both part-time and full-time positions. Positions range from serving museum visitors to supporting the museum's operations.

Many part-time jobs are available year-round in positions such as hosts, guides, demonstrators and animators. There are also opportunities for volunteers at all three museums of the Canada Science and Technology Museum Corporation.

The Canadian Museum of Nature offers students weekend employment throughout the year and full-time employment during the summer months. Internships and volunteer positions are also available on an ongoing basis in educational programming, communications, fundraising, research and collections.

The National Gallery of Canada runs an academic internship program. Most internships help prepare the participant for a career in the cultural sector.

For more information about opportunities at Canada's National Museums, contact the national museum that interests you.

Information can also be found on the Web sites of the individual museums:

- **Canadian Museum of Civilization** (including the Canadian Children's Museum and the Canadian Postal Museum): www.civilization.ca/

Over the next few years, the personal services industry is expected to be a leader in new job creation. Watch for a rise in personal service occupations such as childcare worker and home support worker.

- **Canada Science and Technology Museum** (including Canada Aviation Museum and Canada Agriculture Museum): www.nmstc.ca/
- **Canadian Museum of Nature:** www.nature.ca/
- **National Gallery of Canada:** www.gallery.ca/

The Canadian Conservation Institute, a Special Operating Agency of the Department of Canadian Heritage, offers an internship program that provides graduates of conservation or science programs with practical experience in their field of study.

For more information, visit the Institute's Web site and click on Learning Opportunities.

Web site: www.cci-icc.gc.ca
E-mail: www.cci-icc_edu@pch.gc.ca

Geological Survey of Canada Student Assistant Program

If you are a full-time, post-secondary student specializing in geology, geophysics, geochemistry, computer science or related disciplines, and are planning to return to full-time studies in the fall, you may be interested in applying for a summer job with the Geological Survey of Canada throught the Federal Student Work Experience Program.

Information is available from Human Resources Development Canada offices, university and college placement offices and Public Service Commission (PSC) offices across Canada. A list of PSC regional offices is in the Important Addresses, Telephone Numbers and Web Sites index of this publication.

For more information, contact:

Natural Resources Canada
Earth Sciences Sector
601 Booth Street, Room 100
Ottawa, ON K1A 0E8
Tel: (613) 992-0482
Fax: (613) 947-1831
E-mail: gchiarel@nrcan.gc.ca

House of Commons Page Program

Each year, approximately 40 students are selected from high schools and community colleges or CEGEPs across Canada. These students serve the House of Commons while they begin their studies at a university in the National Capital Region and they collect friendships and memories that will last a lifetime.

House of Commons Pages play a key role in the communication network on Parliament Hill. They are always on the go —delivering important messages and research papers to Members, linking Members to their Hill offices and serving House officials in various capacities.

Providing professional, prompt and efficient service to the House of Commons has become a hallmark of the House of Commons Page Program.

For more information, ask your high school or CEGEP guidance counsellor or contact:

House of Commons Page Program (Recruitment)
Financial and Human Resources Services Directorate
Wellington Building, Room 538
Ottawa, ON K1A 0A6
Tel: (613) 996-0897
Web site: www.parl.gc.ca/information/about/
programs/pages/opening-e.htm

A HS C U

Housing Internship Initiative for First Nations and Inuit Youth

This youth employment initiative provides work experience and on-the-job training for First Nations and Inuit youth who have an eligible sponsor. The intent of the program is to help participants pursue long-term employment in the housing industry. Approved sponsors receive financial support toward the wages of First Nations or Inuit youth employed on housing-related projects.

Sponsors must be able to offer work experience and on-the-job training related to housing activities such as housing administration, construction, renovation, maintenance and client counselling. They must be located on-reserve or in an Inuit community and must be able to provide travel and accommodation costs for youth trainees required to work away from home.

To obtain additional program information and an application guide, contact your band or community housing office, or the Canada Mortgage and Housing Corporation (CMHC) office nearest you, or call:

CMHC
Toll-free: 1 800 668-2642
TTY (toll-free): 1 800 309-3388
Fax: (613) 748-4069
E-mail: chic@cmhc-schl.gc.ca
Web site: www.cmhc-schl.gc.ca

IDRC Internship Awards

These internships provide hands-on experience to promising individuals who, through demonstrated achievements in work or research, have shown an interest in the creation and use of knowledge from an international perspective.

Interns acquire knowledge and skills by working on International Development Research Centre (IDRC) program initiatives while contributing their own knowledge and experience. Internship projects must be linked to one of the program initiatives of the IDRC program framework.

To be eligible, you must be either a Canadian citizen or permanent resident or a national from a developing country. You must also have some training at the graduate level.

Due to the volume of requests, applications cannot be acknowledged individually. Candidates will be contacted if suitable internship opportunities are available.

For more information, contact:

International Development Research Centre
Centre Training and Awards Unit
PO Box 8500
Ottawa, ON K1G 3H9
Tel: (613) 236-6163 ext. 2098
Fax: (613) 563-0815
E-mail: cta@idrc.ca
Web site: www.idrc.ca/awards/ecintrn.html

Information Highway Science and Entrepreneurship Camps

Information Highway Science and Entrepreneurship Camps hire youth counsellors who plan and present hands-on activities — from Web page design and multimedia projects to environmental field studies — in a fun atmosphere. Although every camp is different, all have an Information Highway component. Interns gain experience in business areas such as marketing and sponsorship, and improve their communication, teamwork and problem-solving skills.

These day camps are operated by non-profit groups such as science centres, museums, school boards and universities. While the camps are held during the months of July and August, youth counsellors can be employed for any period from May to September. About 100 youth are hired each year by the non-profit groups operating the camps.

For more information, please contact:

Information Highway Science and
Entrepreneurship Camps
Industry Canada
155 Queen Street, 7th Floor
Ottawa, ON K1A 0H5
Tel: (613) 993-5249 or (613) 990-6396
E-mail: mckendy.joe@ic.gc.ca or prazeres.simone@ic.gc.ca

International Trade Personnel Program

This unique funding program is designed for growing export-oriented businesses in Western Canada and young people seeking employment in the industry. The International Trade Personnel Program provides funds for small businesses to employ eligible post-secondary graduates to help implement export marketing projects.

The International Trade Personnel program will provide up to $37,500 in salary support over a three-year period.

For more information, please contact:

Western Economic Diversification Canada
Toll-free: 1 888 338-WEST (9378)
Web site: www.wd.gc.ca

Library of Parliament Student Employment Programs

The Library of Parliament, through its Career and Non-Career Oriented Summer Employment Program, hires students during the summer months to perform administrative or library-related duties which may provide them with training and experience in their field of study. Students must be returning to full-time studies in the fall to be eligible for this program.

Under the Part-time Student Employment Program, the Library of Parliament hires students who are enrolled full-time at a university or college to work up to 15 hours per week during the academic year.

The Souvenir Boutique hires university and college students to work either during the summer or the academic year. These students provide a service to the public and must be bilingual.

Students interested in these programs should contact:

Human Resources
Library of Parliament
Ottawa, ON K1A 0A9
Tel: (613) 992-3072
Fax: (613) 995-9582

Management Trainee Program

If you have a Master's degree in any discipline from a recognized university, you may want to explore a career with Canada's Public Service in a program designed to develop individuals into managers of the future.

The Management Trainee Program (MTP) recruits highly talented individuals who demonstrate vision and leadership abilities, and provides training to help them develop the skills and knowledge required to assume middle-management positions. The four-year program includes on-the-job training, formal courses and language training when necessary.

Throughout the Program, participants undertake a number of assignments of increasing responsibility, which builds their management skills in a professional environment and develops a solid understanding of the structure and processes of the Government of Canada.

If you are graduating or have recently graduated with a master's degree from a recognized university, you are eligible to apply.

Recruitment takes place through the Public Service Commission's (PSC) fall Post-Secondary Recruitment campaign. For information on applications, visit the campus career centre at your post-secondary institution or the nearest PSC office.

For general information on the Program, visit the MTP Web site at http://jobs.gc.ca/mtp-psg/index_e.htm.

A list of our regional offices appears later in this section under "Post-Secondary Recruitment for the Federal Public Service" in the Important Addresses, Telephone Numbers and Web Sites index.

National Mentorship Programs Canadian Film and Television Production Association

The Canadian Film and Television Production Association (CFTPA) is a national non-profit trade association representing over 400 companies involved in the Canadian media content production industry. The Association promotes the industry by lobbying government on policy, creating international initiatives, negotiating labour agreements and overseeing copyright initiatives — such as the Canadian Retransmission Collective. It also offers seminars and an annual conference and produces industry publications.

The CFTPA National Mentorship Programs, established in 1995, offer six internship programs in film and television across Canada.

International Intern Program for Canadian Youth

Funded by the Department of Foreign Affairs and International Trade (DFAIT), the International Intern Program for Canadian Youth gives participants the opportunity to gain work experience in an international environment by participating in the film and television industry, with an emphasis on building international experience.

The program enables young Canadians between the ages of 18 and 30 to develop their skills in the film and television industry, improve their understanding of domestic and international markets, and develop networks in their field of expertise.

Interns work with a mentor company for a period of 26 weeks and receive a stipend of $10,000, of which the CFTPA contributes $8,000 and the mentor company contributes a minimum of $2,000.

National Production Internship Program for Canadian Youth

Funded by Human Resources Development Canada (HRDC), the National Production Internship Program for Canadian Youth offers young people meaningful work experience and insight into the film and television production industry.

This program enables young Canadians between the ages of 15 and 30 to develop skills in the industry and gain exposure and contacts in the field, and assists them in making a successful integration into the labour market.

Interns work with a mentor company for a period of about 26 weeks in their choice of either a technical internship or an administrative/ management internship. Technical interns receive a stipend of $10,608, of which the CFTPA contributes $8,160 and the mentor company contributes a minimum of $2,448. Administrative/ management interns receive a stipend of $13,260, of which the CFTPA contributes $10,200 and the mentor company contributes a minimum of $3,060.

Global Television Internship Program

Funded by Canwest Global, the Global Television Internship Program offers participants from across Canada the opportunity to gain work experience in the film and television production industry in British Columbia, with an emphasis on administrative and technical skills.

Interns work with a mentor company for a period of 30 weeks in their choice of either a technical or administrative/ management internship. Interns receive a stipend of $14,100 of which the CFTPA contributes $11,000 and the mentor company contributes a minimum of $3,100.

CTV Cross Platform Internship Program

Funded by BCE-CTV, the CTV Cross Platform Internship Program gives interns the opportunity to gain work experience by participating in the film and television industry, with an emphasis on cross platform and interactive media projects.

The program enables Canadians to develop their skills in the film and television industry, to improve their understanding and skills in the media venue and to develop networks in their field of expertise.

Interns work with a mentor company for a period of 30 weeks and receive a stipend of $16,000, of which the CFTPA contributes $12,000 and the mentor company contributes a minimum of $4,000.

The Aboriginal Internship Program

Funded by numerous Aboriginal organizations, the Aboriginal Internship Program offers participants meaningful work experience and insight into the film and television production industry.

This program enables First Nations people to develop skills in the industry and gain exposure and contacts in the field, and assists them in making a successful integration into the labour market.

Interns work with a mentor company for a period of about 26 weeks in their choice of either a technical internship or an administrative/management internship. Technical interns receive a stipend of $10,608, of which the CFTPA contributes $8,160 and the mentor company contributes a minimum of $2,448. Administrative/management interns receive a stipend of $13,260, of which the CFTPA contributes $10,200 and the mentor company contributes a minimum of $3,060.

Corus Entertainment Young Filmmakers Initiative

The CFTPA National Mentorship Programs and Corus Entertainment Inc. have joined hands to create the Corus Entertainment Young Filmmakers Initiative. This $500,000 financial commitment in grants over the next three years provides young, aspiring Canadian filmmakers with the professional guidance and hands-on experience needed to produce their first film. The completed films will be given a national broadcast window on a Corus Entertainment specialty television network. The initiative is open to Canadians between the ages of 16-24. Young filmmakers will be matched with a CFPTA mentor, an experienced production professional who will guide them through to the completion of their project. Production and development of selected projects will take place over 2001–2002, with the first national broadcast the following year.

For more information, please contact:

CFTPA
National Mentorship Programs
Burnside Building
151 Slater Street, Suite 605
Ottawa, ON K1P 5H3
Tel: (613) 233-1444 ext. 232
Toll-free: 1 800 290-9734
Fax: (613) 233-0073
Internet: www.cftpa.ca
E-mail: nmp@cftpa.ca

National Research Council Research Associateships Program

The National Research Council of Canada (NRC) offers you the opportunity to break new ground with NRC researchers of international stature.

Research associateships are tenable only in NRC laboratories and are open to nationals of all countries, although preference will be given to Canadians. Applicants must have obtained a PhD in natural science or engineering or a master's degree in an engineering field within the last five years — or they must expect to obtain the degree before taking up the associateship.

Demonstrated ability to perform original research of high quality in the chosen field will be the main criterion used in selecting candidates and in considering term extensions.

For more information, please contact:

Resourcing Group
National Research Council of Canada
Montreal Road
Building M-58, Room W-112
Ottawa, ON K1A 0R6
Tel: (613) 993-9134
Fax: (613) 990-7669
E-mail: ra.coordinator@nrc.ca
Web site: www.nrc.ca/careers

National Research Council Summer Employment Program

Summer positions offered at most National Research Council of Canada (NRC) branches and institutes across Canada can provide you with practical career-related experience in research or in disciplines such as library sciences, communications and marketing.

To be eligible, you must be a Canadian citizen or permanent resident studying at a Canadian institution who is returning to full-time studies in the fall. You must also have a B+ average.

Each term lasts for about 16 weeks. Salaries are based on the number of academic terms a student has completed.

Applications will be accepted via our Web site starting in mid-October. Once you have applied through the Internet, transcripts should be forwarded by mail or fax. To be considered, applications and transcripts must be received by January 31.

For more information, contact:

Summer Program Coordinator
National Research Council of Canada
Human Resources Branch
Montreal Road
Building M-58, Room W-112
Ottawa, ON K1A 0R6
Fax: (613) 990-7669 or (613) 941-6345
Web site: www.nrc.ca/careers

National Youth Employment Projects

National Youth Employment Projects offer an alternate program delivery option to national organizations/sponsors serving youth clients. While Youth Employment Initiatives Projects are primarily solicited and delivered at the regional and local levels, some national sponsors may receive financial support to deliver a project on a national scope pertaining to a priority theme. Priority themes are revised every year to complement and support government priorities.

National projects may be undertaken in all Youth Employment Program areas — Youth Service Canada, Youth Internship Canada and Youth International.

For more information, please contact the Youth Info Line or the Youth Employment Information Web site at:

Toll-free : 1 800 935-5555
Web site: www.youth.gc.ca

Official-Language Monitor Program

This program promotes both official languages and their respective cultures. As an official-language monitor, you will work in your first official language as a resource person in an educational setting. Full-time monitors travel to rural or semi-urban communities and work in schools with teachers, supplementing their educational activities. Part-time monitors perform the same type of work, but in urban areas while they continue their post-secondary studies.

If you are selected as a monitor, and your first language is English, you will interact with students whose first language is French. While you will receive some training in preparation for your work, you must have an excellent command of your first official language.

How to be a pro-active career planner:

- Be a long-term thinker.
- Keep an eye on trends to anticipate what will happen in your industry.

To be eligible, you must be a Canadian citizen and registered as a full-time student for at least one semester within the last five years. You must have completed, at minimum, one year of post-secondary study, or a diplôme d'études collégiales in Quebec, by June of the year of your application. The deadline for applications is February 15.

For more information, contact the Canadian Heritage office nearest you, as listed in the Government of Canada pages of your telephone directory.

Parliamentary Guide Program

Each year, hundreds of thousands of visitors from across Canada and around the world are escorted through the historic halls of the Parliament Buildings.

Answering their questions are the Parliamentary Guides: young Canadians from various academic and linguistic backgrounds who interpret the history and activities of Canada's Parliament, and the significance of the art and architecture of its buildings.

Parliament is looking for bilingual (English and French), full-time university students from across the country to participate in an unforgettable summer employment program.

Working in both official languages, Parliamentary Guides:

- greet and welcome visitors to the Centre Block and the East Block;
- interpret Canada's political history, its legislative process, and the art and architecture of the Parliament Buildings, as well as the Peace Tower and the Memorial Chamber;
- adapt the tour content to suit the needs of various groups, including international visitors, dignitaries and school groups; and
- assist and serve the parliamentarians, their staff and the general public.

Recruitment is conducted through campus student placement centres at accredited universities across Canada. The deadline to apply is in mid-November.

Information on the program is available on the parliamentary Internet site under About Parliament/Youth Programs. You can also call the Library of Parliament's Information Service or contact:

Tel: (613) 992-4793
Web site: www.parl.gc.ca

Partners in Promoting Summer Employment

Recognizing that today's youth are tomorrow's workforce, the Government of Canada, through Partners in Promoting Summer Employment, joins local organizations in promoting the hiring of students throughout their region and/or communities.

Partners in Promoting Summer Employment is a component of Student Summer Job Action of Canada's Youth Employment Strategy.

For more information, contact your nearest Human Resources Development Canada (HRDC) office or HRDC Office for Students, as listed in the Government of Canada pages of your telephone directory, or contact:

Toll-free: 1 800 935-5555
Web site: www.youth.gc.ca

Post-Secondary Recruitment for the Federal Public Service

The Post-Secondary Recruitment Campaign is a national initiative to recruit post-secondary graduates who possess the talent and skills required to meet the challenging demands of a career in Canada's public service. These careers offer you the opportunity to work in your field of study and to use your skills and expertise in the service of Canada.

Federal government departments and agencies are looking for specific academic backgrounds and disciplines, ranging from computer science to public administration, to meet their human resource needs. This annual Post-Secondary Recruitment Campaign generally lasts from early September to early October of each year. In addition, a winter campaign is held in January/February of each year.

If you are a new or recent graduate and are interested in a public service career with the Government of Canada, you are eligible to apply.

For more information, or to find out how to apply, consult the Public Service Commission recruitment Web site or visit the campus career centre at your post-secondary institution or the nearest office of the Public Service Commission of Canada. See the Important Addresses, Telephone Numbers and Web Sites index in this publication for the regional office nearest you.

Web site: http://jobs.gc.ca
Regional Offices: http://jobs.gc.ca/menu/ui_offices_e.htm

Royal Canadian Mounted Police Summer Student Program

A partnership with Human Resources Development Canada, this program gives students the opportunity to work alongside members of the Royal Canadian Mounted Police (RCMP) as sworn peace officers — with powers of arrest and dressed in regular uniform. Students perform a variety of duties, with the objective of gaining knowledge of and experience in the front-end operations of the criminal justice system and the RCMP.

Managed by the Crime Prevention/Victims' Services Branch, the program runs from May to September each year. The recruiting process for these positions varies depending on the division but usually starts by mid-January.

If you are interested in applying, forward your résumé by fax to the divisional recruiting office in the area in which you are seeking summer employment.

Alberta	(780) 412-5380
British Columbia	(604) 264-3546
Manitoba	(204) 983-4003
New Brunswick	(506) 451-6054
Newfoundland	(709) 772-3140
Northwest Territories	(867) 669-5104

Nova Scotia	(902) 426-3952
Nunavut	(867) 979-7897
Ontario	(519) 645-4707
Ottawa	(613) 993-2404
Prince Edward Island	(902) 368-0357
Quebec	(514) 283-2169
Saskatchewan	(306) 780-6105
Yukon	(867) 393-6791

SchoolNet Youth Employment Initiative

The SchoolNet Youth Employment Initiative provides funding for participating organizations to offer employment opportunities for unemployed and underemployed young people aged 15 to 30. These 16-week work terms develop and strengthen employability skills and ease the transition to longer-term, career-related employment.

The initiative supports the implementation of technology in the learning process, helps schools and public libraries effectively use and integrate information and communications technology (ICT) and ensures that learners have an opportunity to develop ICT skills.

Youth hired through this initiative are responsible for implementing and maintaining the technical aspects of connectivity, showing schools and libraries the basics of the Internet and helping them use it effectively. Past participants have an excellent rate of employment in their field of interest following their work terms, having gained multimedia and technology skills as well as experience in teaching and training.

For more information, please contact:

SchoolNet Youth Employment Initiative
Industry Canada
155 Queen Street, 4th Floor
Ottawa, ON K1A 0H5
Toll-free: 1 800 575-9200
E-mail: schoolnet@ic.gc.ca
Web site: www.schoolnet.ca/yei

Science and Technology Internship and Apprenticeship Program (STIAP) – Apparel Industry

Are you a college or university graduate seeking employment and a career in a fast-paced, dynamic industry? The Science and Technology Internship and Apprenticeship Program (STIAP) helps apparel manufacturers build their technical capacity while providing interns with work experience and possible long-term employment.

STIAP offers a wage subsidy of up to $8,000 per internship to apparel manufacturers who hire unemployed or underemployed post-secondary graduates under the age of 30. Internships range from six months to one year. Eligible positions include:

- information technology applications (e.g. marker making, e-commerce);
- industrial and mechanical engineering;
- production machinery repair and maintenance;
- production supervision and management (or assistant);
- quality assurance (e.g. fabric testing);
- design, using Computer Aided Design (CAD) stations; and
- accounting, with a view to more accurate costing of products/lines.

Ask your potential employer in the apparel manufacturing industry to take advantage of this exciting opportunity. Program applications are available from the Apparel Human Resources Council. A limited number of subsidies are available, so act quickly!

For more information, contact:

Apparel Human Resources Council
9310 St-Laurent Blvd, Suite 1114
Montreal, Quebec H2N 1N4
Tel: (514) 388-7779
Fax: (514) 388-6926
E-mail: stiap@apparel-hrc.org
Web site: www.apparel-hrc.org

Science and Technology Internship Program – Horticultural

Through the Science and Technology Internship Program, the Horticultural Human Resource Council is creating unique partnerships with private-sector non-governmental organizations and universities. The intern is an employee of the partner.

This program provides structured work terms to unemployed or underemployed recent graduates in the horticultural science and technology sector. As an intern, you will have an opportunity to obtain portable skills and, in some cases, crucial first job experience in your field of specialization. Internships of up to one year are available across Canada.

For more information, please contact:

Horticultural Human Resource Council –
National Office & Atlantic Region
131 Kee Road
Keswick Ridge, NB E6L 1V3
Tel: (506) 363-3310
Fax: (506) 363-8991
E-Mail: hort@nbnet.nb.ca

Horticultural Human Resource Council – BC Region
Suite 101
5830-176A Street
Surrey, BC V3S 4H3
Tel: (604) 594-7772
Fax: (604) 574-7773
Web site: www.canadanursery.com

Institut québécois des ressources humaines en horticulture
570 boul Roland Therrien, bureau 206
Longueuil, QC J4H 3V9
Tel: (450) 679-8810
Fax: (450) 679-2214
E-mail: iqrhh@iqrhh.qc.ca

Horticultural Human Resource Council – Ontario Region
7856 Fifth Line South, RR #4 Station Main
Milton, ON L9T 2X8
Tel: (905) 875-1805
Fax: (905) 875-3942
E-mail: landscapeontario@spectranet.ca

Science and Technology Internship Program (Natural Resources Canada)

Sponsored by Natural Resources Canada (NRCan), this internship program provides an opportunity for recent graduates in science, engineering or business to gain relevant and meaningful work experience. Activities may include all aspects of the innovation or technology process as well as commercial business applications.

Under the direction of experienced scientists, interns work on cutting-edge research and development projects with NRCan partners committed to bringing research to commercial application. The intern is an employee of the partner.

Interested youth should market themselves to eligible partners of NRCan (e.g. universities, private companies, non-federal government organizations) as possible candidates for internships under this program. A partner may then contact NRCan with an internship proposal. Existing partnerships are targeted to provide internship opportunities that are within the mandate of the Department.

Fifty internships of up to one year in duration are available across Canada ever year.

For more information, please contact:

Joanne Laplante
Youth Employment Initiative Coordinator
Natural Resources Canada
580 Booth Street
6th Floor, C-2
Ottawa ON K1A 0E4
Tel: (613) 995-6275
E-mail: jlaplant@nrcan.gc.ca
Web site: www.nrcan.gc.ca/css/hrsb/intern-e.htm

Science and Technology Internship Program with SMEs

Offered by the National Research Council of Canada (NRC) through its Industrial Research Assistance Program (IRAP), this program is a Youth Employment Strategy initiative.

The program offers six-month internships in small- and medium-sized enterprises (SMEs) throughout Canada. If you are a recent graduate in science, engineering, technology, finance, administration, marketing or liberal arts and are unemployed or underemployed, you may be eligible. The Science and Technology Internship Program with SMEs will give you valuable work experience that will help open doors to future employment.

For more information, call the Youth Info Line or visit the NRC IRAP Web site. To apply, visit the Campus WorkLink Web site (formerly known as the National Graduate Register).

Toll-free: 1 800 935-5555 (Youth Info Line)
Web site: www.nrc.ca/irap (NRC IRAP)
Web site: www.campusworklink.com (Campus WorkLink)

Science and Technology Youth Internships Program – Fisheries and Oceans Canada

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Position yourself for a future in cutting-edge marine and oceanic science. Through its Science and Technology Youth Internships Program, Fisheries and Oceans Canada has created unique partnerships with the private sector, non-governmental organizations and universities. These internships will appeal to graduates with a background in marine sciences, environmental studies, engineering, informatics, marketing or similar fields.

As an intern, you'll have a wide choice of short-term work placements in marine and oceanic research, which has never been more challenging or interesting. Each internship will be an intensive learning experience. Through practical day-to-day experience, you'll learn many of the communication, problem-solving and project management skills you'll need when seeking further employment in the scientific community. Interns may work in partners' facilities, departmental laboratories or field settings.

The quickest way to apply is through the Campus Worklink Web site. **For more information** on the program, visit Fisheries and Oceans Canada's Web site. For information on the full range of Government of Canada youth employment programs, call the Youth Info Line.

Toll-free: 1 800 935-5555 (Youth Info Line)
Web site: www.campusworklink.com (Campus WorkLink)
Web site: www.dfo-mpo.gc.ca/ssip/ (Fisheries and Oceans Canada)

Science Collaborative Research Internships Program

Offered by the National Research Council of Canada (NRC) through its Industrial Research Assistance Program (IRAP), this program is a Youth Employment Strategy initiative.

The program offers six-month internships in small- and medium-sized Canadian enterprises involved in collaborative research with NRC or the Communications Research Centre. If you are a recent graduate in science, engineering, technology, finance, administration or marketing and are unemployed or underemployed, you may be eligible. The Science Collaborative Research Internships Program will give you valuable work experience that will help open doors to future employment.

To apply, visit the Campus WorkLink Web site. **For more information, contact:**

Toll-free: 1 800 935-5555 (Youth Info Line)
Web site: www.nrc.ca/irap
Web site: www.campusworklink.com

Senate Page Program

The Senate Page Program provides a great opportunity for young Canadians to further their knowledge of Canadian parliamentary affairs. Pages get the chance to participate in a variety of activities associated with the legislative process of Canada's Parliament. Each year, 15 university students from all over Canada are chosen as Senate pages.

To be eligible, you must:

- be a full-time student enrolled in one of the universities in the National Capital Region;
- be attending the first, second, third or fourth year of your first undergraduate degree in September of the following year (unless you have obtained a degree);

- have no former experience as a page on Parliament Hill;
- be bilingual at level AAB/AAB (minimum proficiency for reading and writing, and intermediate proficiency for oral interaction in both official languages); and
- be a Canadian citizen or a permanent resident.

Pages are paid $8,329 in 26 equal instalments. Upon satisfactory completion of their contract, they receive an additional $1200. Pages are required to work a minimum of 15 hours per week when the Senate and committees are sitting. Once the school year is completed, pages may work up to 35 hours per week for a maximum of 700 and a minimum of 500 hours annually.

If you are interested in participating in the Senate Page Program, please send us your résumé. Applications will be held in file, and candidates will be notified during the next selection process.

For more information, contact:

Human Resources Consultant
Human Resources Directorate
Parliament Buildings
The Senate of Canada
Ottawa, ON K1N 0A4
Tel: (613) 992-8042
Toll-free: 1 800 267-7362
Fax: (613) 992-1995
E-mail: bernir@sen.parl.gc.ca

Shad Valley Summer Program

The National Research Council of Canada (NRC) supports the award-winning Shad Valley summer program for bright senior high school students who show high potential.

Shad Valley is run by Shad International — an independent not-for-profit organization based in Waterloo, Ontario. Shad International

> The machining and construction sectors of the economy foresee strong growth between now and 2004, providing work for plumbers, electricians, machinists and welders.

develops innovative leaders through outstanding learning experiences and programs, working with educators, business and other partners in Canada and internationally.

Shad Valley is hosted at eight university campuses in Canada and one in England during the month of July. Each campus hosts about 50 students for a series of challenging lectures, workshops, labs and seminars, many of which focus on science, technology, engineering, mathematics and entrepreneurship. About 50 per cent of participants round out their Shad experience with a five-week work term with a sponsoring organization.

Participants cover tuition and related fees by fundraising and seeking support from program sponsors. NRC sponsors the program in two ways — by contributing to the overall costs of operating the Shad Valley Program, and by providing individual partnerships and work experiences to several Shad participants each summer.

Eligible candidates are senior high school students in Canada or the equivalent abroad. Applications are available from high schools, directly from Shad International or from its Web site.

For more information, contact:

Shad International
8 Young Street East
Waterloo, ON N2J 2L3
Tel: (519) 884-8844
Fax: (519) 884-8191
E-mail: info@shad.ca
Web site: www.shad.ca
Web site: www.nrc.ca/careers

Social Assistance Work Opportunities Program

If you are eligible for social assistance on-reserve, you may be eligible to participate in the Social Assistance Work Opportunities Program. By participating in projects funded through this program, you can gain valuable training and work experience.

First Nation bands can transfer social assistance funds to support employment and training projects that provide work experience to unemployed people in their community.

The projects through this program are designed to improve chances for employment and to benefit the community. Social assistance funds must be combined with funding from other sources and can be used for wages, training allowances or other project expenses. Participating social assistance recipients must be provided with wages/living allowances that are at least equal to the benefits they would have received by remaining on social assistance.

Only bands or organizations responsible to a chief and council may apply to sponsor a project. Applications must come from an Indian and Northern Affairs Canada (INAC) regional office.

For more details and a copy of the INAC Social Assistance Program Manual, please contact the INAC office in your region.

Software Internships 2001

The Software Human Resource Council's (SHRC) Software Internships 2001 Program helps recent university and college graduates with appropriate technical skills to overcome the lack of prior work experience. To offset the cost of hiring inexperienced workers, the program provides wage subsidies to software companies that can amount to one-third of an employee's salary over the length of an internship program. The maximum wage subsidy for the 2001 program is $6,000 paid over an eight-month internship period.

SHRC's Software Internships Program helps recent university and college graduates make a successful transition into the workforce. The program's industry-friendly management is flexible and efficient, with low administrative requirements. During its three years of operation, the program has had a high success rate and strong industry support.

For more information contact:

Software Human Resource Council
30 Metcalfe Street, Suite 400
Ottawa, ON K1P 5L4
Tel: (613) 237-8551
Fax: (613) 230-3490
E-mail: internships@shrc.ca
Web site: www.shrc.ca

Student Connection Program

Funded through the Youth Employment Strategy, the Student Connection Program is an Industry Canada initiative that hires university and college students and recent graduates as Student Business Advisors. Assisting small- and medium-sized businesses, these specially trained and certified students provide customized, hands-on Internet training and electronic commerce solutions.

Since the program began in 1996, more than 3,800 students and 90,000 clients have benefited from its services. The SCP strives to meet the needs of today's evolving business community and to provide Canadian youth with relevant, on-the-job IT and business experience to ease their transition from school to work.

Students or businesses interested in learning more about the Student Connection Program should call toll-free or visit the Web site.

Toll-free: 1 888 807-7777
Web site: www.scp-ebb.com

Student Customs Officer Program

Positions are available at customs offices across Canada. Students who have successfully completed the customs inspector test and have received appropriate training will perform certain customs inspector functions under the supervision of senior staff. These duties include clearing travellers, examining baggage and goods, and performing other customs-related activities. Shift work is often required.

To apply, you must be at least 16 years of age and currently attending a post-secondary institution on a full-time basis. Preference may be given to students in a field related to the job such as criminology, law and security, law enforcement or business administration.

Human resources advisors across the country will post available student and graduate job opportunities on the CCRA Web site.

Web site: www.ccra.gc.ca/careers

Student Summer Job Action

The Student Summer Job Action (SSJA) component of Canada's Youth Employment Strategy creates summer work experiences for secondary and post-secondary students. A partnership initiative with various groups in the private, public and not-for-profit sectors, SSJA helps students gain work experience by providing wage subsidies to employers, summer business loans to students, promotional activities, information and student employment offices.

If you are a secondary or post-secondary student returning to full-time studies in the fall and you are legally entitled to work in Canada, you may be eligible to participate in SSJA.

For more information, contact your local Human Resources Development Canada Office for Students during the summer months or your local Human Resources Development Canada office at other times. Both are listed in the Government of Canada pages of your telephone directory, or contact:

Toll-free: 1 800 935-5555
Web site: www.youth.gc.ca

Summer Career Placements

Summer Career Placements (SCP) provides wage subsidies to private- and public-sector and not-for-profit employers to create career-related summer work experiences for students. The program is a component of Student Summer Job Action, which is part of Canada's Youth Employment Strategy.

For more information, contact your nearest Human Resources Development Canada (HRDC) office or HRDC Office for Students, as listed in the Government of Canada pages of your telephone directory, or contact:

Toll-free: 1 800 935-5555
Web site: www.youth.gc.ca

The Canadian Technology Human Resources Board

The Canadian Technology Human Resources Board (CTHRB) has developed a 90-minute interactive workshop for individuals who question the value of their current life choices. The Life and Career Transitions Workshop on Career Choices and Career Planning recognizes that many people need to evaluate and better understand themselves for many reasons.

The workshop helps participants gain an increased awareness of their life goals and discover skills that will make them more employable. Many also benefit from increased optimism and self-esteem. All participants are encouraged to develop an action plan to reach their goals and to pursue them by enrolling in a community college.

The CTHRB also provides Canadian technology graduates with access to high quality first work placements in industrial settings. The Technology First Work Placement Service pairs graduates with

A two-year community college program in protection and correction services could lead to a career as a police officer, firefighter, paralegal or security guard. After five years, graduates earn 15% above the average for all community college graduates.

certified professionals within their field of study. Technology graduates who participate in the program will acquire up to 12 months of valuable experience in subsidised internships. This could lead to permanent employment at the end of the internship.

The Technology First Work Placement Service saves time and money for participating employers in small- and medium-sized enterprises by giving them a chance to "test drive" high quality graduates who could help increase their profitability and competitiveness.

The placement service, an employment strategy supported by Human Resources Development Canada, started its second successful year in May 2001. Applications will be accepted until December.

For more information, contact:

Canadian Technology Human Resources Board
201-251 Bank Street
Ottawa, ON K1P 1X3
Tel: (613) 233-1955
Toll-free: 1 800 216-9462
Fax: (613) 233-3812 email:
E mail: magda@cthrb.ca or caroline@cthrb.ca
Web site: http://www.cthrb.ca

Tourism Recruitment "Job Ready" Program

The Tourism Recruitment "Job Ready" Program helps unemployed people with the transition into the tourism work force. This national internship program primarily targets people to age 29 including Aboriginals, social assistance recipients and new immigrants, but also provides assistance to older workers and career changers.

Program participants will receive a minimum of three weeks pre-employment orientation in the classroom. This is followed by a six-month entry-level paid tourism employment period that can lead to long-term tourism employment. Canada's tourism industry is growing rapidly, with a forecast of 306,000 jobs created by 2005 in over 400 occupations. This translates into many opportunities for those looking for a job in tourism.

The program is offered in Canada's two official languages and several times a year in order to meet the industry's high demand for new employees. To inquire about program details, visit the Canadian Tourism Human Resource Council's (CTHRC) Web site, or for information about the Youth program and job opportunities in the tourism industry across Canada, visit the CTHRC's tourism job Web site.

Toll-free: 1 800 486-9158
Web site: www.cthrc.ca or www.tourismworkweb.com

*Web*TMIP - Textile Management Internship Program

Are you an engineering, science or technology student who expects to graduate soon? Then follow the development of *Web*TMIP — the migration of the award-winning Textile Management Internship Program (TMIP) to a computer- and Web-based format.

TMIP is a unique and innovative postgraduate program developed and managed by the Textiles Human Resources Council (THRC). In response to increasing demand, the Council, with financial assistance from Human Resources Development Canada, is working to change the program's classroom-based format to a more cost-effective and more easily accessible format. Participants will be able to work from home or from a designated "Learning Centre" at a participating textile company by logging on to the Council Web site.

The evolution of *Web*TMIP is being overseen by the THRC, in cooperation with the world-renowned University of Leeds in Great Britain and North Carolina State University's College of Textiles. A leading business university will provide the management component of the program.

If you are looking for a challenging and rewarding career in the textile industry, follow the progress of *Web*TMIP and get in on the ground floor when applications for this world-first education opportunity are available.

***Web*TMIP**
Textiles Human Resources Council
66 Slater Street, Suite 1720
Ottawa, ON K1P 5H1
Tel: (613) 230-7217
E-mail: info@thrc-crhit.org
Web site: www.thrc-crhit.org

Women in Engineering and Science Program

Work with world-class researchers in top facilities as part of the National Research Council of Canada (NRC) Women in Engineering and Science (WES) Program. This unique program encourages greater participation of women in the under-represented fields of engineering, science and mathematics.

Once accepted into WES, you'll become a part-time employee for two years — with the possibility of a third year. As you continue your studies, you'll work in NRC laboratories on research projects during the summer or during your co-op work terms. You will be paid a salary. Throughout your tenure in the WES Program, you'll team up with an NRC scientist or engineer. This mentor will provide you with the guidance and direction necessary for you to define and reach your goals.

To be eligible, you must be a Canadian citizen or permanent resident currently attending a Canadian university and have a high academic standing. If you reside in the province of Quebec and have completed two years of CEGEP, you must be enrolled full-time in an undergraduate physics, science, engineering or mathematics university program. If you have not completed two years of CEGEP, you must be enrolled full-time in your second year of an undergraduate program in science, engineering or mathematics by October 15.

Application forms may be obtained from, and should be returned to, your university awards office or campus contact. Each university in Canada can submit the names of up to three nominees to be considered for WES.

For further information, contact:

Resourcing Group
National Research Council of Canada
Montreal Road
Building M-58, Room W-112
Ottawa, ON K1A 0R6
Tel: (613) 993-9134
Fax: (613) 990-7669
E-mail: wes.coordinator@nrc.ca,
Web site: www.nrc.ca/careers

Young Canada Works

Working with various national and community organizations and the private sector as part of the Government of Canada's Youth Employment Strategy, Young Canada Works is a Department of Canadian Heritage program that helps young Canadians access summer employment and internship opportunities in key cultural sectors.

Young Canada Works in Both Official Languages

Take your language and academic skills out of the classroom and into the workforce. Under the language component of Young Canada Works, summer jobs provide you with hands-on work experience to build on the skills already acquired in school. The work and/or work environment is in your second official language or in both an English and French setting, in a field related to your studies and often in another part of the country.

Work functions vary greatly; however, employment in the following areas of business administration (especially small business management), media and communications, heritage and cultural tourism and cultural industries are those most likely to be in demand.

You can apply on-line to Campus WorkLink.

Young Canada Works in Heritage Institutions

Explore career choices and learn about Canada's history and heritage while helping museums, archives, libraries and other heritage organizations across Canada in their efforts to reflect and showcase Canada to Canadians. These summer jobs in heritage institutions provide hands-on work experience for a period of 8 to 12 weeks.

Work functions vary greatly, and you can gain experience in working with exhibits and heritage collections, developing new media products and Web sites, writing and editing, animating children's summer programs, hosting or performing in heritage programs, marketing, conservation or restoration, research and many other areas that will help facilitate career choices.

You are eligible to apply if you are a student between the ages of 16 and 30. Recent graduates may also apply but first priority is given to students. Some jobs may require specific skills and basic knowledge of museums, archives, heritage preservation, library science or other subjects.

You can apply on-line to Campus WorkLink.

Young Canada Works in National Parks and National Historic Sites

You can gain work experience through summer employment at selected national parks and national historic sites across Canada. Summer employment opportunities focus on at least two areas of operations, including visitor services, historical programs, environmental work, special programs and events and administrative support.

To be eligible, you must be between the ages of 16 and 18, a full-time student and willing to work in another part of Canada. A few supervisory positions are available for college and university students.

Applicants should complete the Federal Student Work Experience Program (FSWEP) application form before May 3. Applications are available on-line or from the Public Service Commission of Canada or local Human Resources Development Canada offices. **Check the FSWEP Web site at:**

www.jobs.gc.ca/fswep-pfete/student/index_e.htm/

Increase your skills, gain work experience and build your self-confidence – be a volunteer! Check out The Volunteer Opportunities Exchange in the Job-search Tools section of this book.

Young Canada Works for Aboriginal Urban Youth

You are eligible to gain hands-on experience through this summer employment component of Young Canada Works if you are an Aboriginal youth living in an urban centre served by an Aboriginal Friendship Centre or affiliated association. You must also be a high school student, post-secondary student or graduate who is unemployed and between the ages of 16 and 24. You may be asked to develop, supervise or manage activities within a Friendship Centre or affiliated association. These activities can include: cultural, sport or recreation projects, youth and children's programs and various outreach and counselling programs.

Apply on-line to Campus WorkLink or by sending completed application forms to local Aboriginal Friendship Centres, or contact:

National Association of Friendship Centres
275 MacLaren Street
Ottawa, ON K2P 0L9
Tel: (613) 563-4844
Fax: (613) 594-3428
E-mail: auysop@nafc-aboriginal.com
Web site: www.auysop.com

Young Canada Works in Science and Technology

This Young Canada Works internship program offers opportunities to young graduates in science and technology from across Canada. The Department of Canadian Heritage, working with cultural and heritage public and non-profit organizations and with the support of industry sponsors, provides graduates with the opportunity to play a key role in expanding new and emerging technologies or science applications. Participants can apply their skills in new ways while improving their longer-term job prospects. University and college graduates in science and technology who are unemployed or underemployed can work in cultural and heritage organizations, including museums, archives and libraries, visual and performing arts organizations, publishing, film and video companies and other cultural and heritage institutions.

Application eligibility is limited to youth up to age 30. Internships last from 4 to 12 months and are in the areas of technology and/or applied scientific research.

You can apply on-line to Campus WorkLink.

Young Canada Works Internationally

This internship component of Young Canada Works provides young Canadian graduates with international work experience related to their careers. By working with private and non-governmental Canadian and international organizations, the Department of Canadian Heritage offers interns an opportunity to develop international networks. Unemployed or underemployed university and college graduates can gain experience internationally in their fields of expertise, which will help them enter Canada's workforce and apply their skills. Participants also have the opportunity to raise Canada's cultural and economic profile internationally.

Application eligibility is limited to youth up to age 30. Internships last from 6 to 12 months, with placements in participating heritage, cultural and second-language-based institutions and organizations and in private-sector companies.

You can apply on-line to Campus WorkLink.

For more information about Young Canada Works, contact:

Toll-free: 1 800 935-5555 (Youth Info Line)
Web site: www.canadianheritage.gc.ca/ycw-jct/
(Canadian Heritage)
www.campusworklink.com/
(Campus WorkLink)

Youth Employment Initiatives Information Kit

This kit was developed for potential sponsors under Human Resources Development Canada's (HRDC) Youth Initiatives. It provides information on various youth programs as well as a Guide for Sponsors and Employers (Catalogue No. Y-282-01-02).

For copies of the kit, contact:

HRDC - Public Enquiries Centre
140 Promenade du Portage
Hull, Quebec K1A 0J9
Fax: (819) 953-7260

For more information, or to order copies of the Guide, please contact the toll-free Youth Info Line at 1 800 935-5555 or visit the HRDC's Youth Initiatives website at: http://youth.hrdc-drhc.gc.ca

Another helpful site is:
www.youth.gc.ca

Youth Internship Canada

Youth Internship Canada provides funding to employers who create work experience opportunities for out-of-school, unemployed and underemployed youth. Internships enable young people to develop and enhance employability skills and thereby help them make the transition into the labour market

To be eligible, you must be between the ages of 15 and 30, either unemployed or underemployed, out of school and legally entitled to work in Canada.

For more information, contact your nearest Human Resources Development Canada office, as listed in the Government of Canada pages of your telephone directory, or contact:

Toll-free: 1 800 935-5555 (Youth Info Line)
Web site: www.youth.gc.ca

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Youth Internship Program - Seafood Processing

The Canadian seafood processing industry is looking for new graduates who can adapt to its rapidly changing environment. This program is of interest to college or university graduates under the age of 30 who are currently unemployed or underemployed and looking for an interesting career. The program gives companies the chance to recruit highly educated new graduates and gives interns the opportunity to combine their education with relevant work experience with a view to long-term employment.

All Canadian companies and organizations in seafood processing are eligible to receive up to $8,000 per intern. Funding may be available for up to one full year of employment. Eligible positions would include work on the development of a Quality Management Program, food science and safety technology, food inspection, sanitation supervision and accounting.

Take advantage of this program by informing your potential seafood processing employer of its many advantages. Funding is limited, so act soon!

To request an application form or further information, please contact:

National Seafood Sector Council
85 Albert Street, Suite 1505
Ottawa, ON K1P 6A4
Tel: (613) 782-2391
Fax: (613) 782-2386
E-mail: hstronach@nssc.ca
Web site: www.nssc.ca

Youth Service Canada

Youth Service Canada provides funding to organizations that create community service projects for youth between the ages of 15 and 30 who are unemployed, underemployed, out of school and entitled to work in Canada. The aim is to help young people develop the life skills and work experience they need to participate in today's labour market.

As part of a team, young people acquire job and life skills while strengthening their sense of accomplishment through service to their community and country.

For more information, contact your local Human Resources Development Canada office, or:

Toll-free: 1 800 935-5555 (Youth Info Line)
Web site: www.youth.gc.ca

Work Experience Opportunities — International

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Association internationale des étudiants en sciences économiques et commerciales (AIESEC)

The Association internationale des étudiants en sciences économiques et commerciales (AIESEC) is a student-run, trade- and business-oriented international exchange program that places university students in developing countries for up to 18 months.

Participants gain valuable knowledge and experience in trade, business development and leadership, as well as in providing technical assistance in management and institution building and in conducting export missions.

The Canadian International Development Agency helps fund this program.

More information is available from:

Association internationale des étudiants en sciences
économiques et commerciales
8 King Street East, Suite 208
Toronto, ON M5C 1B5
Tel: (416) 368-1001
Web site: www.ca.aiesec.org

Association of Canadian Community Colleges (ACCC)

The Association of Canadian Community Colleges (ACCC) is involved in a program which places students in developing countries. The students work with their counterparts in technical trades and small businesses.

The Canadian International Development Agency (CIDA) supports this initiative through projects financed by the Canadian College Partnership Program (CCPP).

More information is available from:

Catherine Foley, Administrative Coordinator
Canadian College Partnership Program (CCPP)
Association of Canadian Community Colleges (ACCC)
1223 Michael Street North, Suite 200
Ottawa, ON K1J 7T2
Tel: (613) 746-2222 ext. 3107
Fax: (613) 746-6721
E-mail: cfoley@accc.ca
Web site: www.accc.ca/ccpp/

Association Québec-France

Sponsored by the Quebec and French governments, the Association Québec-France and the Association France-Québec offer two types of cultural exchange:

- Wine harvest in France — an 8- to 10-day work permit is issued to approximately 200 young Quebec residents for harvest work. Food and lodging are provided in most cases.
- Summer employment — municipal governments in France and Quebec exchange students for summer work (6 to 8 weeks). Monitors are exchanged for summer vacation camps and work camps. Food and lodging are not generally provided.

To participate, you must be between 18 and 30 years of age (18 to 35 for the wine harvest), a resident of Quebec, a member of the Association ($25 membership fee) and a student. There is also a $20 program registration fee.

Registration runs from mid-January to the end of March. Depending on the program selected, there may be an amount payable for a reception and one night's accommodation in Paris.

For more information, contact:

Association Québec-France
9 Place Royale
Quebec City, QC G1K 4G2
Tel: (418) 643-1616
Fax: (418) 643-3053
E-mail: assquefr@quebectel.com

Canada-Austria Young Workers' Exchange Program

If you are a Canadian between 18 and 30 years of age and have a post-secondary diploma or certificate from a teaching institution in the fields of tourism, agriculture or forestry, you may be interested in gaining some valuable experience working in Austria. (In some cases, the authorities of both participating countries can raise the maximum age to 35 years.)

This exchange program allows you to work in Austria for a period of six months. To be eligible, you must be a resident of Canada and have a Canadian passport that is valid for a period of three months beyond the termination of your practical training in Austria. You must also have a round-trip airplane ticket and enough funds to meet your needs during the first part of your stay. If accepted, you must be prepared to undergo a medical examination before starting your training, if required by law for the activity in question, and to pay a visa or a program participation fee.

For more information, contact:

Embassy of the Republic of Austria
445 Wilbrod Street
Ottawa, ON K1N 6M7
Tel: (613) 789-1444
Fax: (613) 789-3431

Canada World Youth offers young people from Canada and around the world the opportunity to travel, live and work in different communities, to learn about local and international development, and to gain important job skills for the future. Find out more at http://www.cwy-jcm.org/

Canada-European Community Program for Co-operation in Higher Education and Training

This program promotes student mobility through academic placements in post-secondary institutions in Europe for a minimum of one semester. Student work placement is also possible.

In Canada, the program is funded by Human Resources Development Canada and administered jointly with the Department of Foreign Affairs and International Trade. Projects are undertaken by a consortium of universities, colleges and technical institutions. Participating students do not apply directly but are selected by the post-secondary institutions involved in a project under the program.

For more information, contact:

Learning and Literacy Directorate
Human Resources Development Canada
Hull, QC K1A 0M5
Tel: (819) 997-3362
Fax: (819) 953-8147
E-mail: ginette.carle@hrdc-drhc.gc.ca
Web site: www.canlearn.ca/iam/

Canada-France Young Workers' Exchange Program

If you are a Canadian between 18 and 35 years of age and have a university degree, a working knowledge of French and one year of relevant work experience, you may be interested in a work exchange in France.

The program allows you to work in France for 12 to 18 months in an area that is related to your field of study. You will have the opportunity to gain professional experience and to learn about the values and culture of France. Candidates are responsible for their own travel and living expenses. Work permits are required, and getting one takes up to three months after the job offer is made.

Applications should be made at least a few months before the desired departure date and are accepted throughout the year.

A fact sheet and application form are available from:

Embassy of France
42 Sussex Drive
Ottawa, ON K1M 2C9
Tel: (613) 562-3750
Fax: (613) 562-3704

Canada-Germany Young Workers' Exchange Program

Are you a Canadian between 18 and 30 years of age? Do you have a post-secondary degree or diploma in industry, commerce, science or technology, a working knowledge of German and at least one year of work experience directly related to your field of study? If so, you may be interested in gaining some valuable experience working in Germany.

The program allows you to work in Germany for 6 to 18 months in an area that is related to your field of study. You will have the opportunity to acquire new skills while gaining a better appreciation of the values and culture of Germany. The German government will do a job search on your behalf but you should also attempt to find a job on your own. You are responsible for your own travel and living expenses.

Applications are accepted year-round.

For more information and an application form, contact:

Ms Regina Mittner
Embassy of the Federal Republic of Germany
1 Waverley Street
Ottawa, ON K2P 0T8
Tel: (613) 232-1101
Fax: (613) 594-9330
Web site: www.GermanEmbassyOttawa.org

Consulate General of the
Federal Republic of Germany
77 Admiral Road
Toronto, ON M5R 2L4
Tel: (416) 925-2813/2814/2815
Fax: (416) 925-2818

Consulate General of the
Federal Republic of Germany
1250 René-Lévesque Blvd. West
41st Floor, Marathon Building
Montreal, QC H3B 4W8
Tel: (514) 931-2277
Fax: (514) 931-7239

Consulate General of the
Federal Republic of Germany
World Trade Centre
999 Canada Place, Suite 704
Vancouver, BC V6C 3E1
Tel: (604) 684-8377
Fax: (604) 684-8334

Canada-Netherlands Young Workers' Exchange Program

If you are a Canadian citizen or permanent resident who has graduated from a post-secondary institution within the last year and have a written job offer from an employer in the Netherlands, you may be eligible for the Workers' Exchange Program with the Netherlands.

The program offers young Canadians the opportunity to experience life in the Netherlands while engaging in temporary (4 to 12 months) career-related employment. Areas of interest vary and include industry, commerce, science and technology, tourism, agriculture and horticulture.

Applications should be made at least a few months before the desired departure date and are accepted throughout the year.

To obtain an information brochure and more information, contact:

Stichting Uitwisseling
Attention: Rosemieke van de Meerendonk
24 Goulding Crescent
Kanata, ON K2K 2N9
Tel: (613) 599-6316
Fax: (613) 599-9397
Web site: www.uitwisseling.nl

Canada-Switzerland Young Workers' Exchange Program

Canadians 18 to 30 years of age who have a knowledge of German, French or Italian and a university degree, a post-secondary diploma, or a certificate from an institute of technology or an equivalent educational institution are eligible. You must also have a minimum of one year of work experience directly related to your academic degree or diploma and a written job offer from a company in Switzerland.

This program permits Canadians to engage in temporary (4 to 18 months) career-related employment while gaining professional experience and learning about new cultures.

You are responsible for your own travel and living expenses. Applications should be submitted at least four months before your desired departure date.

For more information, contact:

International Youth Experience
12 Laval Street
Aylmer, QC J9H 1C5
Tel: (819) 684-9212
Fax: (819) 684-5630
E-mail: j.larochelle@experience.qc.ca
Web site: www.experience.qc.ca

Canada World Youth

The Canada World Youth program gives Canadian youth under the age of 30 the opportunity to learn about international developing countries and Central and Eastern Europe.

The program involves a reciprocal student exchange with participating countries. While abroad and in Canada, youths work for voluntary-sector organizations for three to six months.

The Canadian International Development Agency helps fund this program.

More information is available from:

Canada World Youth
2330 Notre-Dame Street West, 3rd Floor
Montreal, QC H3J 1N4
Tel: (514) 931-3526
Toll-free: 1 800 605-3526
Web site: www.cwy-jcm.org

Canada World Youth — Apprenticeship Program

Canada World Youth operates an apprenticeship program that places students between the ages of 17 and 20 in developing countries and Eastern Europe for six to eight months.

Participants get hands-on experience in development. The program involves a reciprocal student exchange with participating countries.

The Canadian International Development Agency helps fund this program.

More information is available from:

Canada World Youth
2330 Notre-Dame Street West, 3rd Floor
Montreal, QC H3J 1N4
Tel: (514) 931-3526
Toll-free: 1 800 605-3526
Web site: www.cwy-jcm.org

Canadian Centre for International Studies and Cooperation

The Canadian Centre for International Studies and Cooperation enables students to spend two months in developing countries working with community groups. The program introduces them to the development process and promotes intercultural understanding.

The Canadian International Development Agency helps fund this program.

More information is available from:

Centre canadien d'étude et
de coopération internationale
180 Saint Catherine Street East
Montreal, QC H2X 1K9
Tel: (514) 875-9911
Fax: (514) 875-6469
E-mail: info@ceci.ca
Web site: www.ceci.ca

Canadian Crossroads International

Canadian Crossroads International (CCI) is an international non-profit organization dedicated to building a constituency of global citizens committed to voluntarism, international development and social action. CCI has been arranging volunteer placements and internships in Canada and in our partner countries in Asia, Africa, Latin America and the Caribbean/West Indies for over 30 years. Participants are matched to a variety of community-based activities run by local non-governmental organizations working to address community needs in the areas of health (HIV/AIDS), basic education, sustainable resource management, children and youth, and capacity building of local organizations. Pre-departure orientation, fundraising, civic engagement and education on development issues are all integral components of a CCI placement or internship.

Whether you are a skilled worker, currently unemployed, retired, a student or a recent graduate, CCI organizes a range of volunteer programs designed to offer you a unique opportunity to work towards making a better world while developing your skills. Participants must be 19 years of age or older (18 in Quebec) and be Canadian citizens or landed immigrants.

For more information on any of CCI's programs, you can check out our Web site, which contains contact information for our regional offices, detailed program information and an application form. Or you can contact our national office at:

Canadian Crossroads International
66 Gerrard St. E.
Toronto, ON M5B 1G3
Tel: (416) 967-0801
Fax: (416) 967-9078
E-mail: national@cciorg.ca
Web site: www.cciorg.ca

Capilano College

The Capilano Asia Pacific Management Co-operative Program/Canada-Association of South-East Asian Nations (APMCP/CANASEAN) exchange program provides Canadians with an opportunity to gain international knowledge and management experience in an intercultural context.

The goal of the APMCP program is to create a close-knit network of Canadian managers who will develop Canada's enterprise and relations in Asia. They will also assist in building local institutions, where possible, and in private-sector development in developing countries.

APMCP sends Canadian graduate students overseas for a practicum in affiliation with private and public sector firms and with non-governmental organizations seeking to strengthen networking links between Canada and Asia. CANASEAN brings up-and-coming ASEAN managers and executives to Canada for workshops, seminars, field trips and practicums.

More information is available from:

Capilano College
2055 Purcell Way
North Vancouver, BC V7J 3H5
Tel: (604) 984-4981
Fax: (604) 984-4992
E-mail: apmcp@capcollege.bc.ca
Web site: www.capcollege.bc.ca/apmcp

Carrefour de solidarité internationale

Carrefour de solidarité internationale (CSI) sends youth between the ages of 18 and 35 to countries in Africa and Latin America for an average of two months to participate in development projects. For the last 25 years, the CSI has been supporting sustainable community development projects in the South and raising the awareness of youth from Quebec's Eastern Township region concerning international development issues.

The Canadian International Development Agency helps fund this program.

More information is available from:

Carrefour de solidarité internationale
165 Moore Street
Sherbrooke, QC J1H 1B8
Tel: (819) 566-8595
E-mail: info@csisher.com
Web site: www.csisher.com

CIDA's International Youth Internship Program

This program provides unemployed or underemployed Canadian youth with an opportunity to gain work experience in their field of study in an international development context. Participants must be college or university graduates between the ages of 19 and 30.

Following an annual call for proposals, the Canadian International Development Agency (CIDA) selects and provides funding to Canadian sponsor organizations (e.g. non-governmental organizations, colleges, universities, professional associations and the private sector) which in turn recruit and select interns for overseas assignments. The sponsor

Hundreds of programs are available for young people who want to live, learn and acquire new skills abroad. Find out more at http://youth.gc.ca/eir/ exc_int_e.html

organizations provide the interns with ongoing supervision and support, including post-internship job search support.

Financed by the Government of Canada's Youth Employment Strategy, the program enables young Canadians to contribute to CIDA's priorities in sustainable development by participating in a 6- to 12-month internship which includes a minimum of three months overseas in a developing country or country in transition.

For more information, contact:

CIDA Public Enquiries
Tel: (819) 997-5006
Toll-free: 1 800 230-6349
TTY/TDD: (819) 953-5023
E-mail: info@acdi-cida.gc.ca
Web site: www.acdi-cida.gc.ca/youth

Finnish Career Development Exchange Program

This program is designed for young Canadian workers who have graduated in disciplines related to information technology, forestry or teaching English or French as a foreign language.

If you are a Canadian citizen between the ages of 18 and 30 and have a post-secondary degree or diploma, an adequate knowledge of English, Finnish, Swedish, French or German, and at least one year of work experience directly related to your field of study, you can apply for a work exchange of up to 18 months in Finland. Work must be in an area related to your field of study.

You will gain professional experience and have the opportunity to learn about the values and culture of Finland. The Finnish government will assist with a job search on your behalf but you should also attempt to find employment. You are responsible for your travel and living expenses. Applications must be submitted at least four months before the date on which you wish to start your internship.

For more information, contact:

International Youth Experience
12 Laval Street
Aylmer, QC J9H 1C5
Tel: (819) 684-9212
Fax: (819) 684-5630
E-mail: j.larochelle@experience.qc.ca
Web site: www.experience.qc.ca

International Environmental Youth Corps — Internships for Young Canadians

As part of the Government of Canada's Youth Employment Strategy, the International Environmental Youth Corps is a program initiated by the federal Minister of the Environment in partnership with the Canadian Council for Human Resources in the Environment Industry. The program places young Canadians in international internships within the Canadian environment industry sector, which includes private companies, non-governmental organizations and academia.

Applicants must be under the age of 30, eligible for full-time work in Canada, a graduate of a CEGEP, technical institution, college or university, and an unemployed or underemployed young professional seeking environmental work. You must not have previously participated in a federally funded employment/ education program.

For more information, contact:

Canadian Council for Human Resources
in the Environment Industry
Toll-free: 1 800 890-1924
Web site: www.ec.gc.ca/etad/English/ieyc_e.html
(Environment Canada)

Junior Professional Officers Program

Through this program, the Canadian International Development Agency supports the employment of young Canadians in the United Nations development system.

The aims of the program are to strengthen the United Nations system by increasing the number of Canadians involved, to facilitate the entrance of young Canadians into a system that is difficult to enter and to provide internationally minded young Canadian professionals with experience in managing development programs.

More information is available from:

Canadian International Development Agency
Public Inquiries Communications Branch
200 Promenade du Portage
Hull, QC K1A 0G4
Tel: (819) 997-5006
Fax: (819) 953-6088
TTY/TDD: (819) 953-5023
E-mail: Info@acdi-cida.gc.ca
Web site: www.acdi-cida.gc.ca

NetCorps Canada International

NetCorps Canada International offers young Canadians the opportunity to participate in exciting volunteer information and communication technology internships in developing countries. Since 1999, NetCorps has placed 255 interns every year in Asia, Central and Eastern Europe, Latin America and Africa.

NetCorps Interns are placed with host organizations in the public, private and not-for-profit sectors for up to six months. During their assignments, interns may provide technical support and training in the use of software, database development, Web site design and network configuration. Each assignment differs depending on the needs of the host organization.

For more information, please visit the Web site or contact:

NetCorps Canada International Secretariat
Tel: (514) 931-9306
Toll-free: 1 800 605-3526
E-mail: secretariat@netcorps-cyberjeunes.org
Web site: www.netcorps-cyberjeunes.org

Office franco-québécois pour la jeunesse: Youth Employment Mobility

If you are between 18 and 35 years of age, a permanent resident of Canada and have lived in Quebec for at least the past year, you may be eligible for the Youth Employment Mobility program. This youth employment exchange program enables young people to fully integrate into a living and working environment by providing them with a training experience in France.

The minimum stay is 6 months and the maximum is 12 months. Candidates must submit a work contract signed by a French employer on a special form provided by the Ministère de l'Emploi et de la Solidarité, Direction de la Population et des Migrations (France).

Employment must be based on all of the following:

- a firm contract of at least 6 months (12 months maximum);
- a full-time job;
- a guaranteed fixed remuneration in keeping with the current wage for the occupation concerned and no less than the minimum guaranteed inter-occupational wage (apart from commission work);
- wage and working conditions that conform to existing collective agreements or labour standards legislation.

For more information, contact:

Office franco-québécois pour la jeunesse
1441 René-Lévesque West, Room 301
Montreal, QC H3G 1T7
Tel: (514) 873-4255
Toll-free: 1 800 465-4255
Fax: (514) 873-0067
E-mail: info@ofqj.gouv.qc.ca
Web site: www.ofqj.gouv.qc.ca

Program for North American Mobility in Higher Education

This program supports the development of international joint projects undertaken by consortium partnerships of institutions in Canada, the United States and Mexico to enhance student mobility. Student work placement is also possible. In Canada, the program is funded by Human Resources Development Canada and administered jointly with the Department of Foreign Affairs and International Trade.

Projects are undertaken by a consortium of universities, colleges and technical institutions. Participating students do not apply directly but are selected by the post-secondary institutions involved in a project under the program.

Program guidelines are available from:

Learning and Literacy Directorate
Human Resources Development Canada
Hull, QC K1A 0M5
Tel: (819) 953-3857
Fax: (819) 953-8147
E-mail: chirstiane.boulanger@hrdc-drhc.gc.ca
Web site: www.canlearn.ca/iam

Programme Coopérant-Volontaire

The Programme Coopérant-Volontaire is a training program for young Francophone Canadians between the ages of 22 and 32 who have graduated from college or university and are interested in gaining international work or volunteer experience in a developing country.

This program comprises two 15-week sessions. The first involves in-class work that takes place at Cégep de Rivière-du-Loup in Quebec. The second session consists of a placement in West Africa (Mali, Burkina Faso) aimed primarily at giving young interns international work experience in their field of study.

The program addresses the growing demand for internationally experienced graduates in the Canadian workforce. This will benefit not only non-governmental organizations, but also the private and public sectors as well as educational institutions. Other benefits include further development of the voluntary sector as well as the personal and professional development of these young students.

The Programme Coopérant-Volontaire is part of the international co-operation college curriculum and is recognized by the Ministry of Education in Quebec.

For more information, contact:

Centre de formation à la coopération interculturelle du Québec
Programme Coopérant-Volontaire
Cégep de Rivière-du-Loup
80 Frontenac Street
Rivière-du-Loup, QC G5R 1R1
Tel: (819) 862-6903 ext.404
Web site: http://cfci.cegep-rdl.qc.ca

Specialist Co-op Program in International Development Studies

The University of Toronto at Scarborough offers a five-year undergraduate Co-op Program in International Development Studies (IDS Co-op). The program combines academic study in both social and environmental sciences with a co-op work placement in a developing country during the fourth year of study. Students work as development interns for 8 to 12 months with a non-governmental organization (usually Canadian) or one of its local development partners.

Placement costs are shared by the Canadian International Development Agency, the University of Toronto and the employer. Students return to Canada to complete their fifth and final year of study. They must also complete a major research project initiated during their overseas placement. IDS Co-op students graduate with an Honours BA or BSc with a Specialist Certificate in International Development Studies.

For further information, please contact:

Catherine Moffatt
IDS Co-op Program — Division of Social Sciences
University of Toronto at Scarborough
1265 Military Trail
Scarborough, ON M1C 1A4
Tel: (416) 287-7113
Fax: (416) 287-7283
E-mail:moffatt@utsc.utoronto.ca
Web site: http:// www.utsc.utoronto.ca/~ids/

Student Guide Program in France

If you are a Canadian enrolled in full-time post-secondary studies, you might be interested in working as a student guide at the Canadian National Vimy Memorial or the Beaumont-Hamel Newfoundland Memorial in France. The work at these First World War Battlefield Memorials involves providing interpretive tours of preserved battlefield terrain and underground tunnels to visitors from around the world.

This program allows you to live and work in France for up to four months while learning about Canada's history. To be eligible, you must be proficient in both French and English, have a valid Canadian passport and work experience in historic sites/museum interpretation or as a guide interpreter in other areas. Successful applicants must assume costs for travel to and from Canada, and for accommodation and meals while in France. You must also make provisions for health insurance costs.

This program is operated by Veterans Affairs Canada and is part of the Federal Student Work Experience Program.

For further application and eligibility requirements, refer to the Veterans Affairs Canada Web site or contact:

Toll-free: 1 877 604-8469
Web site: www.vac-acc.gc.ca

A HS C U

Youth International

As part of the Government of Canada's Youth Employment Strategy, Youth International provides out-of-school youth with international career-related work experience opportunities. These work experiences can lead to long-term employment or self-employment.

Eligible applicants must be between the ages of 15 and 30, out of school and unemployed, or underemployed and entitled to work in Canada.

For more information, contact your local Human Resources Development Canada office, or:

Toll-free: 1 800 935-5555
Web site: www.youth.gc.ca

Youth International Internship Program

As part of the Government of Canada's Youth Employment Strategy, the Youth International Internship Program provides unemployed or underemployed Canadian youth with their first paid, career-related international work experience. The program helps out-of-school youth make the transition from school to the workplace. Participating youth must be Canadian citizens or permanent residents between the ages of 18 and 30.

To participate, eligible youth apply directly to sponsoring organizations that have projects.

For more information, or to obtain a list of sponsoring organizations, call toll-free or check out the program on the Department of Foreign Affairs and International Trade Web site.

Toll-free: 1 800 559-2888
Web site: www.dfait-maeci.gc.ca/interns/

Important Addresses, Telephone Numbers and Web Sites

Every effort has been made to ensure that the addresses and Web sites listed in this index are correct. If you are having problems accessing a Web site, contact the organization involved. Information on other means of contacting specific departments or organizations is provided in the related program or service descriptions in this publication. Use the Index by Organization and Program Listing and/or the Subject Index to locate specific listings. To find Government of Canada addresses not listed here, check the Government of Canada section of your local telephone directory.

Agence Québec/Wallonie-Bruxelles pour la jeunesse
1441 René-Lévesque Boulevard
West, Room 301
Montreal, Quebec H3G 1T7
Tel: (514) 873-4355

Agriculture and Agri-Food Canada – Research Branch
Sir John Carling Building
930 Carling Avenue
Ottawa, Ontario K1A 0C7
www.agr.ca

Apparel Human Resources Council
9310 St-Laurent Boulevard
Suite 1114
Montreal, Quebec H2N 1N4
Tel: (514) 388-7779
www.apparel-hrc.org

Association internationale des étudiants en sciences économiques et commerciales
8 King Street East, Suite 208
Toronto, Ontario M5C 1B5
Tel: (416) 368-1001
www.ca.aiesec.org

Association of Canadian Community Colleges
1223 Michael Street North
Suite 200
Ottawa, Ontario K1J 7T2
Tel: (613) 746-2222 ext. 3107
www.accc.ca/ccpp

Association of Canadian Universities for Northern Studies
17 York Street, Suite 405
Ottawa, Ontario K1N 9J6
www.uottawa.ca/associations/aucen-acuns

Association of Universities and Colleges of Canada
350 Albert Street, Suite 600
Ottawa, Ontario K1R 1B1
Tel: (613) 563-1236
www.aucc.ca

Association Québec-France
9 Place Royale
Quebec City, Quebec G1K 4G2
Tel: (418) 643-1616
E-mail: assquefr@quebectel.com

Atlantic Canada Opportunities Agency
The John Cabot Building
10 Barter's Hill, 11th Floor
PO Box 1060, Station C
St. John's, Newfoundland
A1C 5M5
Toll-free: 1 800 668-1010
Tel: (709) 772-0212

Youth Ventures Program
175 Airport Boulevard
Gander, Newfoundland
A1V 1W5
Tel: (709) 651-4738

Australian High Commission
50 O'Connor Street, Suite 710
Ottawa, Ontario K1P 6L2
Tel: (613) 236-0841

Big Brothers and Sisters of Canada
Toll-free: 1 800 263-9133

Biotechnology Human Resource Council
401-116 Lisgar Street
Ottawa, Ontario K2P 0C2
Tel: (613) 235-1402
www.bhrc.ca

British High Commission
80 Elgin Street
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(1 888 463-6232)
www.bdc.ca

Canada Career Consortium
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Ottawa, Ontario K1P 5G8
www.careerccc.org

Canada Council for the Arts
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PO Box 1047
Ottawa, Ontario K1P 5V8
Tel: (613) 566-4414 ext. 5060
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TTY (TDD): (613) 565-5194
www.canadacouncil.ca

Canada Economic Development for Quebec Regions
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800 Victoria Square
Suite 3300
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Montreal, Quebec H4K 1E8
Tel: (514) 496-4636
Toll-free: 1 800 322-4636
www.dec-ced.gc.ca

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700 Montreal Road
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www.cmhc-schl.gc.ca

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Ottawa, Ontario K2P 2G8
www.workinfonet.ca

Canada World Youth
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Montreal, Quebec H3J 1N4
Tel: (514) 931-3526
Toll-free: 1 800 605-3526
www.cwy-jcm.org

Canada's SchoolNet
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155 Queen Street, 4th Floor
Ottawa, Ontario K1A 0H5
Toll-free: 1 800 575-9200
E-mail: schoolnet@ic.gc.ca
www.schoolnet.ca

Canadian Association of Equipment Distributors
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Ottawa, Ontario K1T 3V2
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Department of Germanic and Slavic Studies
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Canadian Bureau for International Education
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Ottawa, Ontario K1P 5Z9
Tel: (613) 237-4820
www.cbie.ca

Canadian Council for Human Resources in the Environment Industry
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Calgary, Alberta T2P 3J4
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www.cchrei.org

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Toll-free: 1 800 290-9734
www.cftpa.ca

Canadian Foundation for Economic Education
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Suite 501
Toronto, Ontario M4V 1L5
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www.cfee.org

Canadian 4-H Council
Central Experimental Farm
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Ottawa, Ontario K1A 0C6
Tel: (613) 234-4448
E-mail: afriend@4-h-canada.ca
www.4-h-canada.ca

Canadian Heritage
Ottawa, Ontario K1A 0M5
www.pch.gc.ca

Canadian Institutes of Health Research
410 Laurier Avenue West
9th Floor
Ottawa, Ontario K1A 0W9
www.cihr.ca

Canadian International Development Agency
Public Enquiries/
Communications
200 Promenade du Portage
Hull, Quebec K1A 0G4
Tel: (819) 997-5006
Toll-free: 1 800 230-6349
TTY/TDD: (819) 953-5023
www.acdi-cida.gc.ca

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Street West
Montreal, Quebec H3B 2M9
www.cn.ca

Canadian Public Health Association
Suite 400, 1565 Carling Avenue
Ottawa, Ontario K1Z 8R1
Tel: (613) 725-3769
E-mail: info@cpha.ca
www.cpha.ca

Canadian Space Agency
6767 Route de l'Aéroport
Saint-Hubert, Quebec J3Y 8Y9
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www.space.gc.ca/kidspace

Canadian Steel Trade and Employment Congress
234 Eglinton Avenue East
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Toronto, Ontario M4P 1K7
Tel: (416) 480-1797
E-mail: general@cstec.ca
www.cstec.ca

Canadian Technology Human Resources Board
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Ottawa, Ontario K2P 1X3
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Toll-free: 1 800 216-9462
www.cthrb.ca

Canadian Tourism Human Resource Council
170 Laurier Avenue West
Suite 1104
Ottawa, Ontario K1P 5V5
Tel: (613) 231-6949
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www.cthrc.ca

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www.edo.ca

CanLearn Interactive
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Room 110A25
Hull, Quebec K1A 0M5
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www.canlearn.ca

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North Vancouver, British Columbia
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Tel: (604) 984-4981
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www.csisher.com

Centre canadien d'étude et de coopération internationale
180 Saint Catherine Street East
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Tel: (514) 875-9911
E-mail: info@ceci.ca
www.ceci.ca

Cultural Human Resources Council
17 York Street, Suite 201
Ottawa, Ontario K1N 9J6
Tel: (613) 562-1535
E-mail: info@culturalhrc.ca
www.culturalhrc.ca

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Ottawa, Ontario K1M 2C9
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Embassy of Japan
255 Sussex Drive
Ottawa, Ontario K1N 9E6
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www.embassyjapancanada.org

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Ottawa, Ontario K1N 9N8
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Ottawa, Ontario K2P 0T8
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445 Wilbrod Street
Ottawa, Ontario K1N 6M7
Tel: (613) 789-1444

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www.encounters-rencontres.ca

Environment Canada
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Atlantic Region
45 Alderney Drive, 16th Floor
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4905 Dufferin Street
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Vancouver, British Columbia
V6P 6H9
Fax: (604) 664-9168

Prairie and Northern Region
Environmental Conservation Branch
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Regina, Saskatchewan S4P 4K1
Fax: (306) 780-7614

Quebec Region
Canadian Wildlife Service
1141 Route de l'Église, 9th Floor
PO Box 10100
Sainte-Foy, Quebec G1V 4H5
Fax: (418) 649-6475

Meteorological Service of Canada
4905 Dufferin Street
Downsview, Ontario M3H 5T4
Fax: (416) 739-4265

Environmental Monitoring and Assessment Network (EMAN)
EMAN Co-ordinating Office
867 Lakeshore Road
Burlington, Ontario L7R 4A6
Fax: (905) 336-4499

National Water Research Institute
PO Box 5050
Burlington, Ontario L7R 4A6
Fax: (905) 336-4989

National Wildlife Research Centre
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Fax: (819) 994-2917

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Ottawa, Ontario K1N 5S6
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TTY/TDD (toll-free):
1 800 465-7735
Fax (toll-free): 1 800 297-5014
www.exchanges.gc.ca

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151 O'Connor Street
Ottawa, Ontario K1A 1K3
Toll-free: 1 800 850-9626
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Ottawa, Ontario K1A 0E6
www.dfo-mpo.gc.ca/ssip

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Ottawa, Ontario K1A 0G2
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124 O'Connor Street, Suite 400
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E-mail: forum@forum.ca
www.forum.ca

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Division of Childhood
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Population and Public
Health Branch
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familychild@www.hc-sc.gc.ca
www.hc-sc.gc.ca/childhood-youth

Horticultural Human Resource Council
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en horticulture
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E-mail: hort@nbnet.nb.ca

Ontario Region
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RR #4, Station Main
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Wellington Building, Room 538
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www.hrdc-drhc.gc.ca

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Development Canada
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Hull, Quebec K1A 0J2

Office of Learning Technologies
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Hull, Quebec K1A 0M5
http://olt-bta.hrdc-drhc.gc.ca

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www.ic.gc.ca

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Ottawa, Ontario K1A 0H5

International Council for Canadian Studies
325 Dalhousie Street, Suite 800
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E-mail: general@iccs-ciec.ca
www.iccs-ciec.ca

International Development Research Centre
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Ottawa, Ontario K1G 3H9
www.idrc.ca

International Development Studies Co-op Program — Division of Social Sciences
University of Toronto at
Scarborough
1265 Military Trail
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Delta Hotel Office Tower
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Toronto, Ontario M5R 1B9
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www.naaf.ca

National Association of Friendship Centres
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Ottawa, Ontario K2P 0L9
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www.nafc-aboriginal.com

National Defence Canada – Headquarters
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Ottawa, Ontario K1A 0K2
www.forces.ca

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488 Centrale Street
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E4K 3S6
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National Seafood Sector Council
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Ottawa, Ontario K1P 6A4
Tel: (613) 782-2391
www.nssc.ca

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Box 11
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Natural Resources Canada
580 Booth Street
Ottawa, Ontario K1A 0E4
www.nrcan.gc.ca

Natural Resources Canada – Earth Sciences Sector
601 Booth Street
Ottawa, Ontario K1A 0E8

NSERC (Natural Sciences and Engineering Research Council of Canada)
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350 Albert Street
Ottawa, Ontario K1A 1H5
www.nserc.ca

New Zealand High Commission
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Ottawa, Ontario K1P 6G3
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www.nzhcottawa.org

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Quebec City, Quebec G1S 4K1
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Fax: (418) 648-4575

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X0A 0H0

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www.rmc.ca

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Ottawa, Ontario K1N 0A4
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Bathurst, New Brunswick
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www.hrdc-drhc.gc.ca/sin-nas

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Ottawa, Ontario K1P 6G4
Tel: (613) 992-0691
www.sshrc.ca

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30 Metcalfe Street, Suite 400
Ottawa, Ontario K1P 5L4
Tel: (613) 237-8551
www.shrc.ca

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www.uitwisseling.nl

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Tel: (613) 230-7217
www.thrc-crhit.org

The Canadian Young Farmers Forum
Tel: (613) 759-7222

Veterans Affairs Canada
Toll-free: 1 877 604-8469
www.vac-acc.gc.ca

Volunteer Canada
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Ottawa, Ontario K2P 0R8
Toll-free: 1 800 670-0401
E-mail:
volunteer.canada@sympatico.ca
www.volunteer.ca

WITT (Women in Trades and Technology) National Network
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Toronto, Ontario M4M 1J0
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Toll-free: 1 877 306-9637
www.wittnn.com

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http://abc.gc.ca

Aboriginal Human Resources Development Council of Canada
www.ahrdcc.com

Aboriginal Youth Network
www.ayn.ca

Accelerated Economist Training Program
www.psc-cfp.gc.ca/aetp/aetp.htm

Apply to Teach Network
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CampusProgram.com – Canada Edition
http://campusprogram.com/canada/

Campus WorkLink
www.campusworklink.com

Canada Career Consortium – Products
www.careerccc.org/

Canada Customs and Revenue Agency
www.ccra-adrc.gc.ca

Canada Customs and Revenue Agency – Tax Information for Students
www.ccra-adrc.gc.ca/tax/individuals/topics/students/menu-e.html

Canada Education Savings Grant
http://hrdc-drhc.gc.ca/cesg

Canada Job Futures – Human Resources Development Canada
www.hrdc-drhc.gc.ca/JobFutures

CanadaJobs.com
www.canadajobs.com/

Canada Pension Plan
www.hrdc-drhc.gc.ca/isp/

Canada Sports Friendship Exchange Program
www.exchanges.gc.ca

Canada Student Loans Program
www.hrdc-drhc.gc.ca/student_loans

Canada's Digital Collections Program
http://collections.ic.gc.ca

Canadian Aquaculture Industry Alliance Sector Council
www.aquaculture.ca

Canadian Association of Equipment Distributors
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Canadian Automotive Repair and Service Council
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Canadian Aviation Maintenance Council
www.camc.ca

Canadian Bureau of International Education
www.cbie.ca/world.html

Canadian Cadets – National Defence Canada
www.cadetscanada.org

Canadian Conservation Institute
www.cci-icc.gc.ca

Canadian Council of Professional Engineers
www.ccpe.ca/

Canadian Council of Professional Fish Harvesters
www.ccpfh-ccpp.org

Canadian Forest Service – Natural Resources Canada
www.nrcan.gc.ca/cfs

Canadian Museum of Civilization
www.civilization.ca/

Canadian Museum of Nature
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Canadian Steel Trade and Employment Congress
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www.cvu-uvc.ca/

Career Awareness Site – Human Resources Development Canada
www.hrdc-drhc.gc.ca/
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www.careerclick.com/

Career Edge
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Career Experience
http://www.careerexperience.com/

Career Mall
www.cpsa.com/html/
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Career Owl
www.careerowl.ca/

Career Path Adventures
http://www.islandnet.com/
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Community Access Program
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Community Futures Development Corporations – Quebec
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http://strategis.ic.gc.ca/contact

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Distance Studies.com
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Electronic and Appliance Service Industry
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www15.hrdc-drhc.gc.ca/

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www.fcc-sca.ca

Federal Public Sector Youth Internship Program
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www.schoolnet.ca/aboriginal

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http://publications.pwgsc.gc.ca

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www.nrc.ca/irap

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http://career.missouri.edu/holland/

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www.youth.gc.ca

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(please specify)________________
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Which section or sections were the most useful to you?

☐ Awards, Bursaries, Fellowships, Grants and Scholarships
☐ Career Information Tools
☐ Educational and Other Assistance
☐ Entrepreneurship
☐ Job-Search Tools
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Youth Link has helped me:
☐ explore my career options
☐ obtain an award, bursary, fellowship, grant or scholarship
☐ find a summer job
☐ improve my job-search tactics
☐ learn about opportunities in Canada and around the world
☐ discover some useful tools for choosing a career
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☐ other (please specify)________________________________

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